



THE KING'S COLLEGE

COLLEGE CATALOG

2008 – 2009

Accreditation

The King's College, founded in 1938, has been providing quality undergraduate education for over 60 years.

New York State Board of Regents and the Commissioner of Education

The King's College is institutionally accredited by the New York State Board of Regents and the Commissioner of Education, a nationally recognized accrediting agency, located at 89 Washington Avenue, Albany, New York, 12234, (518) 474-3852.

Middle States Commission on Higher Education

The King's College is a Candidate for Accreditation by the Middle States Commission on Higher Education, 3624 Market Street, Philadelphia, PA 19104 (267) 284-5000.

Candidate for Accreditation is a status of affiliation with a regional accrediting commission which indicates that an institution has achieved recognition and is progressing toward, but is not assured of, accreditation. It has provided evidence of sound planning, seems to have the resources to implement the plans, and appears to have the potential for obtaining its goals within a reasonable time.

Status: Candidate since June 2007

Academic Calendar FALL 2008 – Spring 2009

FALL 2008	
Fall Late Registration/Program Change (Add/Drop)	Wednesday, August 20, 2008 - Wednesday, September 03, 2008
New Student Orientation	Monday, August 25, 2008 - Tuesday, August 26, 2008
Fall Semester Begins	Wednesday, August 27, 2008
Labor Day Holiday - College Closed	Monday, September 01, 2008
Last Day to Add a Course	Wednesday, September 03, 2008
Last Day to Drop a Course Without a Grade	Wednesday, September 17, 2008
First Day to Withdraw from Classes	Thursday, September 18, 2008
Last Day to Withdraw from Classes	Friday, October 10, 2008
First Day to Withdraw Pass or Fail from Classes	Monday, October 13, 2008
Midterm Week	Monday, October 13, 2008 - Friday, October 17, 2008
Fall Midterm Grades Due	Wednesday, October 22, 2008
Advising Week	Monday, October 27, 2008 - Friday, October 31, 2008
Registration for Spring 2009	Monday, November 03, 2008 - Friday, November 07, 2008
Thanksgiving Recess - No Classes/College Open	Wednesday, November 26, 2008
Thanksgiving Recess - College Closed	Thursday, November 27, 2008 - Friday, November 28, 2008
Last Day of Classes	Monday, December 08, 2008
Reading Days	Tuesday, December 09, 2008 - Wednesday, December 10, 2008
Final Examinations	Thursday, December 11, 2008 - Wednesday, December 17, 2008
Last Day of Fall Semester	Wednesday, December 17, 2008
Fall Final Grades Due	Friday, December 19, 2008
Holiday Recess - College Closed	Wednesday, December 24, 2008 - Thursday, December 25, 2008
Holiday Recess - College Closed	Wednesday, December 31, 2008 - Thursday, January 01, 2009
SPRING 2009	
Spring Late Registration/Program Change (Add/Drop)	Monday, January 05, 2009 - Friday, January 16, 2009
Spring Semester Begins	Monday, January 12, 2009
Last Day to Add a Course	Friday, January 16, 2009
Dr. Martin Luther King, Jr. Holiday - College Closed	Monday, January 19, 2009
Last Day to Drop a Course Without a Grade	Friday, January 30, 2009
First Day to Withdraw from Classes	Monday, February 02, 2009
Last Day to Withdraw from Classes	Friday, February 20, 2009
First Day to Withdraw Pass or Fail from Classes	Monday, February 23, 2009
Midterm Week	Monday, March 02, 2009 - Friday, March 06, 2009
Spring Midterm Grades Due	Wednesday, March 11, 2009
Spring Break - No Classes/College Open	Monday, March 16, 2009 - Friday, March 20, 2009
Advising Week	Monday, March 23, 2009 - Friday, March 27, 2009
Registration for Summer/Fall 2009	Monday, March 30, 2009 - Friday, April 03, 2009
Interregnum - Required events in lieu of classes	Tuesday, April 07, 2009 - Thursday, April 09, 2009
Good Friday - College Closed	Friday, April 10, 2009
Last Day of Classes	Friday, May 01, 2009

Reading Days	Saturday, May 02, 2009 - Sunday, May 03, 2009
Final Examinations	Monday, May 04, 2009 - Friday, May 08, 2009
Last Day of Spring Semester	Friday, May 08, 2009
Commencement Exercises	Saturday, May 09, 2009
Spring Final Grades Due	Tuesday, May 12, 2009

***Will receive a transcript notation of W**

**** Will receive a transcript notation of either WP or WF.**

Admissions

Entrance Prerequisites

Admission to The King's College is based primarily upon previous academic success. Previous academic success is seen as a key indicator of an applicant's readiness for future academic challenges and success. The following is an outline of what The King's College requires as a minimum before entrance to the school will be considered.

High School Graduation

The King's College requires the following as proof of meeting minimum education requirements:

High School Diploma, indicating a minimum of sixteen academic units, including four units of Standard English courses, three each of mathematics and science and two each from foreign language and social studies. College preparatory curriculum, including at least two years of a modern language, will be given preference. Students who have attained a GED should contact the admissions office directly regarding the feasibility of admission to the college.

Special Instructions for Home Schooled Students

The King's College welcomes the applications of home schooled students. Home schooled students must follow the application instructions as outlined below, including the submission of an academic transcript. The transcript should include the student's course of study, grades if available, and photocopied standardized test reports (SAT or ACT). As with all applicants, an interview is required.

We recognize that each home school family is unique. To better understand the student's high school experience, we use a personal interview during which the student should be prepared to elaborate on courses they have studied and activities they have participated in outside the home. Since some home schooled students do not have a traditional transcript, SAT and ACT scores are especially important to determine a student's ability to succeed academically at The King's College.

Transfer of Credit

All students desiring to transfer to The King's College will be required to submit an official transcript from each of the colleges or institutions of higher learning he or she has attended since graduating from high school. Transcripts should indicate courses entered, in progress, or completed. Evidence of good standing should also be indicated on the transcript. It is the applicant's responsibility to request that these transcripts be sent to The King's College Office of Admissions.

Credit cannot be accepted on the basis of a P (Pass) or similar grade, unless a letter or numerical grade is also provided or the transcript bears the statement that such a grade is given only if the student is doing C or better work. Credit will be granted for courses in which a grade of C or higher was made. These courses must be applicable to the degree requirements of The King's College and the credits must have been earned in an accredited institution recognized by the U.S. Department of Education or in other institutions registered with the Department of Education of the State of New York.

The maximum number of hours that may be transferred for the Bachelor of Science degree is 60 hours. However, the transferred courses may not be equivalent to and able to substitute for particular required courses in The King's College curricula. Instead these courses may transfer as electives only.

Any student with less than 30 semester hours of college level credit will also be required to submit the following:

- High school transcript
- ACT or SAT scores (if available)
- Grade point average

Please refer to the admissions process as outlined in the following pages for a complete description of the steps necessary to be admitted to The King's College.

For further information regarding the transferring in of courses from another institution, please consult the Registrar's Office.

Credit by Examination

Advanced standing credit may be given for satisfactory grades attained on the following proficiency tests. Advanced Placement Program (CEEB): Upon recommendation of the high school, credit is granted for scores of 4 or 5. For specific information about a given area of study, please consult the Registrar's Office.

College Level Examination Program (CLEP): Credit is not granted for general examinations or subject examinations without approval of the Provost.

For further information regarding credit by examination, please consult the Registrar's Office. Do not assume that credit will be given.

Admission of International Students

International students make up an important part of The King's College community. International applicants are welcome and should complete a regular application of admission. Please be aware of several additional requirements that international students will need to complete, which are listed below:

1. TOEFL Score - Any student applying for admission that is a non-native speaker of English and has a critical reading SAT below 500 must have a Test of English as a Foreign Language (TOEFL). The King's College requires a score of at least 580 on the TOEFL to be placed in regular classes. More information concerning testing dates for the TOEFL examination may be found at www.ETS.org. A student not meeting the minimum language proficiency requirements may be required to complete ESL courses before beginning academic work.
2. Freshmen Applicants - International students are responsible for providing accurate and legible high school or secondary school documents including all final degrees, diplomas and certificates along with transcripts that show all the subjects and grades obtained. Students are asked to provide a word-for-word translation of all foreign language documents. The King's College also reserves the right to ask students to send their academic documentation to World Education Services, Inc. for additional evaluation.
3. Transfer Students - International students seeking to transfer credits to The King's College are required to submit all college level documentation to the World Education Services for a course-by-course report.
4. Obtaining a F-1 Student Visa - All international students who are seeking to study full time at The King's College are required to obtain an F-1 Student Visa prior to entrance. In order to obtain this visa a student must receive a Certificate of Eligibility (I-20) from The King's College. This certificate requires that the ability to pay for tuition (after financial aid), fees and study expenses is clear. In addition, a student must show means for room and board. A notarized Affidavit of Support with official proof of income and bank statements must be provided from any person who is sponsoring a student in any way. Finally, the student is required to make a refundable payment of 50% of the first year's bill. The I-20 will be entered into SEVIS and issued to the student once the requirements have been fulfilled. The application and financial forms needed are available on the website www.tkc.edu/intl.htm and through the admissions office. Please note that this process may require several months to complete so allow ample time for completion.

The procedure for the admission of international students is the same as that indicated for regular acceptance. However, as a citizen of another country, the international student is responsible for certain immigration requirements before study in the United States can begin.

Outline of Admissions Process

1. The potential student must complete the application form. The online application is available through www.tkc.edu.

Please remember to include a check or money order for the amount of the application fee (\$30). Credit card payments can be made with the online application.

2. The applicant must have the following items sent to the admissions department.
 - a. SAT or ACT scores if applying as a freshman or a transfer student with less than 30 credits.
 - b. Transcripts from every high school or college attended.
3. The applicant must complete an interview with a King's representative. The interview can be scheduled by calling the admissions department.
4. Students will be notified by the dates indicated above as to their admissions status at The King's College.

Readmission After Voluntary Leave of Absence

Students that do not enroll in at least one class within a one academic year period will be asked to apply for readmission to the college. Unless the student completed the Student on Leave form (SOL) he or she must complete a brief application explaining their absence, submit transcripts of work done at any other academic institution and verify that they were in good standing with the college when they left.

Before You Begin

Once you have been accepted at The King's College, there are a number of steps that must be completed before you actually begin taking classes at the College.

1. Immunizations - New York State law requires that all full or part-time students born after December 31, 1956, enrolled in college in New York State be immunized for measles, mumps, and rubella. In addition, students must either provide documentation of meningococcal meningitis immunization within the past 10 years or a signed statement acknowledging the risks and a refusal of immunization. For more information please see the student handbook.
2. Enrollment Deposit - Once a student has been accepted to The King's College, an enrollment deposit of \$250 is required to hold his/her place in the entering class. The deposit will be applied to the first semester's tuition. The enrollment deposit is due on May 1.
3. New Student Orientation - New Student Orientation (NSO) is held each year during the week before classes start in the fall semester. Attendance at NSO is required for all new and transfer students to the college. Special orientation briefings will be held for students entering the college during the spring term. If you are unable to attend the New Student Orientation in its entirety, you must complete it before you start your second semester. Students are responsible for all information communicated during New Student Orientation.

Office of Admissions**The King's College**

350 Fifth Avenue, Lower Lobby

New York, NY 10118

Tel: (212) 659-3610

Fax: (212) 659-3611

E-mail: info@tkc.edu

Tuition & Fees

The King's College assesses tuition cost on a per-credit charge basis, with a flat fee for students enrolled for 12 – 18 credit hours per semester. For the 2008-2009 academic year, the costs are:

Tuition

For 12-18 credit hours \$11,250 per semester or for less than 12 credits \$950 per credit hour.

Student Activity Fee

Full-time Students:	\$175 per semester	
	Fitness Membership (optional)	\$25 per term
Part-time Students:	Registered for 7-11 credit hours	\$175 per semester
	Registered for 6 or less credit hours	No fee

Audit Fee

Students may audit courses with the permission of the Registrar and the professor on a space available basis. Auditors receive no credit for the course and must pay the appropriate fee. Although professors are not required to grade assignments submitted by auditors, they may, at their discretion, require regular attendance and completion of assignments.

Matriculated students in Good Standing taking 12 credits or more	no fee
Matriculated students enrolled in 11 credits or less	\$90 per course
Alumni of The King's College	\$250 per course
Non-matriculated students	\$500 per course

Total Cost of Attending The King's College 2007-2008

The costs will vary from student to student based upon the books and materials required for courses, the student's personal lifestyle and the distance the students must travel to and from the campus. Examples are listed below.

Direct Expenses

Expense	One Semester	Two Semesters
Tuition (12-18 credits)	\$11,250	\$22,500
Student Activity Fee	\$175	\$350
Total Direct Expenses	\$11,425	\$22,850
Housing*	\$4,375	\$8,750
Total Direct Expenses with Housing	\$15,800	\$31,600
Other Expenses (estimated)		
Miscellaneous	\$500	\$1,000
Books	\$400	\$800
Transportation	Varies	Varies
Food	\$800	\$1,600

*You are required to submit a \$50 nonrefundable housing application fee as well as a \$400 housing deposit that will be returned to you upon your departure from The King's College provided your room is in the same condition as when you entered.

Other Fees

Add/Drop fee	\$25 per transaction
ID Card replacement fee	\$15 per card
Late payment fee	1.5% of total
Late registration fee	\$50
Returned check fee	\$25
Graduation Fee	\$100 (charged during a student's final semester)

See the Residence Life Handbook for additional housing fees that may apply

Financing Options

Tuition and charges are due by July 15 for the fall semester and December 15 for the spring semester. Full payment for all balances not covered by a Tuition Management Systems payment plan (described below), properly documented student loan, or properly documented outside aid award must be received by those dates.

The King's College provides monthly payment plans through Tuition Management Systems (TMS) to help families manage payment of bills with minimal borrowing. These plans allow families to spread their payments over the course of the academic year. A typical plan would consist of ten monthly payments from July through April. A yearly charge of \$55 or \$40 per semester is charged by TMS for the plan and paid directly to them. Arrangements must be made to enroll in a TMS plan no later than June 15.

Any student with an outstanding balance not covered by a TMS payment plan, properly documented student loan, or properly documented outside aid award may not attend classes until their bill is paid in full or arrangements have been made with TMS. A late payment fee of 1.5 percent of the outstanding balance will be charged monthly until past due installments are paid in full.

Students with such balances may also not move into housing until actual payment or TMS payment plan arrangements have been made. Failure to pay housing charges violates the dormitory agreement and may result in eviction.

There are no installment payment plans available for summer sessions. All tuition for summer sessions is due by the first day of class.

Withdrawal and Refund Policy

Students who withdraw from a course will be entitled to a refund of tuition and/or fees in keeping with the schedule below. The following schedule is based upon the date the written drop (withdrawal) request is received by the Registrar:

Fall and Spring Semester

1st week	100% Refund
2nd week	75% Refund
3rd week	50% Refund
4th week	25% Refund
After 4th week	No Refund

Six week Summer Sessions

1st week	70% Refund
2nd week	30% Refund
After 2nd week	No Refund

The refund schedule will be prorated for classes shorter than six weeks.

Note: When a semester begins on a day other than Monday, a week will be a seven calendar day period from the day of the week the semester began.

Failure to attend class does not constitute a withdrawal and does not entitle the student to a refund of tuition. Students who are administratively withdrawn for poor attendance will not receive any refunds.

Financial Clearance

Any outstanding balances, including tuition, fees and interest remaining at the end of a semester will result in final grades being withheld. All balances must be cleared in order to register for the following semester or to receive a transcript. Diplomas will be withheld from graduating students until the balances are cleared.

Financial Aid

The financial aid programs offer assistance to students in the form of scholarships, grants and loans. Scholarships are awarded based on academic abilities, leadership potential, and character. Grants and loans are awarded based on both merit and financial need.

Merit Eligibility

Institutional financial aid awards are made on a yearly basis. Two summer or two part time sessions of the same academic year are considered a semester for the purposes of awarding financial aid. Once financial aid has been lost, students must go unaided for the next regular semester before they can again become eligible to receive aid.

Any student who has been readmitted to the college after academic suspension is admitted on academic probation and is eligible for only 50% of the aid for which he or she would otherwise be eligible. Full eligibility can be earned only when the student is removed from academic probation.

Financial Aid Awards

The King's College Scholarships and Grants

Scholarships and grants are awarded in order to allow promising students the opportunity to focus more fully on academic pursuits. Thus all grants and scholarships are given with the expectation of high standards of academic achievement. All scholarships, awards, and grants given by The King's College have minimum cumulative grade point average requirements. Some scholarships may have additional special guidelines, and winners may be selected through a competition and/or application process.

Most scholarships, awards, and grants are renewable, provided the stated minimum cumulative grade point average is maintained and the stated number of credits is successfully completed (passed). At the completion of each semester, the student's cumulative grade point average and number of credits passed during the previous semester are used to determine eligibility for financial aid for the coming semester. Should the student's cumulative GPA or number of credits completed drop below the standard for the award he is receiving, he will have the subsequent semester in which to earn a cumulative GPA of the required level and to complete the required number of credits for that semester. Should this not occur, that source of financial aid will not be awarded for the subsequent semester. After a semester without aid, the student may reapply for financial aid.

The following is a list of available scholarships and grants at The King's College: All references to GPA's are to the GPA of the most recently completed semester.

The Presidential Scholarship of up to \$7,500 per year is awarded to incoming freshmen who meet eligibility guidelines listed in the Financial Aid Brochure. Students must maintain a grade point average of 3.5 or above and successfully complete 12 credits each semester in order to maintain scholarship for all four years.

Addendum – March 15, 2010

This award is contingent upon the student's full-time enrollment as well as residing in on-campus housing. Students are required to remain in academic "Good Standing" in order to maintain their President's Merit Scholarship. A student is in "Good Standing" when a cumulative GPA meets the standard on the following scale:

<i>Freshman:</i>	<i>1.8 or higher</i>
<i>Sophomore:</i>	<i>1.9 or higher</i>
<i>Junior:</i>	<i>2.0 or higher</i>
<i>Senior:</i>	<i>2.0 or higher</i>

The King's Grant is awarded to matriculated students enrolled for a minimum of 12 credit hours, based on a combination of financial need and merit. Students must maintain a minimum 2.0 GPA. Eligibility for The King's Grant is normally limited to 8 terms of full-time study.

The King's Choice Award is a \$1,500 one-time award applied over two consecutive semesters. It is a non-renewable, early-decision scholarship that is contingent upon the date of matriculation.

Fox Trust Scholarship of up to \$1,500 per semester is awarded to students who are pursuing a religious vocation. The Board of Trustees will release names of recipients to the news media. Student must maintain a minimum 2.5 GPA and successfully complete 12 credits each semester.

Northeastern Bible College Scholarship of \$1,000 per semester is awarded to students majoring in or planning to major in the majors that were offered at the Northeastern Bible College. Student must maintain a minimum 2.5 GPA and successfully complete 12 credits each semester.

Other Aid

New York State Tuition Assistance Program (TAP) provides grants to full-time matriculated New York State residents if the family meets financial requirements set by New York State Higher Education Services Corporation. A separate application is required to apply. TAP applications are available in Student Services.

Veterans Affairs' Education Benefits are available to eligible veterans and dependents from the Department of Veterans Affairs. Benefits are paid directly to the students. Call 1-888-442-4551 or visit the web at www.va.gov/education for information.

Outside Awards may be available to students from a variety of outside sources. These include awards sponsored by secondary schools, civic organizations, parental employers and private companies. The scholarships received from outside sources will not reduce eligibility for any of the above grants and scholarships.

Student Loans - With the goal of ensuring that an education at The King's College is affordable for all students.

Student Employment

All students who receive financial aid from The King's College are expected to have a part-time job to help meet the cost of their education. Employment opportunities in New York City are numerous. Because of its ideal location in the heart of midtown Manhattan, The King's College offers close proximity to many work environments, which makes combining employment with furthering one's education possible.

