



THE KING'S COLLEGE

COLLEGE CATALOG

2011-2012

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The official college catalog of The King's College is published online at <http://www.tkc.edu>. This document reflects the most accurate information at the time of publication. Academic programs, policies, and procedures must change over time. Therefore, The King's College reserves the right to amend the College Catalog with or without notice. Questions about any information herein can be addressed to the respective offices. The King's College considers e-mail an official form of communication. The College will use its campus-wide e-mail system to notify students of and to conduct college-related business.

Accreditation

The King's College, founded in 1938, has been providing quality undergraduate education for over 60 years.

Middle States Commission on Higher Education

The King's College is accredited by the Middle States Commission on Higher Education, 3624 Market Street, Philadelphia, PA 19104. (267-284-5000) The Middle States Commission on Higher Education is an institutional accrediting agency recognized by the U.S. Secretary of Education and the Council for Higher Education Accreditation.

Academic Calendar

Please note: The College reserves the right to make adjustments to this calendar as may be required for various reasons throughout the academic year.

FALL 2011

Fall Late Registration/Program Change (Add/Drop)	April 18, 2011 - August 30, 2011
Last Day to Add an Online Course	August 16, 2011
New Student Orientation	August 20 - 23, 2011
Fall Semester Begins	August 24, 2011
Last Day to Add a Course	August 30, 2011
Last Day to Submit Internship Contracts	
Last Day to Apply for an Audit	
Last Day to Apply for Pass/Fail	
Labor Day Holiday - College Closed	September 5, 2011
Last Day to Drop a Course Without a Grade	September 14, 2011
First day to Withdraw from Classes*	September 15, 2011
Fall Retreat	September 16 -18, 2011
Homecoming/Parents Weekend	September 30 - October 2, 2011
Last Day to Withdraw from Classes*	October 6, 2011
First Day to Withdraw Pass or Fail from Classes**	October 7, 2011
Fall Break	October 10 - 11, 2011
Midterm Week	October 17 - 21, 2011
Advisement	October 24 - November 4, 2011
Fall Midterm Grades Due	October 26, 2011
Registration for Spring 2012	November 7 – 16, 2011
Thanksgiving Recess - No Classes/College Open	November 23, 2011
Thanksgiving Recess - College Closed	November 24 - 25, 2011
Last Day of Classes (Monday Schedule)	December 7, 2011
Final Examinations	December 8 - 14, 2011
Last Day of Fall Semester	December 14, 2011
Fall Grades Due	December 19, 2011
Christmas Break – College Closed	December 23, 2011 – January 2, 2012

SPRING 2012

Spring Late Registration/Program Change (Add/Drop)	November 17, 2011 - January 13, 2012
Last Day to Add an Online Course	December 22, 2011
New Student Orientation	January 5 – 6, 2012
Spring Semester Begins	January 9, 2012
Last Day to Add a Course	January 13, 2012
Last Day to Submit Internship Contracts	
Last Day to Apply for an Audit	
Last Day to Apply for Pass/Fail	
Dr. Martin Luther King Jr. Holiday - College Closed	January 16, 2012
Last Day to Drop a Course Without a Grade	January 30, 2012
First day to Withdraw from Classes*	January 31, 2012
Last day to Withdraw from Classes*	February 21, 2012
First Day to Withdraw Pass or Fail from Classes**	February 22, 2012
Midterm Week	February 27 –March 2, 2012
Advisement	March 5 - 23, 2012
Spring Midterm Grades Due	March 7, 2012
Spring Break - No Classes/College Open	March 12 - 16, 2012
Interregnum - Required Activities in lieu of Classes	March 26 -30, 2012
Registration for Fall 2012	March 26 – April 5, 2012
Good Friday - College Closed	April 6, 2012
Last Day of Classes	April 27, 2012
Final Examinations	April 30 – May 4, 2012
Last Day of Spring Semester	May 4, 2012