The King's College offers a variety of on-campus employment opportunities. Student work opportunities are posted in the lower lobby and are filled based upon a combination of a student's need and qualifications for the opening. Students on Academic Probation are not allowed to work on campus. Further details concerning guidelines for employment at Kings are outlined in the Student Employment Handbook.

How to Apply for Financial Aid

The King's College does not participate in federal financial aid programs and therefore students do not need to file the FAFSA form in order to receive the King's Grant or the Tuition Assistance Program (TAP) award. Instead, students need to complete the College Board Profile online (profileonline.collegboard.com).

New York State residents must file a TAP application in order to be considered for King's financial aid, unless they have used their entire TAP eligibility. Copies of the student's and parents' previous year federal income tax returns (including W-2's and schedules) are also needed to support the information presented in the College Board Profile. Students may be asked to submit other official documents depending on their financial circumstances.

Students must reapply every academic year in order to continue to receive financial aid.

The application form and the required documents are due on the following dates:

New Students

Fall Semester February 1st
Spring Semester November 1st

Returning Students

Renewal May 1st

Completed applications will be evaluated in-house, and the award amount will be determined on the basis of the submitted documents and the availability of funds. Financial aid is awarded based on financial need and academic abilities, leadership potential, and character. Financial need is determined through the information reported in the College Board Profile and supporting documents. Students will be notified of financial aid awards with their acceptance letter.

Student Life

A Code of Honor

Our mission at The King's College is to graduate men and women of character. That mission has remained unchanged for more than 65 years. The core values of honor and respect are at the very foundation of all programs and processes that contribute to successful execution of this mission.

We acknowledge that the Bible imposes higher standards of honesty and integrity on those who are leaders. Therefore all members of The King's community—administrators, staff, faculty and students alike—are bound by the terms of the Honor Code:

The Honor Code

“A student of The King's College will not lie, cheat, steal, or turn a blind eye to those who do. Every student is honor bound to report any other student who breeches the Honor Code.”

The Honor Code describes the minimum standard of ethical behavior that all students have contracted to live by. Easy to understand, it is the expected baseline behavior for students, not some ideal that is impossible to attain.

The King's College expects students to abide by the Honor Code. All incoming students are required to sign the Honor Code at New Student Orientation to complete their entrance to the college. If you have questions, please email the Director of Residence Life.

Housing

The King's College leases apartments in the area surrounding the college. Studio, one, and two bedroom apartments are available to King's students on an as available basis. First priority will be given to returning and full-time students. Housing contracts are for one school year unless otherwise stipulated. Once a student signs a housing contract, they are responsible for the full cost of their apartment for the entire year without exception; this includes withdrawal for academic reason, health reasons, etc. For current availability and prices, please contact the Office of Student Development or e-mail Residence1@tkc.edu.

New Student Orientation

New Student Orientation (NSO) is held each year during the week before classes start in the fall and provides opportunity for new students to connect with their new classmates, King's faculty, and staff. Important college policies and systems will be explained. Attendance at NSO is required for all new and transfer students to the college.

Community Life

A. Spiritual Development

Regardless of where students are when they enter, it is hoped that they will grow spiritually in significant ways. To that end, King's provides a number of opportunities designed for spiritual growth. Small group Bible studies and accountability groups, and worship gatherings take place weekly on campus weekly and are designed to help students encourage and challenge one another. There are also a number of retreats available. Additionally King's students are encouraged to participate in service and mission projects in New York City, and around the world.

B. Houses

Membership in a House

Every incoming student is automatically assigned to a House. During their first year, incoming students are 'new members of their House. A House consists of students in several rooms in King's residential housing, plus a number of commuter students. Upperclassmen are also members of the House and provide leadership to incoming students. Each House has a Faculty and a staff member who serve as Advisors to the House. Advisors are in the life and traditions of the House. Each House is named after a leader who, in his or her lifetime, emulated the ideals of The King's College and influenced the world. Each House has unique values and traditions.

House Groups

New House members meet weekly as a team for the purpose of friendship and spiritual growth. These groups are typically led by upperclassmen that have a leadership role in the House.

House Competition

Houses compete against each other in a series of events throughout the school year. Elements of the competition include The Great Race, House GPA, Debate, City Engagement, and a Basketball Tournament. The Competition operates on a point system, with the highest-scoring House winning cash prizes. The Competition is designed to be both fun and to provide a context for teamwork.

Fall Retreat

This weekend retreat takes place every September and includes dynamic speakers, worship, and outdoor activities. First year students experience this weekend alongside upperclassmen, staff, and faculty.

The King's College Houses, Fall Retreats and House Competition are designed to lay a vital foundation for subsequent years at The King's College, as well as for future leadership. After their initial year, many first-year students have opportunity to provide leadership through the Houses, The King's Council, or Student Organizations. In this way, The King's College is characterized by a culture in which students lead other students.

C. Mission Opportunities

King's encourages all full-time students to take part in at least one cross-cultural trip during their time in college. By taking advantage of such opportunities, students will be better prepared for Christian leadership in today's world, wherever they live.

D. Service and Ministry Opportunities

New York City has incredible opportunities for ministry and service. King's has created strategic opportunities with key partners to provide avenues for students to make a difference. A sample listing of opportunities can be found in the Student Handbook.

E. Interregnum

Every spring The King's College community takes time out from regular classes to spend time on a single intellectual theme of both philosophical depth and current public importance. Interregnum is described more fully under "Academic Offerings."

Student Services

Acquiring Textbooks

Required textbooks may be purchased from KG College Bookstore at 8 West 38th Street (between 5th and 6th Avenues). They are open from 9:00 AM to 6:00 PM Monday thru Friday. They have extended and Saturday hours at the beginning of the semesters. For more information call 1-212-221-0505 or contact Student Services.

Career Services

Career Services encourages students to take initiative, equips them with practical career skills, and raises awareness about post-graduate opportunities available. Topics such as job search strategies, personal brand statements, resume/cover letter writing, interviewing, networking, and internships are frequently discussed during personal appointments and seminars. Please e-mail CareerServices@tkc.edu to schedule an appointment.

Fitness Club Membership

King's offers a limited number of significantly reduced memberships to the New York Health and Racquet Club. Sign up for this membership is on a first-come basis. Students not using their membership at least four times a month may have their membership terminated.

Room Reservations

Students may reserve classroom space in the lower lobby for the following purposes:

- To hold student organization meetings (must be an officially recognized campus organization)
- To hold study groups (when studying requires the group members to interact)
- To hold Bible studies or times of prayer
- Other needs that students may have for room reservations are subject to approval by the Dean of students

In order to reserve classroom space in the lower lobby the group leader must complete the online Event Registration Form.

Be advised that scheduled classes in a room take priority over any meeting. Therefore, if a group or organization's event needs more time in a room where class is about to begin, the group or organization must vacate the room. The assignments of classrooms for scheduled classes are made by the Registrar's office.

The Student Services Center

The Student Services Center houses the office of the Registrar and provides assistance in course selection, registration, and improving academic skills. The Center's Peer Advisors are equipped to help students with basic needs and to provide additional resources to help students overcome difficulties in academic work. For more information, contact studentservices@tkc.edu.

Battles Library

Visitors to the Rosezella Battles Library are impressed with its distinctive lighting and beautiful furniture. This quiet setting is conducive to study and prompts one to return often.

The college's collection of some 13,000 volumes is particularly strong in a biblical worldview and the integration of faith and learning. The library also houses educational videos and dozens of academic journals. Through the student web page, the library offers 24 hour remote access to its catalog, and local connection to full text articles via JSTOR, ProQuest, and LexisNexis as well as the Oxford English Dictionary online.

During the academic year, the Battles Library is open Monday through Friday, 8:30 AM midnight, Saturday from 10 AM to 10 PM, and Sunday from 2 PM to midnight. We extend our hours during midterms and finals until 2 AM Sunday through Thursday. However, during school vacations and the summer months, the library reduces its evening hours (5:30 PM Monday through Friday) and remains closed on weekends.

The Battles library also offers these helpful services: reference assistance, a computer lab, and borrowing privileges from other libraries. (Through the college's participation in a library consortium, you can borrow books from other libraries. This process is known as Inter-Library Loan, and typically takes about a week.)

Students have access to literally millions of books, all within walking distance of the college via three New York Public Libraries: the Humanities and Social Science Research Library (5th and 42nd), the Mid Manhattan Branch Library (5th and 41st) and the Science, Business and Industry Library (Madison and 34th).

Students seeking to conduct research at other college libraries, such as the nearby CUNY Graduate School library, must first contact the librarian for assistance by email at crogers@tkc.edu, by phone at (212) 659-3612, or by stopping in during normal business hours. Access is granted on a case by case basis.

Technical Student Services

College ID's

Incoming freshmen will receive a student ID during New Student Orientation. The ID serves the following purposes:

1. Acts as a key to allow entry to the college during open hours. The open hours will be posted on the website and communicated by e-mail
2. Is used by the Library when checking out books
3. Serves as identification with the Empire State Building to allow you to obtain a building ID

If you should lose your ID, please contact Student Services at studentservices@tkc.edu and let them know. They will then contact the Director of Security who will de-activate the key so that it will not open any doors (a security measure, in case someone not associated with the college finds your ID). If you later find your key, simply contact Student Services again and it will be re-activated. If you are unable to find the key and require a replacement, a new card will be provided and a fee of \$10 will be applied to your student account.

You will be required to return your student ID to the college upon completion of your studies at The King's College.

Building ID's

All students of the college will be allowed to obtain a tenant ID from the Empire State Building. With this ID, students will be allowed to use the turnstiles located in the Lobby and will not have to go through the security screening station and baggage check. When you receive your Student ID, you will be provided with forms and instructions to obtain your building ID. As with your student ID, if you lose your building ID, please contact Student Services at studentservices@tkc.edu as soon as possible so that the card may be de-activated.

You will be required to return your building ID to the college upon completion of your studies at The King's College.

Computer Lab

A small computer lab is located in TKC Library and contains a number of desktop computers for student and faculty use. All computers contain DVD players and CD/RW drives. A black and white laser printer is also available for student use. No food or drink is allowed in the computer lab. Use of the lab computers requires a valid logon username and password, both of which are provided to all students.

E-Mail

All students, staff and faculty of The King's College are given an e-mail address. This email address is used for logging onto our network while on campus and for accessing email accounts.

Students can access their TKC email account in one of two ways. The first method is using web mail. The student can visit <http://owa.tkc.edu> to access web mail. This is available anywhere in the world as long as the student has an Internet connection. The second way to access their mail is through Microsoft Outlook (PC) or Entourage (MAC). Set up sheets for setting this up are available when the student reaches campus. All official College communication will be accomplished through the use of e-mail.

Students are expected to follow all rules of acceptable behavior with their e-mail account.

"Spamming" and other forms of unsolicited e-mail will not be allowed.

Web Sites

The Student Portal where the student can find his course documents, required textbooks, and grades along with other information

cams.tkc.edu/student

A shortcut to check your King's e-mail account

owa.tkc.edu

The general website for The King's College

www.tkc.edu

College Policies and Grievance Procedures

I. General Policies

A. Integrity of Scholarship

All members of the King's College community are asked to sign and abide by the "Honor Code." The Honor Code in the setting of a college community gives special meaning to the integrity of an individual's scholarship. Each student should do all that is possible to avoid even the hint of any violation of academic honesty. If a student is in doubt about any potential course of action, he should ask a faculty member for advice.

Specifically students should not:

1. Submit any work or portions of work that is not their own as if it was their own. This includes excessive rewriting of work by another person or downloading papers from the internet.
2. Fail to note and attribute ideas, summaries, and quotations or paraphrases not one's own to their original source.
3. Collaborate on assignments unless authorized to do so by an instructor.
4. Use unauthorized aids for the completion of exams or homework.
5. Violate conditions set forth by an instructor for work to be done.
6. Fabricate data that has not been validated and submit it as factual.

No infraction of academic integrity will be tolerated. Cheating and plagiarism in any form may be considered sufficient grounds for suspension from the college. Students are required, by the terms of the college's Honor Code, to report any observed infraction of academic integrity to a faculty member.

B. Policy Statement on Discrimination

The King's College admits students of any race, color, nationality and ethnic origin to all the rights, privileges, programs and activities generally accorded or made available to students at the college. It does not discriminate on the basis of race, color, nationality or ethnic origin in its educational policies, admissions policies, scholarship programs and other school-administered programs.

C. Policy Statement on Sexuality and Harassment

Sexuality and Relationships

Students attending The King's College are welcomed into a community which strives to live by high academic and moral codes. The view of King's concerning sexuality and relationships combines high ethical standards with Biblical admonitions to purity. The Moral positions of the College are consistent with a conservative interpretation of the Bible. Therefore, King's high moral standards should surprise no one.

The King's College recognizes sexuality as an important aspect of a person's identity. Sexuality is a gift from God to be enjoyed within the context of a monogamous, heterosexual relationship. King's promotes a lifestyle based upon biblical teaching that precludes premarital and extramarital intercourse, homosexual practice and other forms of sexual behavior incompatible with biblical admonitions.

Humans bear God's image and thus have great significance and worth. Pornographic materials reduce humans to mere physical objects to be exploited. Thus, The King's College does not permit any type of pornographic material to be used, possessed or distributed on campus. This includes the use of King's computers and internet access to view pornographic sites. Students in violation of this policy may be referred to the Dean of Students for disciplinary action.

Harassment and Sexual Harassment

The King's College is committed to maintaining a work and educational environment in which all individuals treated with dignity and respect. This especially includes freedom from all forms of intimidation, exploitation and harassment. Harassment is defined as any verbal, visual or physical conduct that denigrates or shows hostility or aversion toward an individual because of his/her race, color, national origin, gender, disability, religion or age. This includes sexual harassment of employees and students in any form.

The King's College prohibits sexual harassment of any member of its community whether such harassment is aimed at students, faculty or other employees. Violators will be subject to disciplinary action.

The following constitute harassment and will be subject to disciplinary action:

1. Submission to or rejection of conduct which is used as the basis of employment or matriculation.
2. The conduct has a negative impact upon the individual's work or academic performance or creates an intimidating, hostile or offensive work or educational environment.
3. The conduct unreasonably interferes with an individual's work or academic performance or otherwise adversely affects employment and educational opportunities.
4. Submission to or rejection of the conduct is used as the basis for any decisions affecting the individual regarding benefits and services, honors, programs, opportunities, or activities available at or through The King's College.

Examples of Harassment

Types of conduct that violate this policy include:

1. Unwanted sexual advances or propositions
2. Offering employment benefits in exchange for sexual favors
3. Making or threatening reprisals after a negative response to sexual advances
4. Visual conduct such as leering, making sexual gestures or other gestures which denigrate a person's race, color, national origin, gender, disability, or age
5. Written or graphic material that denigrates or shows hostility or aversion toward an individual or group because of race, color, gender, national origin, age, religion, or disability, and that is placed on walls, bulletin boards or elsewhere on The King's College premises or circulated on the campus
6. Epithets, slurs, negative stereotyping or threatening, intimidating or hostile acts that relate to race, color, gender, national origin, age, religion, or disability, graphic verbal commentaries about an individual's body, sexually degrading words used to describe an individual's body, sexually degrading words used to describe an individual, suggestive or obscene letters, notes or invitations; and
7. Physical conduct such as touching, assaulting, impeding, or blocking movements

Any person who believes that he or she is being harassed sexually or otherwise should bring the behavior in question to the attention of a representative of the college. The college representative will then contact the Dean of Students if the alleged harasser is a student. If the alleged harasser is an employee of the college, a vendor of the college, or a contractor of the college, the representative will contact the President of the college. Every effort will be made to ensure confidentiality in dealing with the situation, although strict confidentiality cannot be guaranteed.

All alleged incidents of harassment in any form will be taken seriously and will be fully investigated. An intentionally false accusation of harassment will be investigated thoroughly and treated seriously as well.

Any violation of this policy shall result in disciplinary action including but not limited to, warning, reprimand, probation, suspension, or termination. Retaliation against an individual for bringing a harassment complaint is prohibited by law and will lead to disciplinary action. Nothing in this policy shall preclude a student from seeking redress through external legal proceedings.

Sexual Assault and Date Rape

Sexual assault and date rape are extreme forms of sexual harassment. The use of threat or force to obtain sexual contact, including sexual intercourse, is illegal and immoral. Sexual assault includes any of the following:

1. Any intentional, non-consensual touching or threat or attempt to touch an intimate body part of another person
2. Unwanted, inappropriate disrobing of another person or purposeful exposure of one's genitals to another
3. Forcing or attempting to force any other person to engage in sexual activity of any kind

By definition, a person who is intoxicated, unconscious, mentally impaired, or threatened is unable to give consent. Sexual assault and date rape are handled under the policies described under sexual harassment.

Sexual Assault Prevention

The King's College will not tolerate any type of sexual offense committed by students, faculty, or staff. Sexual offenses in the State of New York are outlined under Article 130 of the NYS Penal Law. Of particular note is the definition of the term "sexual contact" under this article: "... any touching of the sexual or other intimate parts of a person not married to the actor for the purpose of gratifying sexual desire of either party. It includes the touching of the actor by the victim, as well as the touching of the victim by the actor, whether directly or through clothing." Committing such offenses can result in lengthy terms of imprisonment and civil action.

The King's College is a nonresidential college located in the Empire State Building. The safety of King's students, staff and faculty, is of paramount concern to the Empire State Building Security. The Empire State Building maintains an around the clock security force that provides a strong presence in the public areas of the building and periodic monitoring of all hallways. The campus space of The King's College is only accessible to students and staff who have a King's security key. The doors are locked at all times. Visitors are only allowed onto the campus after checking in with the receptionist. The campus itself is equipped with security cameras that monitor the space.

Sexual assault incidents are more likely to occur in circumstances involving a remote or little used area such as a classroom, back office, or off-campus hallway. These situations should be avoided. Students and staff are encouraged not to exit the building late in the evening by themselves. Couples wishing to spend time together should do so in public where others are present or nearby.

Counseling and referral services are available to victims of sexual assault and other crimes through the Office of Student Development.

Security Procedure Updates

Security procedure updates are distributed through campus e-mail, posted on the college bulletin boards, and on the web-site. Please check these areas often for important updates.

Romantic Relationship Advisory

The relationship between a faculty member and a student is a sacred trust. Romantic involvement between a faculty member and a student can complicate this relationship. Faculty members and students should be aware that romantic relationships between a student and a faculty member have historically led to great difficulty on the part of both parties. Faculty members are prohibited from having romantic relationships with students attending The King's College.

D. Public and Campus Safety

The King's College is located within the New York City Police Department's Mid-town South Precinct (Precinct #14). The Mid-Town South Precinct has approximately 16,000 people living in it and includes the million plus commuters that travel through Grand Central Station, Penn Station, and the Port Authority Bus Station every day. Crime statistics for the precinct are tracked by the New York City Police Department.

Crime statistics for incidents in the Empire State Building Campus and in campus housing are collected and published at www.tkc.edu/students/security/cs/viewyearly.asp. The College provides this report in compliance with Article 129-A of New York State Educational Law, which requires the collection and disclosure of these statistics. The King's College is also reporting this information under the Federal Student Right-To-Know Act. For more information about Campus Safety and crime statistics please contact the Dean of Students.

For more information about crime statistics on campuses in the United States, students can visit the US Department of Education at www.ed.gov/admins/lead/safety/crime/criminaloffenses/index.html.

E. Emergency Closings

In the event of inclement weather or other emergency situations please call The King's College messaging system at 1-212-659-7203 for information regarding adjustments or cancellations. All weather-related delays or closures will be posted by 6:00 a.m. on the day in question.

F. Smoking

No smoking is permitted anywhere within the Empire State Building, The King's College facilities or student residential housing.