Commencement	May 5, 2012
Spring Grades Due	May 8, 2012

SUMMER 2012 Term AB

Summer Term AB Begins	May 14, 2012
Last Day to Add a Course	May 17, 2012
Last Day to Submit Internship Contracts	
Last Day to Apply for an Audit	
Last Day to Apply for Pass/Fail	
Last Day to Drop a Course Without a Grade	
First Day to Withdraw from Classes*	May 18, 2012
Memorial Day Holiday - College Closed	May 28, 2012
Last Day to Withdraw from Classes*	June 15, 2012
First Day to Withdraw Pass/Fail from Classes**	June 18, 2012
Midterm Week	June 25 – 29, 2012
Independence Day - College Closed	July 4, 2012
Last Day of Summer Term AB	August 3, 2012
Summer Term AB Grades Due	August 7, 2012

SUMMER 2012 Term O (Online Courses)

Last Day to Add a Course	May 25, 2012
Summer Term O Begins	June 4, 2012
Last Day to Submit Internship Contracts	
Last Day to Apply for an Audit	
Last Day to Apply for Pass/Fail	
Last Day to Drop a Course	
First Day to Withdraw from Courses*	June 7, 2012
Last Day to Withdraw from Classes*	June 25, 2012
First Day to Withdraw Pass/Fail from Classes**	June 26, 2012
Independence Day - College Closed	July 4, 2012
Last Day of Summer Term O	July 27, 2012
Summer Term O Grades Due	July 31, 2012

* Receives a transcript notation of W
 ** Receives a transcript notation of either WP or WF

Admissions

Entrance Prerequisites

Admission to The King's College is based primarily upon previous academic success. Previous academic success is seen as a key indicator of an applicant's readiness for future academic challenges and success. The following is an outline of what The King's College requires as a minimum before entrance to the school will be considered.

High School Graduation

The King's College requires the following as proof of meeting minimum education requirements:

High School Transcript, indicating a minimum of sixteen academic units, including four units of standard English courses, three each of mathematics and science and two each from foreign language and social studies. Students also must submit a copy of their ACT or SAT scores. College preparatory curriculum, including at least two years of a modern language, will be given preference. Students who have attained a GED should contact the admissions office directly regarding the feasibility of admission to the college. All students must supply proof of high school graduation before they register for classes their first semester.

Special Instructions for Home Schooled Students

The King's College welcomes the applications of home schooled students. Home schooled students must follow the application instructions as outlined below, including the submission of an academic transcript. The transcript must include all information required by your state of residence for high school graduation. As with all applicants, an interview and standardized test (SAT or ACT) scores are required.

We recognize that each home school family is unique. To better understand the student's high school experience, we use a personal interview during which the student should be prepared to elaborate on courses they have studied and activities they have participated in outside the home. Since some home schooled students do not have a traditional transcript, SAT and ACT scores are especially important to determine a student's ability to succeed academically at The King's College.

Transfer of Credit

All students desiring to transfer to The King's College will be required to submit an official transcript from each of the colleges or institutions of higher learning he or she has attended since graduating from high school. Transcripts should indicate courses entered, in progress, or completed. Evidence of good standing should also be indicated on the transcript. It is the applicant's responsibility to request that these transcripts be sent to The King's College Office of Admissions.

Credit cannot be accepted on the basis of a P (Pass) or similar grade, unless a letter or numerical grade is also provided or the transcript bears the statement that such a grade is given only if the student is doing C or better work. Credit will be granted for courses in which a grade of C or higher was made. These courses must be applicable to the degree requirements of The King's College and the credits must have been earned in a regionally accredited institution recognized by the U.S. Department of Education.

The maximum number of hours that may be transferred for the Bachelor's degree is 60 hours. Transfer credits that are not equivalent to a course in the student's program may transfer in as electives. Additionally, students cannot apply more than 30 credit hours of online credit to their degree program.

Transfer students who have earned less than 30 semester hours of college credit must provide high school transcripts and SAT or ACT scores. Transfer students who have not previously earned an Associate's degree must submit proof of high school graduation.

Please refer to the admissions process as outlined in the following pages for a complete description of the steps necessary to be admitted to The King's College.

For further information regarding the transferring in of courses from another institution, please consult the Registrar's Office.

Credit by Examination

Advanced standing credit may be given for satisfactory grades attained on the following proficiency tests.

Advanced Placement Program (CEEB): Upon recommendation of the high school, credit is granted for scores of 4 or 5. For specific information about a given area of study, please consult the Registrar's Office.

International Baccalaureate (IB): Credit is granted for higher level scores or 6 or 7. For specific information about a given area of study, please consult the Registrar's Office.