G. Alcohol and Controlled Substances

The consumption and/or possession of alcohol on The King's College Campus or within the student residential housing is prohibited. The unlawful possession, use, or distribution of drugs is prohibited.

F. Appropriate Dress for Class

The King's College prepares students for careers in strategic public and private institutions. Employers have expectations about how employees conduct and dress themselves. Consequently, students should consider "business casual" to be the normal attire for school. Casual wear should be reserved for recreational activities outside of the campus.

II. General Discipline and Grievance Procedures

A. Student Grievance Committee

The student grievance committee fields complaints brought by a student against another student, staff member, or faculty member (complaints that are academic in nature should be directed to the academic petitions committee). Students wishing to file a complaint should contact the Dean of Students. Complaints should be submitted in writing and should contain the date of the incident, names of those involved, and a short description of what happened. Examples of the types of complaint handled by the grievance committee are harassment, sexual harassment, theft, abuse, failure to follow through on commitments by individuals or the college, and extreme interpersonal conflict. Any complaint brought to the committee that may be criminal in nature will also be referred to local authorities for investigation and possible prosecution. Upon review of issues related to complaints and/or incidents, the Student Grievance Committee will make a recommendation concerning disciplinary action. Examples of possible disciplinary action are expulsion from the college, probation, compensation, apologies, required counseling, or community service.

If students feel that their grievance was not fully heard or dealt with by the Student Grievance Committee, they may appeal to the President of The King's College. Appeals must be submitted in writing to the President's Office within five business days of the Student Grievance Committee's decision.

The Student Grievance Committee is comprised of the Dean of Students (chair), the Vice President of Academic Affairs, a Faculty Representative, and two student representatives. Student representatives are selected by The King's Council and each member serves on the committee for one year.

B. Student Disciplinary Committee

The Student Disciplinary committee is charged with upholding the high moral and ethical standards of The King's College. The Student Disciplinary Committee is the judicial body that handles cases regarding academic dishonesty (cheating and plagiarism), ethical issues, behavioral issues, failure to maintain community standards, classroom disciplinary issues, and serious discipline issues occurring in the residence hall. Minor infractions and first offenses are typically handled by designated faculty or college staff, fellow students.

The Student Disciplinary Committee is comprised of the Dean of Students (co-chair), the Vice President of Academic Affairs (co-chair), a faculty representative, the Director of Residence Life, and two student representatives. Student representatives are selected by The King's Council and each member serves on the committee for one year.

As mentioned above, minor disciplinary infractions are typically not heard by the Student Disciplinary Committee. The Committee generally hears cases that are deemed serious in nature or that involve new precedents for the College. The Committee also hears student appeals. When a student case is to be heard by the Disciplinary Committee, the following process is used:

1. The student is notified in writing of the charges pending against him or her.
2. The student meets with the Dean of Students to discuss the charges
 - a. The student will have the chance to respond to the charges at this time.
 - b. The student will have the disciplinary process explained to him or her and be given the right to appear before the Disciplinary Committee to defend himself or herself.
3. The Disciplinary Committee will meet to discuss the charges against the student and to assign disciplinary action if warranted. The student will be given the chance to defend himself or herself at this time.
4. The student will be notified in writing of the decision of the committee and any related disciplinary action being taken against him or her.

Appeal Procedures

If a student would like to submit an appeal about a disciplinary decision, it must be done within five business days according to the following guidelines:

1. Sanctions must be followed while an appeal is pending
2. Decisions made by a Chamberlain will be appealed to the Director of Residence Life. Decisions made by the Director or Residence Life will be appealed to the Disciplinary Committee.
3. Appeals must be in writing and must clearly outline why the disciplinary action is deemed unfair. Appeals should be submitted to the Dean of Students.

III. Family Educational Rights and Privacy Act of 1974 (FERPA)

The Family Educational Rights and Privacy Act (FERPA) protects the privacy of the educational records of college students. Colleges are not allowed to release any information to parents or other constituencies from a student's educational record or disciplinary proceedings without the written consent of the student.

Notification of student rights under the Family Educational Rights and Privacy Act of 1974:

1. The right to inspect and review your education records.
2. The right to request the amendment of education records to ensure that they are not inaccurate, misleading, or otherwise in violation of your privacy or other rights.
3. The right to consent or to refuse to consent to disclosures of personally identifiable information contained in your educational records, except to the extent that FERPA and regulations issued pursuant to it authorize disclosures without consent.
4. The right to file with the U.S. Department of Education a complaint concerning alleged failures by The King's College to comply with the requirements of FERPA. The name and address of the office that administers FERPA is:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, D.C. 20202-5920

Student records policies and procedures for The King's College:

1. *Annual Notification:* Students will be notified of their FERPA rights annually through The King's College online college catalog.
2. *Definitions:* For the purposes of this policy, The King's College (the College) uses the following definitions of terms:
 - a. Student - any person who attends or has attended the College.
 - b. Education Records - any record (in handwriting, print, tapes, film, computer, or other medium) maintained by the College or an agent of the College which is directly related to a student, except:
 - i. A personal record kept by a staff member if it is kept in the sole possession of the maker of the record and is not accessible or revealed to any other person except a temporary substitute for the maker of the record.
 - ii. An employment record of an individual whose employment is not contingent on the fact that he or she is a student, provided the record is used only in relation to the individual's employment.
 - iii. Records made or maintained by a physician, psychiatrist, psychologist, or other recognized professional or paraprofessional if the records are used only for treatment.
 - iv. Alumni records which contain information about a student after he or she is no longer in attendance at the College and which doesn't relate to the person as a student.
3. *Procedure to Inspect Education Records:*
 - a. Students may inspect and review their education records upon written request to the Registrar.
 - b. Students should submit to the Registrar a written request that identifies as precisely as possible the record he or she wishes to inspect.
 - c. The Registrar or an appropriate College staff person will make the needed arrangements for access as promptly as possible and notify the student of the time and place where the records may be inspected. Access must be given within 45 days of the date of receipt of the written request by the College.
 - d. When a record contains information about more than one student, the student may inspect and review only the records that relate to him or her.

4. *Limitation on Right of Access:* The King's College reserves the right to refuse to permit a student to inspect the following records:
 - a. The financial statement of the student's parents.
 - b. Letters and statements of recommendation for which the student has waived his/her right of access.
 - c. Records connected with an application to attend the College if that application was denied.
 - d. Those records which are excluded from the FERPA definition of education records.
 - e.
5. *Refusal to Provide Copies:* The College reserves the right to deny copies of records, including transcripts, not required to be made available by FERPA in any of the following situations:
 - a. The student lives within commuting distance of the College.
 - b. The student has an unpaid financial obligation to the College.
 - c. There is an unresolved disciplinary action against the student.
 - d. The education requested is an exam or set of standardized test questions (an exam or standardized test that is not directly related to a student is not an education record subject to FERPA's access provisions).
6. *Copies of Records:* The College will search and retrieve all records subject to FERPA's access provisions at no charge; however, there may be a charge imposed for copies in accordance with College policy at the time copies are to be made.
7. *Disclosure of Education Records:* The College will disclose information from a student's education records, outside that which is deemed "Directory Information," only with the written consent of the student (generally indicated by submission of an Authorization for Access to Student Records form to the Registrar). Records may be disclosed without consent when the disclosure is:
 - a. To school officials who have a legitimate educational interest in the records. A school official is:
 - i. A person employed by the College in an administrative, supervisory, academic or research, or support staff position, including health or medical staff.
 - ii. A person elected to the Board of Trustees.
 - iii. A person employed by or under contract to the College to perform a special task, such as an attorney or auditor.
 - iv. A student serving on an official committee, such as a disciplinary or grievance committee, or who is assisting another school official in performing his or her tasks.
 - b. A school official has a legitimate educational interest if the official is:
 - i. Performing a task that is specified in his or her position description or contract agreement.
 - ii. Performing a task related to a student's education.
 - iii. Performing a task related to the discipline of a student.
 - iv. Providing a service or benefit relating to the student or student's family, such as health care, counseling, job placement, or financial aid.
 - v. Maintaining the safety and security of the campus.
 - c. To officials of another school, upon request, in which a student seeks or intends to enroll. The College will make a reasonable attempt to notify the student of the record's request.
 - d. To officials of the U.S. Department of Education, the Comptroller General, and state and local educational authorities, in connection with audit or evaluation of certain state or federally supported programs.
 - e. In connection with a student's request for or receipt of financial aid to determine the eligibility, amount, or conditions of the financial aid, or to enforce the terms and conditions of the aid.
 - f. To state and local officials or authorities if specifically required by a state law that was adopted before November 19, 1974.
 - g. To organizations conducting certain studies for or on behalf of the College.
 - h. To accrediting organizations to carry out their functions.
 - i. To parents of an eligible student who is claimed as a dependent for income tax purposes.
 - j. To comply with a judicial order or a lawfully issued subpoena.
 - k. To appropriate parties in a health or safety emergency.
 - l. To individuals requesting directory information so designated by the College.
 - m. The results of any disciplinary proceeding conducted by the College against an alleged perpetrator of a crime of violence to the victim of that crime.

8. *Record of Requests for Disclosures:* The College will maintain a record of all requests for and/or disclosures of information from a student's education records. The record will indicate the name of the party making the request, any additional party to whom it may be re-disclosed, and the legitimate interest the party had in requesting or obtaining information. The record may be reviewed by the student.
9. *Directory Information:* At its discretion, the College may provide "directory information" in accordance with the provisions of FERPA. Directory information is defined as information which would not generally be considered harmful or an invasion of privacy if disclosed. The College designates the following items as directory information: student name, parent names, current address, telephone numbers, electronic mail address, date and place of birth, enrollment status (e.g. undergraduate, full-time or part-time), dates of enrollment, degree(s) and award(s) received, major field of study, most recent educational agency or institution attended, and anticipated graduation date. A student may block the public disclosure of directory information (all or in part) by notifying the Registrar in writing. Students should note that the College practices extreme discretion when disclosing any directory information.

Students should consider very carefully the consequences of a decision to withhold directory information. A non-disclosure block will call for the College not to release any or all of this directory information; thus any future requests for such information from non-institutional persons or organizations will be refused.

The College will honor a student's request to withhold directory information but cannot assume responsibility to contact the student for subsequent permission to release the information. Regardless of the effect upon the student, the College assumes no liability as a result of honoring his or her instructions that such information be withheld. Although the initial request may be filed at any time, requests for non-disclosure will be honored by the College until removed, in writing, by the student.

Items that can never be designated and disclosed as directory information are a student's: social security number, gender, religious preference, grades, and GPA. Other items that can be designated and disclosed as directory information, which the College chooses not to designate as such, are class rosters, student schedules, photographs, weight and height of members of athletic teams, and participation in officially recognized activities and sports.

10. *Correction of Educational Records:* Students have the right to ask to have records corrected that they believe are inaccurate, misleading, or in violation of their privacy rights. Following are the procedures for the correction of records:
 - a. A student must ask the appropriate official of the College to amend a record. In so doing, the student should identify the part of the record to be amended and specify why the student believes it is inaccurate, misleading, or in violation of his or her privacy rights.
 - b. The College may comply with the request or it may decide not to comply. If the College decides not to comply, the student will be notified of the decision and advised of his or her right to a hearing to challenge the information believed to be inaccurate, misleading, or in violation of the student's privacy rights.
 - c. Upon request, the College will arrange for a hearing and notify the student, reasonably in advance, of the date, place, and time of the hearing.
 - d. The hearing will be conducted by a hearing officer who is a disinterested party; however, the hearing officer may be an official of the College. The student shall be afforded a full and fair opportunity to present evidence relevant to the issues raised in the original request to amend the education records. The student may be assisted by one or more individuals, including an attorney.
 - e. The College will prepare a written decision based solely on the evidence presented in the hearing. The decision will include a summary of the evidence presented and the reason for the decision.
 - f. If the College decides that the information is inaccurate, misleading, or in violation of the student's privacy rights, it will amend the record and notify the student, in writing, that the record has been amended.
 - g. If the College decides that the challenged information is accurate, not misleading, or not in violation of the student's privacy rights, it will notify the student that he or she has the right to place in the record a statement commenting on the challenged information and/or a statement setting forth the reasons for disagreeing with the decision.
 - h. The statement will be maintained as part of the student's education record as long as the contested portion is maintained. If the College discloses the contested portion of the record, it must also disclose the statement.

11. Completion/Graduation Rates for General Student Body

In accordance with the Higher Education Act of 1965, The King's College discloses graduation rates on an annual basis for students who enter the institution as first-time, full-time freshmen. The information is made available on the "King's At-A-Glance" page (<http://www.tkc.edu/abouttkc/ataglance.asp>).

Graduation rates for Bachelor degree programs are based upon 6 years of attendance (3 years of attendance for Associate degree programs), which equates to 150% of the normal completion time. The College has elected not to report transfer-out rates because our mission does not provide substantial preparation for students to enroll in another eligible institution.

The graduation rate report does not identify the reasons why students withdraw; therefore, students who withdraw for personal or medical reasons are included in the cohort. However, the report excludes students who left the College to serve in the armed forces or on official church missions or with a foreign aid service of the federal government, or students who died or were totally and permanently disabled.

Academic Policies, Registration, Enrollment

Academic Standards

Our goal is to prepare students for careers in which they will help to shape and eventually to lead strategic public and private institutions. Our standards are demanding. The College expects that students who enroll in its programs will demonstrate their commitment to meeting requirements that are more rigorous than those at many colleges and universities.

The grade of A at The King's College indicates excellent work. The grade of B indicates above average achievement. The grade of C indicates a satisfactory meeting of requirements. The grade of D reveals accomplishment that is generally unsatisfactory. F is a failing grade. It indicates very unsatisfactory work and the course must be repeated for credit. A fuller explanation of grading standards may be found in The Faculty Handbook.

Students should expect that average work will receive an average grade. The College does not award good grades on the basis of the amount of effort a student puts forth, but solely on the basis of meeting or exceeding course requirements.

In most TKC courses, students write research papers. Instructors grade papers on their intellectual content and on the quality of writing. At least 20 percent of the grade on a paper represents the instructor's evaluation of the quality of writing. Grammar, syntax, spelling, and punctuation all count. To achieve sophomore status, students must earn a C or higher in two courses, College Writing I and College Writing II. This requirement is part of a curriculum-wide emphasis on good writing.

Plagiarism violates our standards. The College holds all students responsible for understanding what plagiarism is and for vigilantly avoiding it. Students who have purchased papers on-line will be expelled from the College. Minor infractions, such as an unsourced quotation within an otherwise original paper, typically result in the student receiving an F on the paper. Repeat offenses, or more extensive plagiarism, result in an escalating scale of penalties from an F in the course to academic suspension, and finally dismissal. (See "Plagiarism" in the Student Handbook).

The College's academic standards cover many additional requirements explained in the following sections.

Quantitative Reasoning and Critical Thinking

The King's College requires all students to have proficiency in quantitative reasoning. The course requirements vary depending on the student's major, but all students must pass a statistics course. Statistical knowledge, logic, close reading, and other elements of critical thinking help students evaluate and interpret public policy issues.

Declaring a Major

The King's College offers two degree programs:

- Bachelor of Arts in Politics, Philosophy, and Economics
- Bachelor of Science in Business Management

Students must declare a major in one of these two degree programs before they register for their third semester. Transfer students must declare a major upon enrollment. To declare a major, a student must submit a Declaration of Major form (available on the College website) to the Registrar.

Graduation Requirements

To graduate from The King's College, students must meet the following requirements:

1. At least 60 credits of course work at The King's College. Of these 60 credits, at least 48 must apply to the student's major.
2. A cumulative GPA of 2.00 in all work completed at The King's College. In addition, all students must maintain at least a 2.0 cumulative GPA in the courses that are a part of the Common Core. They must also earn a grade of C or higher in each course taken in their major.
3. A grade of C or higher in MAT 140 Mathematical Ideas and Practice or MAT 150 Calculus I with Pre-Calculus.
4. A grade of C or higher in both ENG 110 - College Writing I and ENG 120 - College Writing II.
5. Satisfactory complete all the requirements for Interregnum.

The successful candidate must be approved for graduation by the Office of the Registrar and by a vote of the faculty.

Students must submit an official Request to Graduate form (available on the College website) to the Registrar at least one term prior to graduation from the College. A \$100 fee will be charged to graduating seniors in their final semester

of attendance to cover administrative costs and attire rental for the Commencement ceremony. Students must pay this fee whether or not they participate in the Commencement ceremony.

Permission to Take Courses at Other Colleges

Students who wish to take courses at other colleges and receive academic credit from King's for those courses must first apply for permission with the Registrar. Permission is granted only when a student has a compelling reason and the course does not compromise the College's academic standards. Students seeking an exception should obtain the PDF application form ("Permission to Attend Another College") from the College website. The student should submit the form and supporting documentation, including the course description from the college where the course is to be conducted, to the Registrar.

Some colleges and universities have a more open approach that allows current students to transfer credits from other colleges. King's takes a stricter approach because our curriculum is tightly integrated and composed of courses with distinctive philosophical emphases. A student who wishes to take an elective course at another college in a subject not offered at The King's College may apply for an exception.

Students seeking permission to take such a course must apply for that permission first. Credit will not be granted after the fact for courses taken without advance permission. When a student has been granted permission to take a course at another college or university for academic credit at King's, the student must earn a C or better to receive that credit. Grades received for courses taken at other institutions are not included on the student's transcript, nor are they calculated into a student's cumulative GPA.

Academic Credit by Examination

The King's College does not permit students to earn academic credit by taking a College Level Examination Program (CLEP) exam or other such exams (e.g. Dante's Subject Standardized Test or DSST). The College does, however, grant academic credit upon the recommendation of a student's high school for College Entrance Examination Board (CEEB) Advanced Placement examination scores of 4 or 5.

CLEP exams and similar tests help determine if an individual has gained some factual knowledge in a particular field. They do not, however, function as the equivalent of an academic course at The King's College. These exams do not determine whether a student understands the subject in valid context, or can write about or discuss the topic in a meaningful way.

Academic Honors

Dean's List: Matriculated students are eligible for the Dean's List when they earn a minimum of 15 credits with a GPA of 3.5 or above (on a 4.0 scale) in the preceding term.

Graduation Honors

Graduation honors are awarded to students with final cumulative GPAs of 3.5 or higher. One of the following honors shall be indicated on the academic record and diploma of the graduate as applicable: "Cum Laude" for cumulative GPAs of 3.5 to 3.74, "Magna Cum Laude" for cumulative GPAs of 3.75 to 3.89, and "Summa Cum Laude" for cumulative GPAs of 3.90 to 4.00.

The Wilberforce Leadership Award

The Office of Student Development presents this award to a graduating student who has exemplified the ideals of The King's College. The award is named for William Wilberforce, a member of the English Parliament who spent over forty years fighting to abolish slavery. Moved by his Christian faith, he was a tireless voice for freedom and for the reformation of manners and morals in his nation. In 1833, as Wilberforce lay on his deathbed, he received word that Parliament had passed a law abolishing slavery in the British Empire.

Registration and Advising

Currently enrolled students register for their next semester's courses during November (for the upcoming spring term) and April (for the upcoming fall and summer terms).

Student academic advising occurs one week prior to the official registration period. The Office of Student Services advises current freshman and sophomore students. Select faculty members advise junior and senior students. Students are responsible for making appointments with their advisors during this week to choose their next semester's courses. Students who don't meet with their advisors will not be permitted to register online.

Prior to meeting with their advisors, students must complete a “Registration Agreement Form” (available on the College website and included with the upcoming semester’s course bulletin) with their proposed class schedules. Once a class schedule has been finalized and approved, one copy of the form remains with the academic advisor and another copy is retained by the student as a guide for registering online.