College Level Examination Program (CLEP): Credit is not granted for general examinations or subject examinations. For further information regarding credit by examination, please consult the Registrar's Office. Do not assume that credit will be given.

Admission of International Students

International students make up an important part of The King's College community. International applicants are welcome and should complete a regular application of admission. Please be aware of several additional requirements that international students will need to complete, which are listed below:

1. TOEFL Score - Any student applying for admission that is a non-native speaker of English and has a critical reading SAT below 500 must have a Test of English as a Foreign Language (TOEFL). The King's College requires a score of at least 580 on the TOEFL to be placed in regular classes. More information concerning testing dates for the TOEFL examination may be found at www.ETS.org. A student not meeting the minimum language proficiency requirements may be required to complete ESL courses at another institution before beginning academic work.
2. Freshmen Applicants - International students are responsible for providing accurate and legible high school or secondary school documents including all final degrees, diplomas and certificates along with transcripts that show all the subjects and grades obtained. Students are asked to provide a word-for-word translation of all foreign language documents. The King's College also requires students to send their academic documentation to World Education Services, Inc. for additional evaluation.
3. Transfer Students - International students seeking to transfer credits to The King's College are required to submit all college level documentation to the World Education Services for a course-by-course report.
4. Obtaining a F-1 Student Visa - All international students who are seeking to study full time at The King's College are required to obtain an F-1 Student Visa prior to entrance. In order to obtain this visa a student must receive a Certificate of Eligibility (I-20) from The King's College. This certificate requires that the ability to pay for tuition (after financial aid), fees and study expenses is clear. In addition, a student must show means for room and board. A notarized Affidavit of Support with official proof of income and bank statements must be provided from any person who is sponsoring a student in any way. Finally, the student is required to make a refundable payment of 50% of the first year's bill. The I-20 will be entered into SEVIS and issued to the student once the requirements have been fulfilled. The application and financial forms needed are available on the website www.tkc.edu/intl.htm and through the admissions office. Please note that this process may require several months to complete so allow ample time for completion.

The procedure for the admission of international students is the same as that indicated for regular acceptance. However, as a citizen of another country, the international student is responsible for certain immigration requirements before study in the United States can begin.

Outline of Admissions Process

1. The potential student must complete the application form. The online application is available through www.tkc.edu/apply.
2. Please remember to include a check or money order for the amount of the application fee (\$30). Credit card payments can be made with the online application.
3. The applicant must have the following items sent to the admissions department.
 - a. SAT or ACT scores if applying as a freshman or a transfer student with less than 30 credits.
 - b. Transcripts from every high school or college attended.
4. The applicant must complete an interview with a King's representative. The interview can be scheduled by calling the admissions department.

5. Students will be notified as to their admissions status at The King's College by mail.

Readmission after Voluntary Leave of Absence

Students that do not enroll in at least one class within a one academic year period will be asked to apply for readmission to the college. Unless the student completed the Leave of Absence form (LOA) he or she must complete a brief application explaining their absence, submit transcripts of work done at any other academic institution and verify that they were in good standing with the college when they left.

Before You Begin

Once you have been accepted at The King's College, there are a number of steps that must be completed before you actually begin taking classes at the College.

1. Immunizations - New York State law requires that all full or part-time students born after December 31, 1956, enrolled in college in New York State be immunized for measles, mumps, and rubella. In addition, students must either provide documentation of meningococcal meningitis immunization within the past 10 years or a signed statement acknowledging the risks and a refusal of immunization.
2. Enrollment Deposit - Once a student has been accepted to The King's College, an enrollment deposit of \$250 is required to hold his/her place in the entering class. The deposit will be applied to the first semester's tuition. The enrollment deposit is due by May 1.
3. New Student Orientation - New Student Orientation (NSO) is held each year during the week before classes start in the fall semester. Attendance at NSO is required for all new and transfer students to the college. Special orientation briefings will be held for students entering the college during the spring term. Students are responsible for all information communicated during New Student Orientation.

The King's College

Office of Admissions
350 Fifth Avenue, Lower Lobby
New York, NY 10118
Tel: (212) 659-3610
Fax: (212) 659-3611
E-mail: admissions@tkc.edu

Tuition and Fees

The King's College assesses tuition cost on a per-credit charge basis, with a flat fee for students enrolled for 12 – 18 credit hours per semester. For the 2011-2012 academic year, the costs are:

Tuition

For 12-18 credit hours \$14,445.00 per semester, or for less than 12 credits \$1,203.75 per credit hour.

Student Activity Fee

Full-time Students:	\$175 per semester for full-time students	
Part-time Students:	Registered for 7-11 credit hours:	\$175 per semester
	Registered for 6 or less credit hours:	No fee

Audit Fee

Students may audit courses with the permission of the Registrar and the professor on a space available basis. Auditors receive no credit for the course and must pay the appropriate fee. Although professors are not required to grade assignments submitted by auditors, they may, at their discretion, require regular attendance and completion of assignments.

Matriculated students in Good Standing taking 12 credits or more	no fee
Matriculated students enrolled in 11 credits or less	\$90 per course
Alumni of The King's College	\$250 per course
Non-matriculated students	\$500 per course

Total Cost of Attending The King's College 2010-2011

The costs will vary from student to student based upon the books and materials required for courses, the student's personal lifestyle and the distance the students must travel to and from the campus. Examples are listed below.

Direct Expenses

Expense	One Semester	Two Semesters
Tuition (12-18 credits)	\$14,445.00	\$28,890.00
Student Activity Fee	\$175.00	\$350.00
Total Direct Expenses	\$14,620.00	\$29,240.00
Housing*	\$5,525.00	\$11,050.00
Total Direct Expenses with Housing	\$20,145.00	\$40,290.00

Online Courses

Matriculated Students: (eligible for financial aid)	Above fee schedule applies	Above fee schedule applies
Non-matriculated Students: (not eligible for financial aid)	\$800 per course	\$800 per course

Indirect Expenses (estimated)		
Food	\$1,305.00	\$2,610.00
Books	\$495.00	\$990.00
Personal/Miscellaneous	\$3,302.00	\$6,604.00
Transportation	\$1,748	\$3,496.00

*You are required to submit a \$50 nonrefundable housing application fee as well as a \$600 housing deposit that will be returned to you upon your departure from The King's College provided your room is in the same condition as when you entered.

Other Fees

Add/Drop fee	\$30 per transaction
ID Card replacement fee	\$15 per card
Late payment fee	\$25 plus 1.5% of outstanding balance
Late registration fee	\$50
Returned check fee	\$30
Graduation Fee	TBA

See the Student Life Handbook for additional housing fees that may apply

Financing Options

Tuition and charges are due by July 15 for the fall semester and December 15 for the spring semester. Full payment for all balances not covered by a Tuition Management Systems payment plan (described below), properly documented student loan, or properly documented outside aid award must be received by those dates.

The King's College provides monthly payment plans through Tuition Management Systems (TMS) to help families manage payment of bills with minimal borrowing. These plans allow families to spread their payments over the course of the academic year. A typical plan would consist of ten monthly payments from July through April. A yearly charge of \$60 or \$45 per semester is charged by TMS for the plan and paid directly to them. Arrangements must be made to enroll in a TMS plan by payment due date for the respective semester.

Any student with an outstanding balance not covered by a TMS payment plan, properly documented student loan, or properly documented outside aid award may not attend classes until their bill is paid in full or arrangements have been made with TMS. A late payment fee of \$25.00 plus a 1.5 percent of the outstanding balance will be charged monthly until past due installments are paid in full.

Students with such balances may also not move into housing until actual payment or TMS payment plan arrangements have been made. Failure to pay housing charges violates the dormitory agreement and may result in eviction.

Tuition Payment Options

By Mail:

Pay by check or money order payable to The King's College for the exact amount of the bill. **Please include the student's full name and College ID number on the check or money order. Payments must be received by the designated due date.**

Mail payments to:
 The King's College
 350 Fifth Avenue, Suite 1500
 New York, NY 10118.

In-Person:

Make a payment in-person in the Business Office, located on the 15th Floor.

On-line Payments:

You may make an electronic funds transfer from a bank account by going to the college's payment Gateway at www.afford.com/kings. Click on pay in full. There is a convenience fee of 2.99% per transaction for this service.