Students register for courses online via the student portal, with registration tiered by class level; graduating seniors have priority. Once the official registration period has ended, students must wait for the official late registration and add/drop period (which generally begins one week prior to a given term’s start date) in order to rearrange their class schedules.

Students who have not met with academic advisors or have an outstanding hold on their accounts (generally for unpaid tuition or library fines) will not be permitted to register online. Also, students may only register for courses for which they have satisfied all the necessary prerequisites. If students wish to enroll in a course for which they have not fulfilled the prerequisites, they must seek approval from the department chairman and the Registrar.

The “Registration Agreement Form” reflects the counsel of an advisor who understands the preferred sequence of The King’s College curriculum and can steer a student away from taking a course at the wrong time or failing to take a course at the right time. In cases where a student registers for courses significantly out of sequence, the College reserves the right to override that student’s preferred course selection. Students will be notified by the Registrar of any changes to their schedules.

Minimum and Maximum Academic Loads

To remain enrolled in the College, an enrolled student must take at least one course per semester. While 12 hours constitutes full-time status, a full academic load for a semester at The King’s College is 15 hours. To register for more than 15 hours, students must have a GPA of at least 3.3 and obtain permission through Student Services.

Length of Study

The King’s College expects students admitted as full-time freshmen to complete all courses needed for an undergraduate degree within eight semesters. The College recognizes that some students may need to take a reduced course load or repeat courses. The maximum time the College allows for a student admitted as a freshman to complete a degree program is six years or 12 consecutive semesters. A transfer student admitted as a sophomore has a maximum of five years or 10 consecutive semesters to complete a degree program; a transfer student admitted as a junior has four years or eight semesters.

Adding or Dropping a Course

During the first three weeks of the semester, a student may drop a course without any notation appearing on the student’s transcript. After the third week, a student can leave a course only by “withdrawing.” See the next section for details.

To add or drop a course, a student must complete an “Add/Drop Form” (available on the College website or at the Office of Student Services). A student must seek permission to drop or add a course from the academic advisor. Requests will be granted provided that the change is consistent with program guidelines and registration requirements. Students who add a course after it has begun are marked absent for the classes they miss. Such absences count toward the total absences permitted for any course (See Class Attendance and Punctuality).

Withdrawing from a Course

After the official add/drop period, students may withdraw from a course through the Registrar. Students who withdraw after the third week, but before the sixth week, of the semester will receive a “W” on their transcript; students who withdraw after the sixth week will receive either a “WP” (withdrawn passing) or a “WF” (withdrawn failing) based on the grade earned to that point. Please refer to “Withdrawal and Refund Policies” in the “Fees and Expenses” section of the catalog to determine whether a refund is warranted.

Failure to attend class does not constitute withdrawal from a course. Students who fail to attend class will be subject to the College’s attendance policies.

During shorter terms, the add/drop period and withdrawal period will be prorated and may be as short as a single class session. Students and faculty members should consult the academic calendar for these deadlines.

Complete Withdrawal

A student who wishes to withdraw from The King’s College should make an appointment with a staff member in the Office of Student Services. Students must complete the necessary registration paperwork and an Exit Survey. The

Office of Student Services will assist the student in closing out accounts with library services and the academic, financial, and student development departments.

Students unable to meet in person staff members should put their intent to withdraw in writing and forward it to the Office of Student Services. Additionally, they should complete the Exit Survey (available on the College website).

It should be noted that failing to attend classes does not constitute a complete withdrawal from the College. Students who do not notify the Student Services office of their intent to withdraw will be liable for any active tuition charges incurred until the time the withdrawal is made official.

Students who withdraw from the College during the first three weeks of the term will receive no academic notation on their transcripts. Students who withdraw after the third week of the term will receive grades of "W." Students who withdraw after the sixth week of the term will receive grades of "WP" (withdrawn passing) or "WF" (withdrawn failing).

Students who withdraw for extenuating medical circumstances must follow the above process and must also submit documentation from a medical professional outlining the student's medical conditions. Depending on the nature of the conditions, students who are granted a medical withdrawal may be eligible for a partial refund of tuition and/or alteration to their academic withdrawal transcript notations. Such exceptions are at the discretion of the Bursar and the Registrar.

Students should refer to "Withdrawal and Refund Policies" in the "Fees and Expenses" section of the catalog to determine whether a refund is warranted after a withdrawal from the College.

Leave of Absence

If a student in good academic standing wishes to withdraw completely from the College but intends to continue studies in a later semester, an official Leave of Absence should be requested from the Registrar in the Office of Student Services. An official Leave of Absence maintains a student's matriculation at the College for a maximum of two semesters (one full academic year). It should be noted that students who have been approved for Leave of Absence have no official enrollment standing at the College (part-time, full-time, or otherwise).

A student who does not return to the College within two semesters must complete an "Application for Re-Admission" (available on the College website). If approved, the student will be bound by the academic requirements in effect at the time of re-admission.

Students should refer to "Withdrawal and Refund Policies" in the "Fees and Expenses" section of the catalog to determine whether a refund is warranted after a withdrawal from the College.

Auditing Courses

Students may audit courses with the permission of the Registrar and the professor. Auditors receive no credit for the course and must pay the appropriate fee (\$90 per course for students taking 11 credits or fewer and no fee for students in Good Standing taking 12 or more credits). Although professors are not required to grade assignments submitted by auditors, they may, at their discretion, require regular attendance and completion of assignments.

Pass/Fail Option

Students may choose to forego a letter grade and take courses under the Pass/Fail Option if they have completed at least sixty credits of academic work (including transfer credits) and are not on Academic Probation. The Pass/Fail Option is available only for elective courses and not for courses that are part of the major or core curriculum requirements. Additionally, Pass/Fail does not apply to Independent Study courses.

Pass/Fail will be applied to no more than one course in a single term and no more than an overall total of two courses or six credits (whichever is fewer). This excludes courses that are offered on a Pass/Fail basis (i.e. Internships, etc.). All requirements for the course must be completed to be eligible to receive the grade of Pass (P).

A grade of Pass does not count toward the student's term or cumulative GPA, but a failing grade (F) computes into the index. The grade of Pass is considered equivalent to a grade of C or better.

Once a student chooses the Pass/Fail option, he or she may not later decide to take a letter grade. Likewise, a student may not choose the Pass/Fail option after the last day to add a course. Pass/Fail request forms are available in the Office of Student Services and must be approved by the instructor of the course.

NOTE: Depending on the transfer guidelines of other institutions, grades of "P" may not be eligible for transfer of credit.

Incomplete Grades

A grade of incomplete (“I”) is granted in cases of personal emergencies (such as serious illness, or death or serious illness in the student’s immediate family). An “I” cannot be given merely because a student fails to complete course work on time. Students should inform their instructors immediately of any situation that would cause them to miss assignment deadlines or examinations. In cases of serious illness, once the College is alerted, officials will notify all of the student’s instructors.

Requests for an Incomplete grade must be submitted to the Registrar. An “Incomplete Clearance Plan” form is available on the College website and must be completed and signed by both the student and the faculty member. The form asks for the circumstances of the request and documents an agreement between the student and faculty member for the completion of any missing coursework in a prescribed amount of time.

The student who has been granted an “Incomplete” must complete all course requirements within the deadline specified by the instructor, not to exceed six weeks after the end of the semester. If a student fails to complete an exam or other assignments within six weeks, the course grade will be calculated by assigning a zero to the missing exam or assignment.

Academic Transcripts

The Registrar’s Office (located in the Office of Student Services) provides transcripts of student academic records upon written request of the student. A “Transcript Request Form” is available on the College website. There is a \$5 fee per transcript; payment must accompany the request.

Transcripts are generally processed within 1 – 2 business days after receipt of payment. If a student has an outstanding balance at the College, transcripts will not be processed until the student’s account has been cleared by the Bursar or Director of Library Services.

The King’s College is the official repository for academic transcripts from the former campuses of The King’s College and Northeastern Bible College.

Class Attendance and Punctuality

Students are expected to attend punctually all regularly scheduled sessions of each course. Students who arrive late or leave early will be recorded as absent. In courses that meet once a week, the maximum number of days a student can be absent for any reason is three. In courses that meet twice a week, the maximum number of days absent is six.

A student who misses seven class periods of a course that meets twice a week (or four class periods of a course that meets once a week) will be academically withdrawn from the course, with a grade of “AW” will be recorded on the transcript (calculated as an F in the student’s GPA). Students administratively withdrawn from a class will receive no refund of any fees to which they may otherwise be entitled.

Absences due to personal emergencies may protect the grade students earn in a course but such protection does not extend the number of days they are allowed for absences. Students should keep track of their own absences. Neither the instructor nor the College assumes the responsibility of informing a student who is approaching the maximum number of allowed absences.

Academic Integrity

The King’s College does not tolerate the dishonest preparation or submission of assigned work. A student who has plagiarized or has engaged in other forms of academic dishonesty may fail an assignment, fail a course, or be suspended or dismissed from the College.

Grading Policies

The unit of credit is the semester hour. Each semester credit hour represents at least 750 minutes of instruction.

The grade-point equivalents of letter grades are as follows:

A	=	4.0	C	=	2.0
A-	=	3.7	C-	=	1.7
B+	=	3.3	D+	=	1.3
B	=	3.0	D	=	1.0

B-	=	2.7	D-	=	0.7
C+	=	2.3	F	=	0.0

- AW = Administrative Withdrawal. Computed as an F in GPA
- W = Withdrawal from a course within the first six weeks. Does not affect GPA
- WP = Withdrawal after the sixth week with a passing grade
- WF = Withdrawal after the sixth week with a failing grade. Computed as an F in GPA
- I = Incomplete grade—This grade converts to the grade earned within the extension granted (no more than six weeks) after the end of the course; coursework not completed during this period is factored in to the final grade as a zero
- AU = Audit
- NR = No grade reported
- P = Pass. Does not affect the GPA.
- NC = Not For Credit
- NR = No grade submitted by professor. Does not affect GPA.

Grade Reports

Grade reports, available on the student portal at the end of each term, indicate the student's cumulative GPA, the grade point average earned for the semester, and whether the student is on probation or has been suspended.

The Registrar's Office attempts to warn at mid-term students with failing grades. This warning reflects only the information available to the Registrar at a particular moment. A student who does not receive such a warning letter may nonetheless be at risk of failing a course. Students should monitor their grades through the Student Portal. (See "Nobody Told Me.")

Grade Corrections and Appeals

In cases where a student believes a grade has been incorrectly computed or recorded, the student should inform the Registrar in writing within 30 days of the end of the semester and copy the instructor who reported the grade. The instructor must authorize any change in a grade issued for a course. The College will investigate claims that grades have been miscalculated or misreported, but all grades are considered final and no longer open to revision ten weeks after the end of a semester.

A student who believes a grade is unfair may appeal to the Provost. The Provost may deny the appeal outright or forward it to an academic petitions committee. The committee advises the Provost, who makes the final decision and informs the student. The Provost's decision cannot be appealed.

Repeating Courses

A student who earns a grade below a C in a course may normally repeat the course only once. A student who fails any course twice is dismissed from the College. In courses for which the College requires a C or higher, the same rule applies: a course may normally be repeated only once. In extraordinary circumstances a student may appeal to the Provost.

When a course is repeated, the previous grade remains on the student's transcript in addition to the new grade. The higher of the two grades is used to compute the student's cumulative GPA. Each grade counts toward the term GPA in the semester in which it was earned.

Additionally, students who intend to repeat courses which they did not fail with a grade of "F" and are receiving financial aid from New York State (TAP) should consult with the Director of Financial Aid. Repeating courses may reduce the amount of TAP aid for which they are eligible.

A student who has failed a course at The King's College is not permitted to take a similar course at another college or university to make up for it.

Academic Status, Academic Warning, and Class Standing

A student attending The King's College is either in "Good Standing" or "On Probation." A student is in "Good Standing" when a cumulative GPA meets the standard on the following scale:

Freshman	1.8 or higher
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Sophomore	1.9 or higher
Junior	2.0 or higher
Senior	2.0 or higher

A student may be in Good Standing but still be under “Academic Warning.” Academic Warning applies to students who are in Good Standing because of their cumulative GPA but have fallen below a semester GPA of 2.0. Students who are put on Academic Warning receive a letter from the Registrar drawing attention to the situation. Academic Warning is not the same thing as Academic Probation (see below), and does not appear on a student’s transcript.

The standing of a student as a freshman, sophomore, junior, or senior for these purposes is determined by the number of credit hours the student has earned at The King’s College in addition to any credit hours that the College has officially accepted as transfer credits applicable toward a degree program at The King’s College. The credit hours for class standing are as follows:

Freshman	0-29 credit hours
Sophomore	30-59 credit hours
Junior	60-89 credit hours
Senior	90 or more credit hours

Academic Probation

A student whose cumulative and semester GPAs fall below the standards given above will be placed on Academic Probation and will be notified by the Registrar. Probationary status is also recorded on the student’s academic transcript. Academic Probation is separate and distinct from “Academic Warning.” See above.

Student Services staff members are available to students on Academic Probation to monitor academic progress throughout the term.

Restrictions on Students who are on Academic Probation

Students may not hold jobs on campus or leadership positions in The King’s Council, any campus organization, the House system, or a College publication. Students may not participate in International Ventures or sports teams. Students are encouraged to attend discipleship groups, student-led worship meetings, lectures, and seminars.

Removal from Probation

In order to be removed from probation, a student must earn Good Standing within the next semester. In the case of a part-time student, he or she must earn Good Standing by means of grades earned in courses comprising the next 12 consecutive credits, and these credits must be completed before the next two regular (spring and fall) semesters elapse.

Academic Suspension

A student may be suspended for several reasons, but the most common is that he or she has been on Probation for a full semester and has failed to return to Good Standing.

Academic Suspension from The King’s College means that a student is prohibited from taking courses, earning academic credit, living on campus, holding employment at the College, or participating in College activities. Suspended students lose their security clearances and library privileges. During a period of Academic Suspension, a student will be considered eligible to return to the College pending satisfactory evidence of successfully addressing the issues that led to academic failure. Re-admission is not automatic. See below for additional information on re-admission.

Suspension from The King’s College for academic reasons is for a period of at least one regular (fall or spring) semester. Academic suspension will occur in any of the following situations:

- A student has been on probation for two semesters and has failed to meet the conditions to return to Good Standing.
- A student on probation fails to follow the restrictions of his or her probation.

At the end of each term, the Registrar notifies the Provost of students whose academic performance meets the criteria for suspension. The Provost then informs the students.

Readmission to the College

Students may apply for re-admission to The King’s College if they have taken an unofficial leave of absence from the College; if they were granted an official leave of absence from the College but failed to return to a matriculated status

after the course of one academic year (two consecutive semesters); or if they were academically suspended and wish to continue their studies at the College.

To be readmitted, a student must complete an “Application for Re-Admission,” available on the College’s website and in the Office of Student Services. The application for readmission does not require the student to supply test scores, high school transcripts, or other parts of an initial application. Applications for Re-Admission should be submitted to the Registrar. The Academic Affairs Committee, in consultation with the Director of Financial Aid and the Dean of Students, will review all applications and a formal recommendation will be given to the Provost. The Provost will either approve or deny re-admission applications and will inform the student accordingly.

For students wishing to re-admit after a period of academic suspension, the application must be accompanied by a letter in which the student presents his or her reasons for seeking to return to the College, and any evidence that supports the student’s claim that he or she will, if re-admitted, meet the College’s academic requirements. A student who is re-admitted after a suspension will be accepted conditionally. The conditions for re-admission require that the student take a full course load and pass every course. Other conditions may also be required at the discretion of the Academic Affairs Committee.

Readmitted students are subject to the academic requirements and policies in effect at the time of their return to the College.

Dismissal

Dismissal for academic reasons occurs when a student who has been conditionally readmitted fails to meet the conditions; when a student fails the same course twice; when a student is found guilty by the Disciplinary Committee of an academic infraction warranting expulsion; when a student admitted as a freshman has failed to earn a degree within 12 consecutive semesters of enrolling in the College; when a transfer student admitted as a sophomore has failed to earn a degree within 10 consecutive semesters of enrolling in the College; or when a transfer student admitted as a junior has failed to earn a degree within eight consecutive semesters of enrolling in the College.

Summary of Academic Statuses

Status	When	Consequences
Good Standing	Meets minimum cumulative GPA for class standing (1.8, 1.9, 2.0)	None
Academic Warning	Semester GPA falls below 2.0 but cumulative GPA meets minimum for Good Standing	Receives warning letter
Probation	Cumulative GPA below minimum for class standing	Activities and employment restricted
Suspension	Has been on probation for one semester and does not regain good standing	For a minimum of one semester, not allowed to register for courses or live on campus; may not take courses elsewhere for King's credit; must petition for readmission
Dismissal	Any of following: Fails same course twice; violates probation; found guilty of plagiarism; other reasons (see above)	Removal from the College

"Nobody Told Me"

Students are responsible for keeping themselves informed about College policies, deadlines, fees, degree requirements and about their individual progress toward meeting those requirements. The College strives to inform students of all these matters. Faculty members and the staff of Student Services work to keep students informed. However, students bear the responsibility to pay attention, to seek out meetings when they need additional information, to keep track of their degree audits in the student portal to make sure they are accurate and up to date, to submit required forms, to check the accuracy of their understanding of College policy, to ask questions when in doubt, to obtain written permission for any exception to a College policy, and to follow up on discussions with College officials.

A student who falls short of a requirement, missed a deadline, or otherwise does not meet a College obligation will not be excused on the basis of “nobody told me.” Students are responsible for managing their academic careers. Failure to pay attention to policies and deadlines often leads to easily avoidable academic difficulties.

Study Guides and Test Prep Sessions

Faculty members at The King's College do not provide students with study guides designed to assist students with tests and examinations. Students who rely on their own notes and make their own efforts to synthesize what they have learned in class tend to perform better on exams and to earn higher grades in courses.

Examinations may call for knowledge of any material assigned in readings, fieldtrips, or other course requirements and any material covered in class through lecture or discussion. A faculty member is not obligated to flag material that may appear on examinations. This does not mean all material covered in a course is equally important; rather, students must learn to distinguish between material of greater and lesser importance and study accordingly.

Professors have frequent office hours and may increase them before exams, but they normally will not have special test prep sessions.

Independent Study

If a student wishes to receive credit for research in a topic that is related to coursework at The King's College but is not available in the regular course offerings, he or she should apply for an independent study. The College grants academic credit for independent study under the following conditions: The student must be a junior or senior in Good Standing with a cumulative GPA of 3.4 or higher and must have already declared a major. Students work under the guidance of a faculty member and must complete both written assignments and an oral presentation. Applications for Independent Study are available on the College's website.

Internships

Students are eligible to receive academic credit for internship experiences in their junior and senior years. Students may obtain their own internships and/or seek guidance from the Director of Career Services for internship opportunities. Students must have a junior or senior class standing at the College and must have a cumulative GPA of 3.0. If the cumulative GPA is lower than 3.0, students are eligible for internships only if they received a preceding term GPA of 3.0.

Students may complete two (2) internships and receive six (6) academic credits maximum. Each internship will be graded on a pass/fail basis for three (3) earned academic credits.

Students who participate in the internship program will be required to keep a weekly online journal, which a designated faculty member will grade. In this online blog, students will be asked to reflect weekly on a given question pertaining to their internship.

Internship applications are available in the Student Services office. Internships must be approved through the offices of Student Services and Career Services. Once an application is approved and an internship secured, students must officially register for the internship with Student Services prior to the last day to add a course.

Exceptions

The College grants exceptions to particular policies in compelling cases. Such exceptions are not granted lightly and generally require multiple written approvals.

Exceptions to the regulations concerning the requirements for graduation are valid only if approved in writing by the Provost, the Academic Affairs Committee, and the Registrar, and are part of the student's permanent College record. Requests for exemptions and exceptions to academic policies must be submitted in writing to the Registrar.