Electronic Payment:

Contact Fanny Perez, Bursar for more information (212) 659-3608.

Financial Aid Recipients

Only valid Financial Aid awards will appear on your bill. If there is a discrepancy or aid is missing, please contact Anna Peters, Financial Aid Director (212) 659-3610. Balances not covered by financial aid must be paid by the designated due dates. In the event that the aid is received after payment has been made, a refund will be issued according to financial aid regulations and based on the existing credit on account. For additional information, please refer to the section concerning Refund Policy. Students can view their award letters online on the Student Portal.

Additional Notes Regarding Payment

Personal checks are accepted as payment of tuition and fees. A charge of \$30 is assessed for each check returned unpaid by the bank. The College reserves the right to exclude the use of personal checks and may require payment by certified check or money order if an account is more than 90 days in arrears. Students in arrears to the College

may not obtain academic transcripts nor Be permitted to register for additional semesters until all prior balances are paid in full. Payments received for new enrollments will be applied to any outstanding balance due. Delinquency of outstanding balances, including those from payment plans, or financial aid reductions, are subject to collection by the College or its designated agents. There is no statute of limitations for outstanding financial obligations to the College. Student accounts that are sent to a collection agency may be subject to additional collection costs.

Withdrawal and Refund Policy

Students who withdraw from a course will be entitled to a refund of tuition and/or fees in keeping with the schedule below. The following schedule is based upon the date the written drop (withdrawal) request is received by the Registrar:

Fall 2011 Semester

August 24th – August 30th	100% Refund
August 31st – Sept. 6th	75% Refund
Sept. 7th – Sept. 13th	50% Refund
Sept. 14th – Sept. 20th	25% Refund
After Sept. 20th	No Refund

Spring 2012 Semester

January 9th-January 13th	100% Refund
January 16th-January 20th	75% Refund
January 23rd-January 27th	50% Refund
January 30th-February 3rd	25% Refund
After February 3rd	No Refund

The refund schedule will be prorated for terms shorter than a regular fall or spring term.

Note: When a semester begins on a day other than Monday, a week will be a seven calendar day period from the day of the week the semester began.

Failure to attend class does not constitute a withdrawal and does not entitle the student to a refund of tuition. Students who are administratively withdrawn for poor attendance will not receive any refunds.

Withdrawing from a course

Students may withdraw from a course for several weeks after classes have been in session. The College establishes a final withdrawal date for each semester/session. (See academic calendar for specific dates.) Full-time students should speak with the Director of Student Services prior to withdrawal. As withdrawal may impact the student's financial aid eligibility, students should speak with the Director of Financial Aid prior to withdrawal to understand the effect of withdrawal on their financial aid.

Medical withdrawals

A student may withdraw from the College due to medical reasons. Requests for medical withdrawal must be submitted in writing to the Director of Student Services with a doctor's note, hospital bill, or other documentation to validate the medical condition, the period of time the illness occurred, and the attending physician's recommendation for withdrawal. If the student is voluntarily leaving for medical reasons, the student may request a partial or complete cancelation of tuition. If the student chooses to do so, the Director of Student Services will submit the request to the Vice President for Student Development for consideration. The student's request may be forwarded to the Financial Aid committee, depending on the situation. The Director of Student Services will contact the student and the Bursar when a final decision has been made. (Fees are non-refundable.)

Voluntary and Involuntary Leaves of Absence for Emotional Difficulties

A voluntary leave of absence will be granted when a student decides (on his/her own accord or by conferring with parents/guardians or College professionals) that a leave for psychological reasons is in the student's best interest. Proof that the behavior significantly impedes the student's ability to function at school is necessary in order for the student to be granted permission for a leave without academic penalty. In situations where an outside mental health practitioner has treated the student (e.g. psychiatrist, psychologist, social worker), documentation from that professional or professionals must be furnished. A meeting with the Director of Student Services is also required before a voluntary leave may be granted. Students will be charged forfeiture based on the date of official withdrawal and the College's tuition cancellation policy.

An involuntary leave of absence will be issued to any student who engages, or threatens to engage, in behavior which poses imminent danger of causing harm to self or others, or engages, or threatens to engage, in behavior that might cause property damage. Any student engaging in behavior that has a negative effect on the emotional or physical welfare of any member of the King's community may also be subject to an Involuntary Leave of Absence. When issued an Involuntary Leave of Absence, students remain responsible for any financial obligations to the College based on the date of official withdrawal and the College's tuition cancellation policy.