Family Educational Rights and Privacy Act (FERPA)

The King's College protects the privacy of students by preventing inappropriate access to student records in compliance with the Family Educational Rights and Privacy Act of 1974 (FERPA). The College is not allowed to release any information to parents, guardians, or any other party concerning a student's educational record or disciplinary proceedings without the written consent of the student. The College's policy with regard to this act can be read in detail in the "College Policies" section of the catalog.

Students who wish to provide access to their records to parents or other parties are encouraged to complete and submit an Authorization for Access to Student Records form (available on the College website) to the Office of Student Services.

Students should note that FERPA does not prevent individuals within the institution from sharing information with each other, when doing so is construed to be of benefit to the student.

In accordance with federal law requiring access to certain information, the College's graduation rate information published on the College's website on the "Kings At-a-Glance" page: <http://www.tkc.edu/abouttkc/ata glance.asp>.

Administration

Office of the President

ANDREW MILLS, President
J. STANLEY OAKES, Chancellor
DENNIS KASPER, Esq., General Counsel
DUANNE MOELLER, Chief of Staff, Director of Human Resources
GINGER OAKES, Special Projects
GARY LATAINER, Strategic Advisor
SHARON DENNEY, Assistant Chief of Staff

Office of Academic Affairs

MARVIN OLASKY, Provost
JODY PAUL, Assistant Provost
PAULA THIGPEN, Assistant Director of Student Services
INA KUMI, Associate Director of Academic Programs
CHRISTINA ROGERS, Director of Library Services
B. HARRY JEE, Dean for the School of Business
HENRY BLEATTLER, Chairman for the Program in Politics, Philosophy and Economics

Office of Student Development

ERIC BENNETT, Dean of Students
DAVID LEEDY, Assistant Dean of Students
SHAWN BEST, Director of Residence Life
JACINDA BASINGER, Assistant Director of Residence Life
VERNA HAMILTON, Director of Career Services
SHELLI CLINE, Administrative Director for Student Development

Office of Financial Services

GARY LATAINER, Chief Financial Officer
JUDY BARRINGER, Manager of Accounting and Finance
KRISTIN TAYLOR, Staff Accountant I FANNY
PEREZ, Bursar

Office of Institutional Advancement/The New York Foundation for Leadership

W. LANCE COVAN, Vice President of Institutional Advancement, President of The NY Foundation for Leadership
KATHY LEEDY, Assistant Vice President of Development
ROSS GUNNELLS, Director of Major Gifts, Regional Vice President of The New York Foundation for Leadership
JOE SUMRALL, Director of Major Gifts, Regional Vice President of The New York Foundation for Leadership
NEB HAYDEN, Director of International Student Initiatives

Office of Enrollment Management

BRIAN PARKER, Vice President for Admissions
ADAM ASHER, Associate Vice President for Admissions
LUKE SMITH, Assistant Vice President for Admissions
MICHAEL OSBORN, Assistant Vice President for Admissions
ANNA PETERS, Director of Financial Aid
TONNIE NG, Administrative Director for Admissions
ANNE BRIGGS, Visit Coordinator/Admissions Counselor

Operations

ED GRUBER, Facilities Manager
RICHARD MORSE, Operations Assistant
MELODY GARCIA, Office Manager/Human Resource Coordinator

Information Technology

JUDY SAMUELSON, Director of Information Technology
MARAT SHARAFUTDINOV, Desktop Support Specialist

2008-2009 Academic Offerings

Degree Programs

The following undergraduate degree programs are offered at The King's College. The numbers in parentheses are the Higher Education General Information Survey (HEGIS) classification codes.

- Bachelor of Arts Degree in Politics, Philosophy and Economics (4903)
- Bachelor of Science Degree in Business Management (0506)
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Enrollment in other than registered or otherwise approved programs may jeopardize a student's eligibility for certain student aid awards.

Interregnum

Every spring semester The King's College takes time out from regular classes to spend time on a single intellectual theme of both philosophical depth and current public importance. Past topics have been "God, War, and Terrorism," "Building a Christian Worldview," "How to Win Elections," "Secularism," "Trust," "Difficulty," and "Civilization."

Guest speakers have included sociologist and Lutheran theologian, Peter Berger; sociologist of religion and culture, Christian Smith; chairman of the board of directors of the Foundation for Individual Rights in Education (FIRE), Alan Kors; founder and editor of First Things, Father Richard John Neuhaus; and Princeton University Law Professor Robert George .

Participation Policy

Normal classes are set aside for Interregnum and attendance is taken at all sessions (which may be scheduled throughout the day and evening hours). Students are advised to make the necessary arrangements with work and family in order to be present at these events. Student participation in this non-credit-bearing requirement is graded on a pass/fail basis. Full time students who fail to attend the minimum number of sessions will be required to write a research paper and prepare an oral presentation exploring the themes of the lectures given. Part time students must attend for at least the time during which they would normally have been in class. Absences from these sessions earn the same penalty as an absence from a regular class.

Common Core

The King's College academic programs are built on a Common Core of courses. They are "common" because all students take these courses, and they are "core" because they are the intellectual center of all our other programs. Most colleges and universities in the United States have a small number of such courses that all students must take. For example, students are typically required to take a freshman English course that focuses on writing. The King's College differs in both the number of required courses (a lot more than most colleges), in the spacing of these required courses (over the full four years of the program), and in the importance of the courses to the overall program (very high).

The Common Core consists of twenty courses in a particular sequence. Students are required to take the first ten of these courses during the freshman year. During the sophomore year, students take seven more courses in the Common Core. The three final Common Core courses occur in the junior year. Altogether, the Common Core accounts for half the courses a student needs to graduate from King's.

Why this extraordinary number of required courses? The King's College was created to prepare students for a particular kind of cultural, political, and economic leadership. We believe that students who aspire to change the key institutions of society for the better need to know the best ideas, the most important arguments, and the most influential traditions. We also believe that such students need to achieve excellence in the written and the spoken word. The Common Core is a classical answer to these challenges: it recognizes that some subjects are more fundamental than others; that subjects are best learned in a specific sequence; and that truly advanced courses must be built on secure foundations.

YEAR 1			
Courses	Credits	Courses	Credits
<i>POL 110: Intro to Politics*</i>	3	ECO 110: Intro to Economics*	3
ENG 110: College Writing I	3	<i>ENG 120: College Writing II</i> <ENG110>	3
HIS 111: Western Civilization I	3	HIS 112: Western Civilization II <HIS 111>	3
REL 111: Introduction to New Testament Lit	3	REL 112: Introduction to Old Testament Lit <REL 111>	3
URB 110: Intro to the City*	3	PHL 110: Logic*	3
Total	15		15
YEAR 2			
Courses	Credits	Courses	Credits
POL 215: Am. Pol. Tht and Prac I: The Am. Republic <POL 110>	3	POL 216: Am. Pol. Tht and Prac II: The Am. Democracy <POL 110>	3
ECO 210: Macroeconomics* <ECO 110>	3	ECO 211: Microeconomics* <ECO 110>	3
REL 212: Judeo-Christian Thought* <REL 112>	3	MAT 274/BUS 274: Statistics	3
Total	9		9
YEAR 3			
Courses	Credits	Courses	Credits
PHL 313: Classical and Medieval Philosophy <POL 110>	3	PHL 314: Modern Philosophy <PHL 313>	3
POL 315: Am. Pol. Tht and Prac III: The Am. Century <POL 110>	3	SCI 312: Scientific Reasoning <PHL 110>	3
Total	6		6
YEAR 4			
Courses	Credits	Courses	Credits
Total	0		0
TOTAL			60

*These courses are offered in both the Fall and the Spring semesters. Students may take them in either term.

** Courses in italics (POL 110 and ENG 120) must be taken at King's. No transfer credit accepted.

While the Bachelor of Arts program in Politics, Philosophy and Economics may be started at the beginning of any semester, students should be aware that not all courses will be offered each semester.

While completing this course of study, the following requirements must be met:

1. No fewer than 60 of the semester hours of coursework must be earned at The King's College, and these 60 hours of credit must include at least 48 semester hours within the PPE program.
2. The successful candidate for this degree must have a cumulative GPA of 2.00 in all work completed at The King's College. In addition, all students must maintain at least a 2.0 cumulative GPA in the courses that are a part of the Common Core. In order to graduate, students must achieve a minimum 2.7 cumulative GPA (B-) in all courses specific to their major. They must also earn a grade of C or higher in each course taken in their major.
3. The successful candidate for the BA Degree must obtain a grade of C or higher in MAT 140 Mathematical Ideas and Practice or MAT 150 Calculus I with Pre-Calculus.
4. To progress beyond the freshman year, the student must obtain a grade of C or higher in both ENG-110 College Writing I and ENG-120 College Writing II.
5. The successful candidate must satisfactorily complete all the requirements for the Interregnum.
6. The successful candidate for the BA degree must obtain approval for graduation from the Office of the Registrar and upon vote of the faculty.

Bachelor of Arts Degree in Politics, Philosophy, and Economics

The King's College program in Politics, Philosophy and Economics (PPE) weaves together the academic disciplines that examine the nature of human communities. Politics deals with the question, "How should we govern ourselves?" Philosophy asks, "What can we know through reason?" And economics asks, "How can the community prosper within the constraints of the material world?"

Oxford University created the first PPE degree in 1920. Since then, some two dozen colleges and universities have adopted the idea and developed their own versions of it. The King's College PPE program takes its inspiration from this tradition, but has its own distinct content. PPE at The King's College has three particular distinctions. First, it is built on the Common Core. All King's College students, not just those studying PPE, take a sequence of 20 courses that are designed to give students a firm grounding in politics, philosophy, and economics, as well as in history, theology, mathematics, and writing.

Second, all PPE courses at The King's College have a strong theological component. It is based on the idea that Christianity gives powerful insights into the key questions that political theorists, philosophers, and economists pursue.

Third, students in the PPE program prepare for public debate and advocacy. The curriculum places persuasive writing and speaking at the center of nearly every course. The aim is to prepare graduates who are not just knowledgeable about the world, but ready to act in the world.

The Common Core component of the PPE program introduces students to the fundamental principles of the three disciplines, plus theology. Upper level courses in the PPE major focus on contemporary issues and more advanced topics. The program, however, is completely integrated. As students advance in their sophistication with the ideas and techniques of the three disciplines, basic questions raised during freshman year are raised again.

In the discipline of politics, PPE students study the constitutional history of the United States from its founding up to and including the expansion of civil rights. Students also consider the hallmarks of statesmanship by examining various plays by Shakespeare as well as the writings of great statesmen such as John Adams and Abraham Lincoln. American foreign policy presents real world challenges for the United States in this time of international volatility. PPE students study these challenges with the goal of assessing and determining future policy decisions as they relate to the international community.

In the discipline of philosophy, PPE students study the major theories that form the systematic treatment of ethics, including the nature of values, considerations of human freedom, and the sources of moral goodness and moral evil. Aesthetics, the human capacity to perceive beauty and ugliness, equips PPE students with the ability to understand how the arts can both reflect and instigate cultural change. Students explore New York's museums, architecture, music and other arts to develop aesthetic perception as well as critical competence.

In the discipline of economics, PPE students study how economic analysis can be applied to the role and function of government, governmental decision-making, and the interaction between public and private interests. Further study concentrates on the choices that political states face regarding economic management as well as the limits that markets place on such policies.

During their junior year, PPE students write a thesis in which they apply what they have learned about institutions to the arena of public policy making.

Additional coursework in writing and statistics continue building a strong foundation for analytical and rhetorical skills. And in addition to the required courses, all PPE students take eight electives.

Students may choose, however, to use five of their electives to take a concentration. The King's college offers PPE students four concentrations: Theology, Media, Literature and Foundations of Education. Each concentration introduces disciplines or fields of study that students may pursue in graduate school or as a career. PPE students may also take courses within a concentration without taking the whole five-course sequence.

YEAR 1			
Courses	Credits	Courses	Credits
<i>POL 110: Intro to Politics*</i>	3	ECO 110: Intro to Economics*	3
ENG 110: College Writing I	3	<i>ENG 120: College Writing II</i> <ENG110>	3
HIS 111: Western Civilization I	3	HIS 112: Western Civilization II <HIS 111>	3
REL 111: Introduction to New Testament Lit	3	REL 112: Introduction to Old Testament Lit <REL 111>	3
URB 110: Intro to the City*	3	PHL 110: Logic*	3
Total	15	Total	15
YEAR 2			
Courses	Credits	Courses	Credits
POL 215: Am. Pol. Tht and Prac I: The Am. Republic <POL 110>	3	POL 216: Am. Pol. Tht and Prac II: The Am. Democracy <POL 110>	3
ECO 210: Macroeconomics* <ECO 110>	3	ECO 211: Microeconomics* <ECO 110>	3
REL 212: Foundations of Judeo-Christian Thought* <REL 112>	3	MAT 274: Statistics	3
ENG 253: Persuasive Writing* <ENG 120>	3	Open Elective	3
Open Elective	3	Open Elective	3
Total	15	Total	15
YEAR 3			
Courses	Credits	Courses	Credits
PHL 313: Classical and Medieval Philosophy <POL 110>	3	PHL 314: Modern Philosophy <PHL 313>	3
POL 315: Am. Pol. Tht and Prac III: The Am. Century<POL 110>	3	SCI 312: Scientific Reasoning <PHL 110>	3
ECO 311: History of Economic Thought	3	POL 312: Enl. and Lib. Dem <PHL 313 & HIS 112>	3
POL 351: Con Law <POL 216>	3	ECO 452: Political Economy <ECO 211>	3
Open Elective	3	Open Elective	3
Total	15	Total	15
YEAR 4			
Courses	Credits	Courses	Credits
PHL 361: Ethics	3	PHL 312: Phil Apologetics <PHL 110 & REL 212>	3
Philosophy Elective	3	Economics Elective	3
Politics Elective	3	PPE 451: Senior Thesis or PPE Elective of Choice	3
PPE Elective of choice	3	Open Elective	3
Open Elective	3	Open Elective	3
Total	15	Total	15
Total Credit Hours:			120

*These courses are offered in both the Fall and the Spring semesters. Students may take them in either term.

** Courses in italics (POL 110 and ENG 120) must be taken at Kings. No transfer credit accepted.

While the Bachelor of Arts program in Politics, Philosophy and Economics may be started at the beginning of any semester, students should be aware that not all courses will be offered each semester.

While completing this course of study, the following requirements must be met:

1. No fewer than 60 of the semester hours of coursework must be earned at The King's College, and these 60 hours of credit must include at least 48 semester hours within the PPE program.
2. The successful candidate for this degree must have a cumulative GPA of 2.00 in all work completed at The King's College. In addition, all students must maintain at least a 2.0 cumulative GPA in the courses that are a part of the Common Core.
3. To progress beyond the freshman year, the student must obtain a grade of C or higher in both ENG-110 College Writing I and ENG-120 College Writing II.
4. The successful candidate must satisfactorily complete all the requirements for the Interregnum.
5. The successful candidate for the BA degree must obtain approval for graduation from the Office of the Registrar and upon vote of the faculty.

Bachelor of Arts in Politics, Philosophy, and Economics with a Concentration in Literature

The Literature Concentration

The Literature Concentration is one of four concentrations open to PPE students. It is an intensive program of five courses designed for students who seek to gain a broad familiarity with arts and letters. This concentration equips students with a firsthand knowledge of great works of literature and allows those works, as much as possible, to speak for themselves.

From the beginning of recorded human history, literature has been the primary means by which people reflected on the world's perplexities—its richness, disasters, comedies, and defeats. Religious aspiration, profound questioning, lighthearted merriment, and sober reconsideration comprise its texture, as much as artistic ambition and the thrill of hearing something elusive made beautifully clear. Literature is thought and language in pursuit of powerful intuitions about how the world is or how it might be. Even when it seems to tell a plain tale, it draws on the mysterious power of metaphor, which allows us to hear one thing and see another.

Partly because all truly educated people have some command of literature, and because all truly effective leaders understand the power of language to shape worlds and worldviews, the Literature Concentration is an important option for PPE students. Each course in the Literature Concentration is also available to students as an elective.

The Literature Concentration begins in the fall of the sophomore year with Classical Literature, which surveys the literary heritage of classical Greece and Rome. In the spring semester, Literature students take Shakespeare, which covers the full range of Shakespeare's writing, including his sonnets, narrative poems, and plays—comedies, histories, and tragedies. In the fall of their junior year, students take English and American Poetry, an immersion in great poems but also an exploration of how poetry can summon, define, and persuade people about how to live, how to think, and what to aspire for. In the spring of their junior year, students take American Literature, which focuses mainly on the American novel and its double legacy of narrative realism and idealistic yearning. The final course in the Literature Concentration is British and European Novels in the senior year, which gathers together great authors such as Miguel de Cervantes, George Eliot, Victor Hugo, and Fyodor Dostoyevsky, who have quickened the moral sense as well as the imaginations of generations of readers.

The PPE Literature Concentration differs from many college literature programs in significant ways. First, it is focused almost entirely on reading original works by great writers. We are not using literature to advance any political or ideological point. Second, the Literature Concentration focuses on literature, not on contemporary theories about literature or the nature of language. Third, the Literature Concentration emphasizes deep familiarity with literary works. Students are required, for example, to memorize and recite some of the poems they study, and to enact scenes from Shakespeare's plays.

The Literature Concentration offers students a way to approach the imaginative horizons surrounding the key social institutions that are the central focus of the PPE program.

YEAR 1			
Courses	Credits	Courses	Credits
<i>POL 110: Intro to Politics*</i>	3	<i>ECO 110: Intro to Economics*</i>	3
ENG 110: College Writing I	3	<i>ENG 120: College Writing II <ENG110></i>	3
HIS 111: Western Civilization I	3	HIS 112: Western Civilization II <HIS 111>	3
REL 111: Intro to New Testament Lit	3	REL 112: Intro to Old Testament Lit <REL 111>	3
URB 110: Intro to the City*	3	PHL 110: Logic*	3
Total	15	Total	15
YEAR 2			
Courses	Credits	Courses	Credits
POL 215: Am. Pol. Tht and Prac I: The Am. Republic <POL 110>	3	POL 216: Am. Pol. Tht and Prac II: The Am. Democracy <POL 110>	3
ECO 210: Macroeconomics* <ECO 110>	3	ECO 211: Microeconomics* <ECO 110>	3
REL 212: Judeo-Christian Thought* <REL 112>	3	MAT 274: Statistics	3
ENG 253: Persuasive Writing* <ENG 120>	3	Open Elective	3
LIT 251: Classical Literature	3	LIT 252: Shakespeare	3
Total	15	Total	15
YEAR 3			
Courses	Credits	Courses	Credits
PHL 313: Classical and Medieval Philosophy <POL 110>	3	PHL 314: Modern Philosophy <PHL 313>	3
POL 315: Am. Pol. Tht and Prac III: The Am. Century <POL 110>	3	SCI 312: Scientific Reasoning <PHL 110>	3
ECO 311: History of Economic Thought	3	POL 312: Enl. and Lib. Dem <PHL 313 & HIS 112>	3
POL 351: Con Law <POL 216>	3	ECO 452: Political Economy <ECO 211>	3
LIT 351: English and American Poetry	3	LIT 352: American Literature	3
Total	15	Total	15
YEAR 4			
Courses	Credits	Courses	Credits
PHL 361: Ethics	3	PHL 312: Phil Apologetics <PHL 110 & REL 212>	3
LIT 353: British and European Novels	3	Economics Elective	3
Philosophy Elective	3	PPE 451: Senior Thesis or PPE Elective of choice	3
Politics Elective	3	Open Elective	3
PPE Elective of choice	3	Open Elective	3
Total	15	Total	15
Total Credit Hours:			120

* These courses are offered in both the Fall and the Spring, students may take them in either semester.

** Courses in italics (POL 110 and ENG 120) must be taken at King's. No transfer credit accepted.

While completing this course of study, the following requirements must be met:

1. No fewer than 60 of the semester hours of course work must be earned at The King's College, and these 60 hours of credit must include at least 48 semester hours which apply to this degree.
2. The successful candidate for this degree must have a cumulative GPA of 2.00 in all work completed at The King's College. In addition, all students must maintain at least a 2.0 cumulative GPA in the courses that are a part of the Common Core.
3. To progress beyond the freshman year, the student must obtain a grade of C or higher in both ENG-101 College Writing I and ENG-201 College Writing II.
4. The successful candidate must satisfactorily complete all the requirements for the Fall and Spring Interregnum.
5. The successful candidate for the BA degree must obtain approval for graduation from the Office of the Registrar and upon vote of the faculty.

While the Bachelor of Arts in Politics, Philosophy, and Economics program may be started at the beginning of any semester, students should be aware that not all courses will be offered each semester.

Bachelor of Arts in Politics, Philosophy, and Economics with a Concentration in Media

The Media Concentration

The headquarters of The New York Times, Condè Naste Publishing, Time Warner, the Hearst Corporation, HarperCollins, Random House, Simon & Schuster, ABC, CBS, NBC, MTV, Fox News, HBO, and Comedy Central are within a fifteen minute walk from The King's College's classrooms in The Empire State Building. Saturday Night Live is broadcast from Rockefeller Center, 14 blocks away. The Daily Show and Comedy Central are a little further: about a twenty minute walk. A third of independent movies in the United States are made in New York City. By any estimation, New York City is the media capital of the world.

PPE students have the option to concentrate in Media. A concentration at The King's College consists of five courses that a student can take in addition to the PPE major. The Media Concentration focuses on the history, economics, and cultural and political influence of mass communication. The PPE Concentration in Media is not technical training in media production. Rather it offers students the opportunity to examine in some depth what the media are and how they shape our society.

The media play a complicated role in our society, ostensibly informing and entertaining the public, but also helping to set the agenda for national discussion, persuading us as to what is important, and, more subtly by shaping our tastes. The media also reinforce one another. Oprah's book choices on television sell far more copies of a book than does a favorable review in The New York Times Book Review. Movie soundtracks popularize singers and singers popularize movies. The Internet has become a place where many people respond to the other media with their personal comments on the news, music, movies and books.

To study the mass media, in other words, is to examine our society's conversation with itself. The Media Concentration develops a student's skill at listening in on that conversation and understanding how it relates to our public choices. It also trains students to analyze how our public policies in turn shape and re-shape the media. How should the government award access to the limited airwaves? Should telephone and cable companies have free access to each others' primary markets?

The Media Concentration begins in the fall of the sophomore year with The Enterprise of Media, which examines the history of mass media from Gutenberg's invention of movable type up to today's media conglomerates. In the spring semester, Media students take Theories of Mass Communication, which explores how mass media create audiences. In the fall of the junior year, Media students take Media and Popular Culture, a course that illuminates how ideas spread and tastes develop in mass society. In the spring of the junior year, students take Media and Politics, which explores topics such as campaign ads, political blogging, and media bias. The final course in the Media Concentration is Emerging Media taken in the senior year, which focuses on the latest technologies and their applications.

Throughout the five courses, students in the Media Concentration meet journalists, writers, editors, TV and film producers, and other figures who work in the media in New York.

YEAR 1			
Courses	Credits	Courses	Credits
<i>POL 110: Intro to Politics*</i>	3	ECO 110: Intro to Economics*	3
ENG 110: College Writing I	3	<i>ENG 120: College Writing II <ENG110></i>	3
HIS 111: Western Civilization I	3	HIS 112: Western Civilization II <HIS 111>	3
REL 111: Intro to New Testament Lit	3	REL 112: Intro to Old Testament Lit <REL 111>	3
URB 110: Intro to the City*	3	PHL 110: Logic*	3
Total	15	Total	15
YEAR 2			
Courses	Credits	Courses	Credits
POL 215: Am. Pol. Tht and Prac I: The Am. Republic <POL 110>	3	POL 216: Am. Pol. Tht and Prac II: The Am. Democracy<POL 110>	3
ECO 210: Macroeconomics* <ECO 110>	3	ECO 211: Microeconomics* <ECO 110>	3
REL 212: Foundations of Judeo-Christian Thought* <REL 112>	3	MAT 274: Statistics	3
ENG 253: Persuasive Writing* <ENG 120>	3	Open Elective	3
MED 251: The Enterprise of Mass Communication <ENG 120>	3	MED 252: Theories of Mass Communication <ENG 120>	3
Total	15	Total	15
YEAR 3			
Courses	Credits	Courses	Credits
PHL 313: Classical and Medieval Philosophy <POL 110>	3	PHL 314: Modern Philosophy <PHL 313>	3
POL 315: Am. Pol. Tht and Prac III: The Am. Century<POL 110>	3	SCI 312: Scientific Reasoning <PHL 110>	3
ECO 311: History of Economic Thought	3	POL 312: Enl. and Lib. Dem <PHL 313 & HIS 112>	3
POL 351: Con Law <POL 216>	3	ECO 452: Political Economy <ECO 211>	3
MED 351: Media and Popular Culture <ENG 120>	3	MED 352: Media and Politics <ENG 120>	3
Total	15	Total	15
YEAR 4			
Courses	Credits	Courses	Credits
PHL 361: Ethics	3	PHL 312: Phil Apologetics <PHL 110 & REL 212>	3
Philosophy Elective	3	Economics Elective	3
Politics Elective	3	PPE 451: Senior Thesis or PPE Elective of choice	3
MED 451: The Emerging Media <ENG 120 & Senior Status>	3	Open Elective	3
PPE Elective of choice	3	Open Elective	3
Total	15	Total	15
Total Credit Hours:			120

* These courses are offered in both the Fall and the Spring, students may take them in either semester.

** Courses in italics (POL 110 and ENG 120) must be taken at King's. No transfer credit accepted.

While completing this course of study, the following requirements must be met:

1. No fewer than 60 of the semester hours of course work must be earned at The King's College, and these 60 hours of credit must include at least 48 semester hours which apply to this degree.
2. The successful candidate for this degree must have a cumulative GPA of 2.00 in all work completed at The King's College. In addition, all students must maintain at least a 2.0 cumulative GPA in the courses that are a part of the Common Core.
3. To progress beyond the freshman year, the student must obtain a grade of C or higher in both ENG-101 College Writing I and ENG-201 College Writing II.
4. The successful candidate must satisfactorily complete all the requirements for the Fall and Spring Interregnum.
5. The successful candidate for the BA degree must obtain approval for graduation from the Office of the Registrar and upon vote of the faculty.

While the Bachelor of Arts in Politics, Philosophy, and Economics program may be started at the beginning of any semester, students should be aware that not all courses will be offered each semester.

Bachelor of Arts in Politics, Philosophy, and Economics with a Concentration in Theology

The Theology Concentration

"I appeal to you therefore, brothers, by the mercies of God, to present your bodies as a living sacrifice, holy and acceptable to God, which is your spiritual worship. Do not be conformed to this world, but be transformed by the renewal of your mind, that by testing you may discern what is the will of God, what is good and acceptable and perfect." Romans 12:1-2In

The PPE Theology Concentration, students study the Christian scripture and tradition with the goal of being conformed to the mind of Christ. Through biblical scholarship and historical and systematic theological reflection, our faculty helps students develop a lens through which to understand the modern world. This will equip graduates to bring the light of Christ into their workplaces and communities in ways appropriate to their callings. The Theology Concentration consists of five courses in addition to three theology courses that are part of the Common Core.

The biblical studies courses give students a firm foundation in Old and New Testament and provide hermeneutical tools to interpret scriptures in light of contemporary epistemological challenges. Our theology courses focus on the development of the orthodox Christian tradition, the experience of the faithful in various times and places, and the complexity of the world's religious traditions. These courses are offered in the context of a liberal arts program, and they aspire to affirm all that is worthy in human knowledge, culture, and experience. Throughout, students are challenged to integrate faith and learning and to develop a deeper knowledge and love of God.

Three theology courses (Introduction to New Testament Literature; Introduction to Old Testament Literature; and Foundations of Judeo-Christian Thought) are required of all King's College students (i.e. they are part of the Common Core). Upon completion of these three courses, PPE students may pursue a Theology Concentration, which consists of five additional upper-division courses.

In Classics of the Christian Tradition students study Christian spirituality by examining texts ranging from Augustine to Calvin to Martin Luther King, Jr. Comparative Religions considers the claims of competing religions traditions represented in the numerous faith communities of New York City. Principles of Biblical Interpretation challenges students to explore the world "in front of," "with in," and "behind" the text of scripture. Biblical Exegesis focuses upon specific passages of scripture, where students reflect theologically upon the text. In Theology and Social Transformation, students study the intersection of Christian theological reflection and contemporary social realities. The Theology Concentration prepares future seminarians or graduate students with the tools for constructive theological reflection, adept interpretive skills, and, most of all, sound wisdom with respect to God's Word and God's world.

YEAR 1			
Courses	Credits	Courses	Credits
<i>POL 110: Intro to Politics*</i>	3	ECO 110: Intro to Economics*	3
ENG 110: College Writing I	3	<i>ENG 120: College Writing II</i> <ENG110>	3
HIS 111: Western Civilization I	3	HIS 112: Western Civilization II <HIS 111>	3
REL 111: Introduction to New Testament Lit	3	REL 112: Introduction to Old Testament Lit <REL 111>	3
URB 110: Intro to the City*	3	PHL 110: Logic*	3
Total	15	Total	15
YEAR 2			
Courses	Credits	Courses	Credits
POL 215: Am. Pol. Tht and Prac I: The Am. Republic <POL 110>	3	POL 216: Am. Pol. Tht and Prac II: The Am. Democracy <POL 110>	3
ECO 210: Macroeconomics* <ECO 110>	3	ECO 211: Microeconomics* <ECO 110>	3
REL 212: Foundations of Judeo-Christian Thought* <REL 112>	3	MAT 274: Statistics	3
ENG 253: Persuasive Writing* <ENG 120>	3	Open Elective	3
Open Elective	3	Open Elective	3
Total	15	Total	15
YEAR 3			
Courses	Credits	Courses	Credits
PHL 313: Classical and Medieval Philosophy <POL 110>	3	PHL 314: Modern Philosophy <PHL 313>	3
POL 315: Am. Pol. Tht and Practice III: The Am. Century<POL 110>	3	SCI 312: Scientific Reasoning <PHL 110>	3
ECO 311: History of Economic Thought	3	POL 312: Enl. and Lib. Dem <PHL 313 & HIS 112>	3
POL 351: Con Law <POL 216>	3	ECO 452: Political Economy <ECO 211>	3
REL 351 Comparative Religions or REL 353: Islam <REL 212>	3	REL 354 Principles of Biblical Interpretation <REL 212>	3
Total	15	Total	15
YEAR 4			
Courses	Credits	Courses	Credits
PHL 361: Ethics	3	PHL 312: Phil Apologetics <PHL 110 & REL 212>	3
Philosophy Elective	3	Economics Elective	3
Politics Elective	3	PPE 451: Senior Thesis or PPE Elective of choice	3
REL 451 Biblical Exegesis <REL 354>	3	REL 252 Classics of the Christian Tradition <REL 212>	3
PPE Elective of choice	3	REL 352 Theology and Social Transformation <REL 212>	3
Total	15	Total	15
Total Credit Hours:			120

* These courses are offered in both the Fall and the Spring, students may take them in either semester.

** Courses in italics (POL 110 and ENG 120) must be taken at King's. No transfer credit accepted.

While completing this course of study, the following requirements must be met:

1. No fewer than 60 of the semester hours of course work must be earned at The King's College, and these 60 hours of credit must include at least 48 semester hours which apply to this degree.
2. The successful candidate for this degree must have a cumulative GPA of 2.00 in all work completed at The King's College. In addition, all students must maintain at least a 2.0 cumulative GPA in the courses that are a part of the Common Core.
3. To progress beyond the freshman year, the student must obtain a grade of C or higher in both ENG-101 College Writing I and ENG-201 College Writing II.
4. The successful candidate must satisfactorily complete all the requirements for the Fall and Spring Interregnum.
5. The successful candidate for the BA degree must obtain approval for graduation from the Office of the Registrar and upon vote of the faculty.

While the Bachelor of Arts in Politics, Philosophy, and Economics program may be started at the beginning of any semester, students should be aware that not all courses will be offered each semester.

Bachelor of Arts in Politics, Philosophy, and Economics with a Concentration in Foundations of Education

The Foundations of Education Concentration

The Foundations of Education Concentration is one of four specializations open to PPE majors. It consists of five courses that focus on aspects of education. This concentration is intended for students who may wish to pursue careers in teaching, school administration, or educational policy. It is not, however, a teacher-training program. Students who take the Foundations of Education Concentration do not receive teacher certification. Instead, they receive intensive preparation in important ideas and skills that most teacher training in the United States neglects. The students who take this concentration acquire the intellectual foundation they need to become the next generation of leaders in American education.

The King's College recognizes that the vocation of teaching requires years of preparation. In most states, public school teachers must earn a master's degree to receive permanent certification. While many colleges and universities offer full-scale undergraduate degree programs in education leading to temporary teacher certification, King's has chosen a different approach. We believe the best undergraduate preparation for teaching is a solid grasp of the politics, philosophy, and economics of education, as seen through the lens of historical analysis.

The core curriculum and the general PPE program introduce students to the way schools shape values and foster citizenship. State-based educational systems carry out public policies that reflect political and economic realities. For most of our history in the United States, education was almost exclusively a local and state concern, but in the past half-century, the federal government has assumed a much larger role. The Foundations of Education Concentration equips students to analyze government policies at all levels and to assess the practical constraints as well as the philosophical ideals of the educational enterprise.

The **first** course in the Foundations of Education Concentration focuses on our national experience, identifying distinctive features of a nearly 400-year history of American education—from the Mayflower Compact to No Child Left Behind. The **next two** courses examine the history and philosophy of education, surveying the longstanding tradition of classical education—from which we derive the Western concept of “the liberal arts.” It begins in ancient Greece; travels through the Augustan age of Roman oratory; dwells on the formation of Christian education in the medieval period; surveys the work of Renaissance and Reformation thinkers; considers the influence of Enlightenment attitudes; and brings students up-to-date in the modern, even postmodern world. The **fourth** course surveys education policy. The **fifth** course explores the challenges of the teaching career. Those who aspire to become teachers must develop both intellectual and psychological strategies to deal with unmotivated and distracted students, administrative straight-jackets, union politics, and numerous other obstacles. The teacher trained in foundations of education knows how to navigate this iceberg-laden sea.

YEAR 1			
Courses	Credits	Courses	Credits
<i>POL 110: Intro to Politics*</i>	3	ECO 110: Intro to Economics*	3
ENG 110: College Writing I	3	<i>ENG 120: College Writing II</i> <ENG110>	3
HIS 111: Western Civilization I	3	HIS 112: Western Civilization II <HIS 111>	3
REL 111: Intro to New Testament Lit	3	REL 112: Intro to Old Testament Lit <REL 111>	3
URB 110: Intro to the City*	3	PHL 110: Logic*	3
Total	15	Total	15
YEAR 2			
Courses	Credits	Courses	Credits
POL 215: Am. Pol. Tht and Prac I: The Am. Republic <POL 110>	3	POL 216: Am. Pol. Tht and Prac II: The Am. Democracy <POL 110>	3
ECO 210: Macroeconomics* <ECO 110>	3	ECO 211: Microeconomics* <ECO 110>	3
REL 212: Foundations of Judeo-Christian Thought* <REL 112>	3	MAT 274: Statistics	3
ENG 253: Persuasive Writing* <ENG 120>	3	Open Elective	3
Open Elective	3	EDU 251: History of American Education	3
Total	15	Total	15
YEAR 3			
Courses	Credits	Courses	Credits
PHL 313: Classical and Medieval Philosophy <POL 110>	3	PHL 314: Modern Philosophy <PHL 313>	3
POL 315: Am. Pol. Tht and Prac III: The Am. Century<POL 110>	3	SCI 312: Scientific Reasoning <PHL 110>	3
ECO 311: History of Economic Thought	3	POL 312: Enl. and Lib. Dem <PHL 313 & HIS 112>	3
POL 351: Constitutional Law <POL 216>	3	ECO 452: Political Economy <ECO 211>	3
EDU 351: History & Philosophy of Education I	3	EDU 352: History & Philosophy of Education II	3
Total	15	Total	15
YEAR 4			
Courses	Credits	Courses	Credits
PHL 361: Ethics	3	PHL 312: Phil Apologetics <PHL 110 & REL 212>	3
Philosophy Elective	3	Economics Elective	3
Politics Elective	3	PPE 451: Senior Thesis or PPE Elective of choice	3
EDU 451: Education Policy <ENG 253 & POL 312>	3	EDU 452: The Teaching Career <EDU 251, EDU 351, EDU 352, & EDU 4	3
PPE Elective of choice	3	Open Elective	3
Total	15	Total	15
Total Credit Hours:			120

* These courses are offered in both the Fall and the Spring, students may take them in either semester.

** Courses in italics (POL 110 and ENG 120) must be taken at King's. No transfer credit accepted.

While completing this course of study, the following requirements must be met:

1. No fewer than 60 of the semester hours of course work must be earned at The King's College, and these 60 hours of credit must include at least 48 semester hours which apply to this degree.
2. The successful candidate for this degree must have a cumulative GPA of 2.00 in all work completed at The King's College. In addition, all students must maintain at least a 2.0 cumulative GPA in the courses that are a part of the Common Core.
3. To progress beyond the freshman year, the student must obtain a grade of C or higher in both ENG-101 College Writing I and ENG-201 College Writing II.
4. The successful candidate must satisfactorily complete all the requirements for the Fall and Spring Interregnum.
5. The successful candidate for the BA degree must obtain approval for graduation from the Office of the Registrar and upon vote of the faculty.

While the Bachelor of Arts in Politics, Philosophy, and Economics program may be started at the beginning of any semester, students should be aware that not all courses will be offered each semester.

Bachelor of Science Degree in Business Management

The King's College Business Management Program prepares students for careers in commerce. This program, however, differs in two key ways from most undergraduate business programs. First, we approach commerce as one of our nation's (and the world's) strategic institutions. Business students at The King's College learn not just the techniques of management, such as accounting and marketing, but also how to understand the social, political, and economic foundations of free markets.

Second, The King's College Business Management Program centers on the Christian concept of stewardship. Our goal is to prepare students who will be wise in their prosperity and employ their wealth for the betterment of society. To that end, we are dedicated to developing our students' commitment to personal integrity. Students in the program learn how to identify risks and opportunities, optimize performance with limited resources, and to manage and inspire human talent. The Business Management major begins with the Common Core in the freshman year: a sequence of courses that lay the foundation in macroeconomics, mathematics, logic, political theory, theology, and Western civilization. The Common Core also emphasizes the written and spoken word—essential skills for the business professional.

Sophomores take Principles of Management and Organization, which surveys key business disciplines: marketing, financial accounting, corporate finance, entrepreneurship, negotiations, and business strategy. Sophomores also take Financial Accounting, Statistics for Business and Economics, and Business Communications.

As Business students progress into their junior and senior years, they turn from studying other people's decisions to examining what will happen if they were to make the decisions. Juniors take Introduction to Marketing, Corporate Finance, Quantitative Analysis and Computer Modeling, and Business Strategy. Seniors take Entrepreneurship and Venture Formation, Legal Studies in Business, Operations Management and Information Technology, Business Ethics, Decision Process and Negotiation, and Senior Project. Juniors and Seniors also continue to take Common Core courses and electives.

Business Management classes are taught both by full-time faculty members and people currently working in the fields they teach. Faculty members include a venture capitalist, a former bank executive, and a Wall Street investment specialist. The program aims to prepare student to manage both profit and non-profit organizations, and both privately held and public corporations.

In teaching business skills, The King's College puts unusual emphasis on the historical and philosophical background of capitalism. That's because we see ourselves as preparing our graduates to be the innovators and leaders of an increasingly globalized economy. We do not seek simply to prepare students for their first job on Wall Street or Madison Avenue. We prepare them for careers in which they can expertly, confidently, and ethically work with colleagues in Zurich, Jakarta, and Cape Town, as easily as their colleagues in Trenton, Denver, and Minneapolis. Business leadership today requires agility to act wisely within the moment, while never losing sight of the long view. By grounding the study of business in history, economics, and politics, we seek to put students on the path to this kind of balanced insight.

YEAR 1			
Courses	Credits	Courses	Credits
<i>POL 110: Intro to Politics*</i>	3	ECO 110: Intro to Economics*	3
ENG 110: College Writing I	3	<i>ENG 120: College Writing II</i> <ENG110>	3
HIS 111: Western Civilization I	3	HIS 112: Western Civilization II <HIS 111>	3
REL 111: Intro to New Testament Lit	3	REL 112: Intro to Old Testament Lit <REL 111>	3
URB 110: Intro to the City*	3	PHL 110: Logic*	3
Total	15	Total	15
YEAR 2			
Courses	Credits	Courses	Credits
POL 215: Am. Pol. Tht and Prac I: The Am. Republic <POL 110>	3	POL 216: Am. Pol. Tht and Prac II: The Am. Democracy <POL 110>	3
ECO 210: Macroeconomics* <ECO 110>	3	ECO 211: Microeconomics* <ECO 110>	3
REL 212: Foundations of Judeo-Christian Thought* <REL 112>	3	BUS 274: Statistics for Business and Economics	3
BUS 271: Financial Accounting	3	BUS 276: Business Communications and Presentations	3
BUS 273: Principles of Management & Organization	3	BUS 381: Managerial Accounting <BUS 271>	3
Total	15	Total	15
YEAR 3			
Courses	Credits	Courses	Credits
PHL 313: Classical and Medieval Philosophy <POL 110>	3	PHL 314: Modern Philosophy <PHL 313>	3
POL 315: Am. Pol. Tht and Prac III: The Am. Century <POL 110>	3	SCI 312: Scientific Reasoning <PHL 110>	3
BUS 371: Introduction to Marketing <BUS 273>	3	BUS 378: Business Strategy <BUS 273, 371, 373>	3
BUS 373: Coporate Finance <BUS 271>	3	BUS 382: Decision Anaylsis and Computer Modeling <BUS 274>	3
Open Elective	3	Business Elective	3
Total	15	Total	15
YEAR 4			
Courses	Credits	Courses	Credits
BUS 471: Entrepreneurship & Venture Form <BUS 371 & 373>	3	BUS 482: Business Ethics <BUS 273, 473>	3
BUS 473: Legal Studies in Business	3	BUS 486: Senior Project	3
BUS 475: Operations Mgt. and Info. Tech. <BUS 382>	3	BUS 484: Decision Process and Negotiation <BUS 371>	3
Business Elective	3	Business Elective	3
Open Elective		Open Elective	3
Total	15	Total	15
Total Credit Hours:			120

* These courses are offered in both the Fall and the Spring, students may take them in either semester.

** Courses in italics (POL 110 and ENG 120) must be taken at King's. No transfer credit accepted.

While completing this course of study, the following requirements must be met:

1. No fewer than 60 of the semester hours of course work must be earned at The King's College, and these 60 hours of credit must include at least 48 semester hours which apply to this degree.
2. The successful candidate for this degree must have a cumulative GPA of 2.00 in all work completed at The King's College. In addition, all students must maintain at least a 2.0 cumulative GPA in the courses that are a part of the Common Core.
3. To progress beyond the freshman year, the student must obtain a grade of C or higher in both ENG-101 College Writing I and ENG-201 College Writing II.
4. The successful candidate must satisfactorily complete all the requirements for the Fall and Spring Interregnum.
5. The successful candidate for the BS degree must obtain approval for graduation from the Office of the Registrar and upon vote of the faculty.

While the Bachelor of Science in Business Management program may be started at the beginning of any semester, students should be aware that not all courses will be offered each semester.

All Course Descriptions

BUS Statistics for Business and Economics (3)

An introduction to linear algebra and its applications. Topics include: systems of linear equations; linear spaces & mappings; matrices; determinants; linear programming with applications from business; and the use of software packages to solve problems in linear algebra.

BUS 271 Financial Accounting (3)

An introduction to accounting principles and their relationship to basic forms of business entities. Emphasis is on accounting theory, balance sheets and income statements. Ethical issues in accounting practices will be addressed and discussed.

BUS 273 Principles of Management and Organization (3)

An introductory study of individual and group behavior within business organizations, designed to develop students in multiple areas of leadership effectiveness. Students will be introduced to frameworks and models in order to diagnose problems related to human behavior in organizations. Students will then learn how to exercise leadership to solve such problems. Areas of particular interest include motivation, reward systems, group dynamics, organizational culture, job design, organizational structure and design, conflict management, business ethics and others.

BUS 276 Business Communications and Presentations (3)

Development of the students' ability to effectively communicate in the workplace through writing and speaking. It is designed as a core curriculum course for business majors and is specifically concerned with organizational efficiency and integrity in writing as well as verbal and nonverbal elements in presentation skills. Both technology and research are integral aspects of the function of this course. Particular emphasis is placed on understanding the importance of communicating similar messages in multiple formats for organizations.

BUS 371 Introduction to Marketing (3)

An overview of marketing principles as they relate to business in general which includes demonstrating the role of marketing in the company, exploring the relationship of marketing to other functions and showing how effective marketing creates value for consumers. The course exposes students to basic marketing issues including markets and the marketing environment, consumer markets and buying behavior, marketing research, product life cycle, pricing decisions and advertising, among others.

BUS 372 Human Resource Management (3)

Students will survey various topics in the field of industrial relations and human resource management, arising out of the management of labor. Students will cover the major human issues in the workplace, such as selection, promotion, retention, compensation and rewards, fairness, working conditions, teamwork or conflict, and motivation. The term 'human resource management' refers to the use of labor by firms, government, and not-for-profit organizations, for competitive advantage. Therefore, students will examine the environment that governs work within firms from the perspective of a manager or supervisor. Students will also consider the implications of continued changes in labor markets in terms of laws, regulations, technology, and labor unions.

BUS 373 Corporate Finance (3)

A general survey of the fundamental principles of corporate financial management, covering the essential elements of modern corporate finance theory and practice. This course encompasses tools and models for planning the short-term and long-term financial structure and positioning of a firm, including working capital management, asset investments and capital budgeting, corporate capital structure and mergers and acquisitions, among others.

BUS 374 Consumer Behavior (3)

An advanced course in marketing focusing on the study of human response to products and services and their marketing activities. The course discussion is based on the understanding that consumers are the primary source of revenue for a business and their responses are critical to the success of business. The class topics include the psychological aspect of consumer behavior, the process of consumer judgment and decision making, and related cultural issues.

BUS 376 Investment (3)

An introduction to investments and financial markets covering equities, fixed income and derivative securities. Risk and return, market efficiency, security analysis and valuation and approaches to asset allocation and portfolio management are among the topics discussed. Emphasis is placed on the decision-making skills critical to practitioners in the financial marketplace.

BUS 378 Business Strategy (3)

An advanced business course that attempts to integrate the student's previous coursework in management, marketing, and finance. The students will be exposed to a new strategical perspective of business decision through the class discussions on value creation, competitive advantage, the formation of strategy and its implementation as well as survival strategies. The course will focus heavily on the definitions and fundamental concepts of strategical issues in business to ensure the students have a keen understanding of the operating framework of a business in a free market.

BUS 381 Managerial Accounting (3)

An intermediate accounting course to help students to understand financial information and develop their analytical skills from managerial perspectives. This course covers value chain analysis, cost allocation and costing systems, activity-based systems, standard costing and variance analysis, and performance management and evaluation.

BUS 382 Decision Analysis & Computer Modeling (3)

An introduction to quantitative tools for decision making in business. This course offers a solid foundation in both computers and modeling that can be utilized for the students' professional career. Emphasis in this course is placed on understanding the formulation, analysis, and implementation of decision making tools including budgeting, optimization, sensitivity analysis, decision analysis, and simulation. This course will also help students to build their skill and comfort using the computer to solve real world decision problems, especially using Microsoft Excel.

BUS 471 Entrepreneurship and Venture Form (3)

Introduction to the conceptual framework of entrepreneurial management and development of tools and skills for decision making in developing a new venture. The students will be given a chance to design a new venture formation and make its business plan by applying various concepts and tools covered in class.

BUS 472 International Business (3)

An examination of the major managerial functions within global enterprises, providing an integrated perspective of the dynamics that characterize the global enterprise. The course will enhance students' abilities to manage across global boundaries as it addresses the special challenges facing global enterprises. Students will identify examples of responsive management and provide insight in how to participate effectively in global markets.

BUS 473 Legal Studies in Business (3)

Prerequisite: BUS 371 Introduction to Marketing, BUS 373 Corporate Finance

This course will overview basic concepts of law and legal process in the United States and other legal systems, and introduce the distinctive features of the American legal system and the basic principles of American substantive and procedural law. The first part of the course will survey the nature of law, the structure of the legal system, criminal law and procedure, torts, and constitutional law. The second part of the course will be devoted to class discussions on the law of contracts. The third part of this course will cover the basic law of business organization including agency, partnerships, and corporations, with an emphasis on the governance of publicly held corporations.

BUS 474 Venture Capitalism (3)

This course has been designed as an advanced course in finance with an emphasis on entrepreneurship. It introduces the venture capital industry with an emphasis on the financial and economic tools useful for venture capital investing including leveraged buyout. In this course, students will review the capital budgeting decision of venture capital and evaluate financial issues involved in determining its source of funding. The private equity market will be introduced as a major financing source and various methods in private equity transactions will be examined including their relative strengths and weaknesses

BUS 475 Operations Management and Information Technology (3)

Prerequisite: BUS 382 Decision Analysis & Computer Modeling

This course will expose students to various subjects in the fields of operations management, information systems, and management of technology as tools to be used in gaining strategic and competitive advantage. Overall, the course will introduce students with the evolution of technology and its impact on business and economy. It will examine how industries are transformed by new technologies, and how the organizational strategies and managerial actions shape technological evolution. Since it deals with how best to use technology for advantage, the course will also introduce students to some of the latest technological developments in the finance industry and information systems, technical analysis in operations management, etc.

BUS 481 Market Research (3)

Development of the student's basic skills to conduct a marketing research project and evaluate its outcome. The students will understand the role of marketing research to formulate marketing problems and find their solutions. They will also gain hand-on experience in using various approaches to the assessment of customer needs and their expected response to new product and service offerings.

BUS 482 Business Ethics (3)

Prerequisite: BUS 273 Principles of Management and Organization, BUS 473 Legal Studies in Business

An examination of the ethical and stewardship responsibilities of business leaders by integrating the knowledge students have gained in their liberal arts education, particularly the Bible/theology courses they will have taken, with the foundations and normative practices of business. Students will study the ethical and stewardship dimensions of financial statements and company mission statements. Visiting business leaders will address ethical problems in such areas as employment, meeting performance goals and training employees in ethical and social values.

BUS 483 Organizational Change (3)

A survey of the field of change and innovation and their impact on the private enterprise system. The course also covers change management. Students will be exposed to a wide variety of change issues and innovation types and impacts. Diverse readings range from contemporary sources to Machiavelli.

BUS 484 Decision Process and Negotiation (3)

This course consists of two parts. The first one introduces major behavioral and economic theories to describe the process of decision making under various circumstances. Multiple studies will be reviewed by combining insights from psychology and economics. The second part is negotiation as the art and tool of creating agreements between two or more parties. Based on the basic concepts and analytical skills needed to produce the optimal decision process, this course will provide a broad array of negotiation skills to implement the selected decision-making effectively.

BUS 485 Valuation/Capital Structure (3)

An examination of the ways in which a firm utilizes the capital budgeting and financing decisions to enhance shareholder value. Students will be exposed to basic issues involved in making decisions about a firm's financing arrangements including cost of capital, debt/equity structure, dividend policy and the interactions between investment and financing decisions. This course includes a study of the basic principles for valuing businesses, their assets, financial instruments and liabilities, along with the financial market contexts in which such valuations occur. The course includes applications of traditional methods of valuation such as replacement cost, discounted cash flow and market comparables, as well as newer valuation tools.

BUS 486 Senior Project (3)

The Senior Project is the culmination of the student's academic work at the college and is required for graduation. Students work extensively with faculty members and make an original research contribution in their chosen topic. Students are expected to spend a semester conducting research and writing on a topic of their choice approved by their thesis advisor.

ECO 110 Introduction to Economics (3)

The course is designed to introduce students to both microeconomic and macroeconomic topics. Students will be introduced to ideas regarding incentives, constraints, opportunity costs, and the unintended consequences of good intentions. The course will also cover basic concepts such as rationality, the price mechanism, specialization and exchange, and Christian stewardship. On completing the course, students will be equipped with the basic mathematical skills necessary for understanding economic theory.

ECO 210 Macroeconomics (3)

Prerequisite: ECO 110 Introduction to Economics

An introduction to macroeconomics focusing on aggregate economic relationships and measures such as gross domestic product, inflation, unemployment, fiscal and monetary policy, and international trade. Specific economic issues and policy alternatives are discussed and differences among the key schools of economic thought in addressing these issues are highlighted.

ECO 211 Microeconomics (3)

Prerequisite: ECO 110 Introduction to Economics

An introduction to microeconomic theory and analysis, focusing on decision making by individuals, households and firms. Key economic principles of scarcity, cost-benefit analysis, comparative advantage, supply and demand and the role of prices and free markets are introduced. Issues of public policy are frequently discussed to highlight applications of these principles.

ECO 311 History of Economic Thought (3)

This course examines the development of economic thought from the Greek philosophers to the present with an emphasis on (neo) Classical, (neo) Marxist, Austrian, Keynesian, Monetarist and Institutionalist theories. Particular emphasis will be placed on the writings of Adam Smith, Thomas Malthus, Jeremy Bentham, David Ricardo, J.B. Say, Karl Marx, Ludwig von Mises, Friedrich Hayek, John Maynard Keynes, D.C. North, Milton Friedman, and current publications of contemporary Christian economists.

ECO 451 Public Choice (3)

This course is designed to introduce students to the economic analysis of political science or positive political economy. The class focuses on the role and function of government, and governmental decision-making, with an emphasis on regulation, voting theory and the interaction between public and private interests.

ECO 452 Political Economy (3)

Prerequisite: ECO 210 Macroeconomics

This course addresses issues at the intersection of politics and economics, including arguments over classical liberalism vs. socialism, the welfare state, and economic policy. Emphasis is placed on the choices facing states in economic policy and the limitations markets place on workable policies.

ECO 453 The Global Economy (3)

This course examines the major features of economic growth and globalization: how first the “West” and later other major regions escaped from “Malthusian” limits to achieve modern economic growth, how these regions became economically integrated as a global economy, and the roles played in these processes by fundamental institutions (goods markets, financial markets, rule of law, etc.), governments, corporations, entrepreneurs, and the process of technological change. The course considers alternative theories of economic development and the reasons that some major regions have achieved better success than others, as well as what can be done now to promote better outcomes in lagging regions. It also considers how the processes of growth and globalization have broken down in major crises (such as the Great Depression), and it addresses the question of limits to growth due to resource and environmental constraints.

EDU 251 History of American Education (3)

This course will provide a historical survey of essential movements, key players, and the underlying philosophical evolution of American education. From the colonial era to today, we will analyze the competing concepts of educational structure and creative innovation, noting the efficacy of various approaches that have been implemented in the American experience of education and schooling. The analytic framework for this survey is found in nine historical epochs around which our lectures and discussions will revolve.

EDU 351 History and Philosophy of Education I (3)

This course will provide an introduction to the classical, medieval, and early modern approaches to education, with a historical survey of the three epochs and a philosophical analysis of the changes and innovations of those periods.

EDU 352 History and Philosophy of Education II (3)

Prerequisite: EDU 351 History and Philosophy of Education I

This course will provide an introduction to the modern period of educational thought, with a philosophical analysis of the changes and innovations of this period, leading up to and including contemporary philosophies of education.

EDU 451 Education Policy (3)

Prerequisite: EDU 251 History of American Education, EDU 352 History and Philosophy of Education II

This course will provide an introduction and overview of the process and politics of policy-making in American education. The interplay of local, state, and federal governments produces a dynamic and complex subject that is consistently promoted as one of the pressing issues of contemporary public life.

EDU 452 The Teaching Career (3)

Prerequisite: EDU 251 History of American Education, EDU 352 History and Philosophy of Education II

This course will translate education history, philosophy and policy from the theoretical to the practical. The Teaching Career offers the students help in navigating careers in the local and state public school systems. Students will examine not only the social realities confronting today's schools, but also the struggle for control of schools and the ethical and legal issues of education in the United States.

ENG 110 College Writing I (3)

Students will develop competency in the art of writing, with an emphasis on the personal essay. This course includes: a brief review of grammar and usage, frequent practice in writing compositions and analysis of selected essays as models for writing.

ENG 120 College Writing II (3)

Prerequisite: ENG 110 College Writing I

An emphasis on academic writing in order for students to develop competency in the areas of research and analysis. Particular emphasis is placed upon the collection of information through varying sources, the citation of that information and student response to such information in the appropriate academic format.

ENG 252 Persuasive Writing (3)

Prerequisite: ENG 120 College Writing II

This course offers instruction on how to write short persuasive essays such as those suitable for publication as op-ed articles in newspapers or commentary in political magazines. Students are equipped to compete in the marketplace of ideas by honing their skills to write essays that can win a place in the secular media and attract the attention of a mass audience.

HIS 111 Western Civilization I (3)

Students will focus on the development of civilization with considerable attention to the contributions of Greek, Roman, and Medieval European civilizations to the development of the modern world. This course serves as a framework for the integration and understanding of all other liberal arts.

HIS 112 Western Civilization II (3)

Prerequisite: HIS 111 Western Civilization I

Students will examine the development of civilization with considerable attention to the contributions of the Renaissance, the Reformation, the Enlightenment, and the Scientific Revolution to the development of the modern world. After becoming familiar with the great events and personalities that have shaped the west, students will identify major philosophical trends that have created the modern world.

HIS 214 American History (3)

Prerequisite: HIS 112 Western Civilization II

This course focuses on the most important events in American history particularly those events that still resonate and influence contemporary American society today. Major events covered include the American Founding, Westward Expansion, the Civil War, industrialization, and progressivism. In addition, the growth of government and role of American foreign policy during the twentieth century will be analyzed as will the tumultuous decade of the 1960s.

LIT 251 Classical Literature (3)

This course surveys the literary heritage of classical Greece and Rome. The course includes but is not limited to works in English translation by Hesiod, Homer, Aeschylus, Sophocles, Euripides, Lucan, Virgil, Ovid, Tacitus, Seneca, Cicero and Catulus.

LIT 252 Shakespeare (3)

This course introduces students to the full range of Shakespeare's writing, including the sonnets, the narrative poems, and the plays. The three objectives are: for students to grasp the sheer inventiveness of Shakespeare's use of language; for students to grasp the psychological density of Shakespeare's characters; and for students to grasp the theatricality of Shakespeare's work. Students will be asked to memorize and recite poems and speeches, and participate in dramatic readings.

LIT 351 English and American Poetry (3)

This course surveys English and American poetry. The goals are to acquaint students with important poets and poems; to equip students with an understanding of poetic techniques; and to develop students' capacity to read, interpret, and appreciate poetry.

LIT 352 American Literature (3)

This course is designed to introduce students to some of the greatest works of American literature: essays, poetry, short stories, and novels, from the late 17th to early 20th centuries.

LIT 353 British and European Novels (3)

This course is designed to introduce students to some of the greatest European novels in their entirety, from Don Quixote in 1610 to the late 20th century.

MAT 274 Statistics (3)

An introduction to statistics designed for the social sciences. Students are introduced to elementary concepts in statistics and probability, and their application in business and economics examples. Students are also exposed to statistical software and trained in social science methods.

MED 251 The Enterprise of Mass Communication (3)

Prerequisite: ENG 120 College Writing II

This course emphasizes the history of the development of communication technologies, processes and channels. It begins with an examination of individual innovators and continues to the present day corporate reshaping of the mass distribution of information and entertainment. It will trace the rise of mass communications in print (Hearst to Murdoch, etc.) and other media, growing more detailed toward the present. In the near-contemporary and contemporary era, it will switch from history per se to an examination of actual media conglomerates, reviewing who they are, how they are organized, how they compete, and where they are going. As a first step in this sequence of the courses, students will gain a firm grasp of historical antecedents and a vividly detailed picture of the current world of mass communication.

MED 252 Theories of Mass Communication (3)

Prerequisite: ENG 120 College Writing II

This course will introduce students to the history and practice of research in mass communication from Erasmus to the Frankfurt School of Marxists, to Marshall McLuhan and Jean Baudrillard. The Internet is once again challenging theories of how and why mass communication works, and this will be addressed too. In all cases, students will be challenged to consider the realm of applicable theory in cultural context.

MED 351 Media and Popular Culture (3)

Prerequisite: ENG 120 College Writing II

Popular culture has become almost synonymous with mass communication. The first task of this course will be to disentangle the two. We used to have a rich popular culture outside mass communication, but mass media have almost entirely eclipsed that. Now popular culture tends to be defined by mass media, and mass media have in turn become one of the most important tools for shaping opinion on crucial social and political issues. Mass media has also helped to create the huge pornography industry and to fuel a great deal of mindless consumerism through advertising. This course will thus explore how popular culture has been shaped both for good and ill by inexpensive mass media. The course will also examine the economics of mass communication enterprises.

MED 352 Media and Politics (3)

Prerequisite: ENG 120 College Writing II

This course would focus on political campaigns, media bias, media that are explicitly dedicated to advancing partisan views, and political propaganda. The course would also address political campaigns in the sense of how successful politicians in the past used media to advance their projects (i.e., TR Roosevelt, FDR, Mao, Hitler) and how mass media have played a role in issues advocacy by such groups as NOW, Act Up, and the Moral Majority.

MED 451 Emerging Media (3)

Prerequisite: ENG 120 College Writing II, Senior Status

This course will look first at the emergence of computer-based media, including the internet, but also enterprises such as iTunes, podcasting, Internet advertising. The course will explore the full range of new media and consider their likely social consequences, and political and economic implications. This course is also intended to provide an opportunity to review in more depth the contemporary business of mass communication. Depending on who teaches it, it would probably look in depth at one media industry, e.g. Hollywood films, cable television, network television, newspapers, in relation to emerging media.

PHL 110 Logic (3)

Students study all of traditional logic, as well as the philosophical principles on which it rests, with emphasis on metaphysical and epistemological realism, and its practical applications, such as Socratic Method, debate, and writing logically organized essays and papers. Students will compare symbolic, or mathematical, logic with traditional logic and evaluate the limitations of each.

PHL 312 Philosophical Apologetics (3)

A critical treatment of the problem of method in apologetics and a philosophical analysis of Christianity as a total worldview in comparison with other worldviews. Particular attention will be given to worldviews students are most likely to encounter in the New York context.

PHL 313 History of Western Philosophy: Ancient and Medieval (3)

This course surveys the heritage of Western philosophy from its beginnings with the Greeks through the Middle Ages. Particular emphasis will be placed on the works of Plato, Aristotle, Augustine and Aquinas.

PHL 314 History of Western Philosophy: Modern (3)

Prerequisite: PHL 313 History of Western Philosophy: Ancient and Medieval

This course explores the major philosophical changes that produced the modern mind, beginning with the fall of the medieval world-view and then concentrating on Descartes, Pascal, Hume, Kant, Kierkegaard, Sartre, and Nietzsche, interacting with their texts from a Socratic and Christian point of view.

PHL 351 Culture and Aesthetics (3)

This course examines the forms of persuasion rooted in the human capacity to perceive beauty and ugliness. Students will learn how aesthetics both reflects culture and serves as a powerful means for instigating cultural change. The course makes use of New York's museums, architecture, music, and other arts to develop students' aesthetic perception as well as their critical competence.

PHL 361 Ethics (3)

This course provides an overview of major ethical theories and helps students to form a systematic treatment of ethics and morality. Included will be the nature of values and moral values; considerations of human freedom; the sources and forms of moral goodness, moral evil, and moral obligation; evaluations of major theories; and the specific nature of Christian ethics.

PHL 412 Theories of Human Nature (3)

This course will survey of theories of human nature, including theories based on philosophical investigation and theories based on scientific premises. We will consider four major epochs and the distinctive features of each era's view of human nature. For each epoch, selections from seminal figures will be read, along with critical-interpretive guides.

POL 110 Introduction to Politics (3)

This course raises fundamental questions about the nature of politics in all countries and in every age. For example, what is the best form of government or even the best way of life, the purpose of government, the range of political activity, the sources of disorder, the responsibilities of citizens, the obligations of Christians, and the place of religion, morality and philosophical reflection in political life? We will take the greatest statesmen, poets, historians, theologians and political theorists as our guides in this enterprise. This course addresses fundamental questions about the nature of politics, questions about liberty and tyranny, the individual and the community, religion and politics, and does so through a selection of great political literature, speeches and documents. It lays the foundation for all subsequent study of politics in the curriculum.

POL 215 American Political Thought and Practice I (3)

Prerequisite: POL 110 Introduction to Politics

This course is an introductory investigation of the fundamental principles of American politics and their relationship to our national political institutions and, as such, introduces students to the most challenging issues that face us as a political community. In the investigation, we study pre-revolutionary documents such as the Mayflower Compact, and then the Declaration, the debate over the Christian character of the Founding, the debate between the Federalists & the Anti-federalists, the Constitution as defended by Publius, and the features of our present political order.

POL 216 American Political Thought and Practice II (3)

Prerequisite: POL 215 American Political Thought and Practice I

This course, a continuation of American Political Thought and Practice I, explores the practical political problems we have faced since the new constitutional order was established, e.g. regarding federalism, slavery, political and economic liberty, and the role of the Supreme Court. On a theoretical level, we consider concerns raised by friendly critics of the Founding such as de Tocqueville, Lincoln, Woodrow Wilson, and Franklin Roosevelt. Through the New York City experience of the last 50 years, the class also undertakes a more localized consideration of the issues related to limited government, individual liberty, citizen character and civil society.

POL 312 Enlightenment and Liberal Democracy (3)

Prerequisite: PHL 313 History of Western Philosophy: Ancient and Medieval, HIS 112 Western Civilization II

Students are introduced to the idea of liberal democracy and to the philosophical concepts of the enlightenment on which democracy is based. The class will discuss and debate concepts such as the social contract, the inalienable or universal rights of man, and tolerance.

POL 351 Constitutional Law (3)

Prerequisite: POL 216 American Political Thought and Practice II, HIS 214 American History

This course is a review of the nature of the Constitution as “first principles” or “a living document.” Students will analyze important Supreme Court decisions since the founding with a focus on their political and moral impact upon American society. Also included are the changing conceptions of the role of the Constitution and the Supreme Court in American society.

POL 352 Public Policy (3)

An advanced course in American politics and public policy. Students are exposed to the major institutions and dynamics of American politics and government and later apply this knowledge to the arena of public policy making. Students are challenged with a variety of approaches from formal modeling to journalistic accounts in understanding how the American government works. Student papers will apply these lessons in the key area of public policy making.

POL 451 Civil Rights (3)

Respect for civil rights is a cornerstone of democracy and key part of the American constitution. This course will discuss the history and evolution of civil rights in the United States, its basis in constitutional law and the philosophical concepts on which it is based.

POL 452 Political Economy (3)

Prerequisite: ECO 210 Macroeconomics

This course introduces students to fundamental problems of politics and to the concept of statesmanship. Students will debate questions such as what is politics, who should rule, and how does society balance the interests of the majority against the concerns of various minorities. These questions will be investigated by focusing on various plays by Shakespeare and the writings of figures such as Abraham Lincoln and John Adams.

POL 454 American Foreign Policy (3)

An introduction to American foreign policy, its historical context, and present day debates. Students will use a case study approach to look at past and present foreign policy challenges facing the United States. Students are introduced to theories of American exceptionalism, isolationism, as well as traditional international relations theories to help explain American foreign policy choices.

PPE 451 Senior Thesis (3)

The Senior Thesis is the culmination of the student’s academic work at the college and is required for graduation. Students work extensively with faculty members and make an original research contribution in their chosen topic. Students are expected to spend a semester conducting research and writing on a topic of their choice approved by their thesis advisor.

REL 111 Introduction to New Testament Literature (3)

An introduction to the distinctive genres of New Testament literature, coupled with hermeneutical principles and methodology for each. Emphasis is given to the development of motivation and aptitude for study and interpretation of the New Testament, as well as application to life. Course assignments will center on acquisition of practical skills useful for independent study of the New Testament.

REL 112 Introduction to Old Testament Literature (3)

Prerequisite: REL 111 Introduction to New Testament Literature

An introduction to the distinctive genres of Old Testament literature, coupled with hermeneutical principles and methodology for each. Emphasis is given to the development of motivation and aptitude for study and interpretation of the Old Testament, as well as application to life. Course assignments will center on acquisition of practical skills useful for independent study of the Old Testament.

REL 210 Foundations of Judeo-Christian Thought (3)

Prerequisite: REL 112 Introduction to Old Testament Literature

An introduction to theology for liberal arts students which addresses the philosophical and historical basis of Christian biblical theology. Particular attention is given to the doctrine of humanity and salvation.

REL 212 Foundations of Judeo-Christian Thought (3)

Prerequisite: REL 112 Introduction to Old Testament Literature

An introduction to theology for liberal arts students which addresses the philosophical and historical basis of Christian biblical theology. Particular attention is given to the doctrine of humanity and salvation.

REL 252 Classics of the Christian Tradition (3)

Prerequisite: REL 212 Foundations of Judeo-Christian Thought

In this course we will study classical and modern Christian texts. The class will be divided into four periods: (1) The patristic period (100-500); (2) the Middle Ages (500-1500); (3) The Reformation and Post Reformation (1500-1750); and the Modern Period (1750-present). Each section will begin with a general overview of the period in question. Following each period overview, we will examine texts that elucidate the themes of the period. Readers will study Christian Spirituality by reading and discussing genres ranging from theological treatises to biography to epic poetry to fiction and drama. Authors that may be covered in this course are Augustine, Dante, Aquinas, Luther, Calvin, Milton, Bunyan, Edwards, Dostoyevsky, Baldwin, and Achebe. We will study images of the human and of the divine in these literary works and we will discuss how these works dramatize the themes of human nature and destiny; the rhythm of faith; spiritual geography; and attitudes toward the world, culture, and history. Our interpretation of texts will be thick and critical, but they will also be constructive, that is, appropriated personally. Throughout, we will look at how these literary classics elucidate key doctrinal issues (The Trinity; Human Anthropology; the Doctrine of God; Eschatology; Pneumatology).

REL 351 Comparative Religions (3)

Prerequisite: REL 212 Foundations of Judeo-Christian Thought

This is a survey of the major religions and religious movements that students are likely to encounter in the New York context. Studies include the major spiritual alternatives to Christianity—Hinduism, Buddhism, and Islam, naturalism, and modern atheism. After examining orthodox versions of non-Christian faiths, as well as variations common in the contemporary American context—Nation of Islam and New Age practices, students conclude the class by studying various new religious movements—Mormonism, Jehovah's Witness, Christian Science, Scientology, etc.

REL 352 Theology and Social Transformation (3)

Prerequisite: REL 212 Foundations of Judeo-Christian Thought

An introduction to the study of social transformation from theological and sociological points of view. Studies will include an exploration of the impact of modern society on religion as well as the impact of religion on modern society. Students will explore the relationships between religion, modernity, and social change.

REL 354 Principles of Biblical Interpretation (3)

Prerequisite: REL 212 Foundations of Judeo-Christian Thought

As an introduction to principles and methods of Biblical interpretation, students will focus on learning the methodological model for studying and interpreting Biblical literature in the context of New Testament epistolary literature. Students will focus on applying this model to other genres of Biblical literature. Emphasis is given to the development of motivation and aptitude for study and interpretation of the Bible, as well as application to life.

REL 451 Biblical Exegesis (3)

Prerequisite: REL 354 Principles of Biblical Interpretation

In this course students will learn how to interpret biblical texts. The course concentrates on a detailed study of Old or New Testament texts, as selected by the instructor. Students will write an in depth study of a chosen body of work. Accompanying this textual analysis, students will research the history of interpretation of the texts in question, paying special attention to interpretive methods and theological use both in and outside the church.

SCI 312 Scientific Reasoning (3)

Prerequisite: PHL 110 Logic

This course presents scientific reasoning as emerging out of a fundamental quest for knowledge of the natural world. Using inquiry-based lecture and labs, students will develop and practice acquisitive, organizational, creative, manipulative, and communication skills needed by all citizens to interact with their culture.

URB 110 Introduction to the City (3)

This course is an introduction to the multi-disciplinary study of cities. Students examine the role of cities in the history of civilization, with special emphasis on the role that the development of New York City has played throughout the history of American civilization. The scale, dynamism, and complexity of New York City provides students with a case study of the social structure of cities including the cultural diversity within urban populations and the unique social problems of urban life. The course concludes with an overview of the ways in which urban politics and public policy has attempted to make cities function more efficiently and improve the quality of life for residents.

Please note: The curriculum is arranged alphabetically by academic department. Special programs follow the department sections. The college administration reserves the right to withdraw any course for which there is insufficient demand.

Faculty

Provost

MARVIN OLASKY, Professor, The University of Texas at Austin; A.B. American Studies, Yale University; M.A. American Culture, The University of Michigan; Ph.D. American Culture, The University of Michigan

Chairman, Politics, Philosophy, Economics

HENRY R. BLEATTLER, Chairman of the Program in PPE; B.A. History, University of North Carolina at Chapel Hill; M.A. Public Policy, Regent University; M.A. History, Florida State University; Ph.D. Humanities, Florida State University

Dean of Business School

BEOM H. JEE, Dean of Business School; B.A. Management, Seoul University, Korea; M.B.A. Management, Seoul University, Korea; Ph.D. Risk Management, University of Pennsylvania

Full-Time Faculty

ETHAN A. CAMPBELL, Assistant Professor of English; B.A. English Literature, Yale University; M.F.A. Creative Writing, Brooklyn College

ROBERT D. CARLE, Associate Professor of Theology; B.A. Asian Studies, Syracuse University; M.A. Journalism, Syracuse University; Ph.D. Theology, Emory University

DAWN M. FOTOPULOS, Assistant Professor of Business; B.S. Management and Marketing, Cornell University; M.B.A. Management, Executive Program, New York University

DAVID C. INNES, Assistant Chairman of the Program in PPE; B.A. Political Science and Philosophy, University of Toronto, Canada; Master of Divinity, Reformed Presbyterian Theological Seminary, PA.; Ph.D. Political Science, Boston College

ROBERT L. JACKSON, Coordinator of the Concentration in Foundations of Education; B.A. Psychology, University of South Florida; M.S. Teaching English as a Second Language, Florida State University; Ph.D. Multicultural Education, Florida State University

MARCIN PODBIELSKI, Assistant Professor of Philosophy; ; M.A. in Ancient Philosophy, Catholic University of Lublin, Poland; Ph.D. in Ancient Philosophy, Catholic University of Lublin, Poland

DOUGLAS J. PUFFERT, Assistant Professor of Economics; B.A. Economics and History, University of Washington, Seattle; Diploma in Christian Studies, Regent College, Vancouver; Ph.D. Economics, Stanford University

STEPHEN N. SALYERS, Chairman of Academic Affairs Committee; B.S. Speech and Television Production, Radford University; M.A. Communications, Regents University; Ph.D. Humanities, Florida State University

ALEXANDAR D. TOKAREV, Assistant Professor of Economics; B.A. in Chemical Engineering, UCTM Sofia, Bulgaria; M.S. in Industrial Management, UCTM Sofia, Bulgaria; Ph. D. in Economics, Southern Illinois University at Carbondale

DAVID L. TUBBS, Assistant Professor of Politics; B.A. Political Science, History, and Russian, Pennsylvania State University; Ph. D. Politics, Princeton University

Distinguished Visiting Faculty

PHILIP J. CLEMENTS, Adjunct Visiting Professor; B.A., University of Puget Sound; JD in Business Law, University of Puget Sound School of Law; L.L.M. in Taxation, New York University School of Law

PETER KREEFT, Professor of Philosophy at Boston College; A.B. Philosophy, Calvin College; M.A. Philosophy, Fordham University; Ph.D. Philosophy, Fordham University

Adjunct Faculty

SAM A ANDREADES, Adjunct Assistant Professor of Religion; B.S. Geology & Geophysics, Yale University; M.S. Computer Science, New York University; M. Div. Pastoral Ministry, Reformed Theological Seminary

BEARDEN B COLEMAN, Adjunct Assistant Professor of English; B.A. Humanities, Biola University; M.F.A. Creative Writing, Texas State University

DAVID C CORBIN, Adjunct Assistant Professor of History; B.A. Political Science, University of New Hampshire; M.A. Political Science, University of New Hampshire; Ph.D. Political Science, Boston University

LORA GASTON, Adjunct Assistant Professor; B.S. Mathematics and Romance Languages, Long Island University; M.B.A. Computer Applications Information Systems and Finance, New York University

CABIN KIM, Adjunct Assistant Professor; B.A. Psychology, Duke University; M.B.A Harvard Business School and M.P.A. John F. Kennedy School of Government, Harvard University

INA KUMI, Associate Director of Academic Programs; B.S. Electrical Engineering, Polytechnic University, Albania; M.S. Electrical Engineering, Polytechnic University, Albania; M.B.A. Information Systems and Finance, Baruch College, CUNY, New York

GARY LATAINER, Chief Financial Officer; B.S. Economics and Statistics, New York University ; MBA in Finance, New York University

NOEL S. RABINOWITZ, Adjunct Associate Professor; B.A. Jewish and Modern Israel Studies, Moody Bible Institute, Chicago, IL; Th.M. Theology with a concentration in OT, Dallas Theological Seminary, TX; Ph.D. Theology in NT, The Southern Baptist Theological Seminary, Louisvi

BRET SCHUNDLER, Adjunct Assistant Professor; B.A. Sociology, Harvard University

PAULA THIGPEN, Assistant Registrar; A.A. Theatre, American Academy of Dramatic Arts; B.A. English Literature and Theatre, Marymount Manhattan College; M.A. Education, Teachers College, Columbia University; M. Div. Bethel University, Seminary of the East

Emeriti Faculty

The Trustees of The King's College from time to time will bestow the honor of emeritus status on those full professors who have devoted the majority of their teaching and research to the academic mission of the institution.

WAYNE FRAIR, Professor Emeritus of Biology; A.B. (Zoology), Houghton College; B.S. (Zoology), Wheaton College; M.A. (Embryology), University of Massachusetts; Ph.D. (Serology), Rutgers University

CARL GUSTAFSON, Professor Emeritus of Chemistry; B.S., The King's College; Ph.D, University of Delaware

HOWARD F. VOS, Professor Emeritus of History and Archaeology; B.A. (Archaeology), Wheaton College; Th.M. and Th.D. (Theology), Dallas Theological Seminary; M.A. and Ph.D. (History), Northwestern University