Housing Appeals Process

The Housing Appeals Committee fields any dispute a student may have regarding his or her housing contract. Students wishing to appeal their housing contract must submit a formal letter in writing to the Bursar. Once the Bursar receives an appeal it will be given to the Housing Appeals Committee. The committee consists of the Chief of Staff, the Chief Financial Officer, the Director of Financial Services, and the Director of Residence life. The committee thoroughly reviews the issue and determines the final decision. The Bursar will then contact the appellant in a formal letter.

Financial Clearance

Any outstanding balances, including tuition, fees and interest remaining at the end of a semester will result in final grades being withheld. All balances must be cleared in order to register for the following semester or to receive a transcript. Diplomas will be withheld from graduating students until the balances are cleared.

Student Refund Policy

Students with credit balances resulting from excess financial aid funds, tuition cancellations, etc., will be emailed to pick up their check. If not picked up it will be mailed within 14 days from the date of processing. Refund checks are generally mailed to the permanent home address on file unless we receive a different written instruction from the student. Students may request to apply their credit balance to future semester charges by completing the appropriate authorization form with the Bursar.

When a student's registration status changes and he or she is a recipient of financial aid funds, the student's record must be reviewed by a Financial Aid Director before a refund can be issued. Credit balances resulting from the disbursement of Parent Plus Loans will be refunded directly to the parent unless written instruction is submitted to the Bursar by the parent authorizing the student to receive the funds.

Financial Aid

Education is an investment in your future. During the next several years you and your family will focus your resources such as time, energy, talents and finances into your education. King's offers a twofold financial aid program to assist new and continuing students as they endeavor to finance their education. The first part consists of institutional scholarships while the second part includes federal aid. Both aspects are discussed in further detail below.

Institutional Aid

President's Merit Scholarship: The President's Merit Scholarship is awarded to incoming students on the basis of their composite ACT/SAT score and cumulative high school GPA. If a student does not have a high school transcript exceptions are made by the Admissions Committee and consideration is given to students who have successfully completed their GED. Students transferring to The King's College may also be eligible for the Presidential Scholarship based on their composite SAT/ACT score as well as their cumulative, college GPA. This award is contingent upon the student's full-time enrollment as well as residing in on-campus housing. Students are required to remain in academic "Good Standing" in order to maintain their President's Merit Scholarship. A student is in "Good Standing" when a cumulative GPA meets the standard on the following scale:

Freshman:	1.8 or higher
Sophomore:	1.9 or higher
Junior:	2.0 or higher
Senior:	2.0 or higher

Visit Scholarship: We understand that visiting colleges can be costly, and visiting a college in New York City is no exception. We also know the value of actually seeing the college you're considering—meeting students and faculty, touring the campus and student apartments, and exploring your potential new neighborhood. For students who attend one of our Inviso campus visit weekends during their Senior year of high school and enroll at King's the following fall we will award a one-time \$1,000 Scholarship to help defer the costs of the visit. Alternatively, we are offering a one-time \$500 visit scholarship for all other campus visits. This scholarship also applies to transfer students who visit during the academic year leading up to their enrolling at King's.

King's Scholar Award: The purpose of the King's Scholar Award is to identify emerging young leaders and encourage them to attend The King's College, New York City. The King's College exists to educate students who will shape and eventually lead the great institutions of the world through careers in government, business, law, media, education, civil society, the arts and the church. Every student at King's is presented with the challenge to do something great with their lives, and the King's Scholar Award helps identify those likely to accept that challenge.

The award is granted on a one-time, individual basis and must be applied to freshman year costs. Minimum awards begin at \$500. Recipients of the King's Scholar Award are also eligible for academic awards and any applicable financial aid. An on-campus interview may be required for some scholarship candidates. These awards are made possible by the generous gifts of alumni and friends from around the world who wish to see the mission of the College advanced.

Applications received after September 15th will hear back beginning October 15th. Applications received after October 15th will hear back beginning December 1st. Applications received after December 1st will hear back beginning February 15th. Please be sure to apply sooner rather than later, as scholarship money is limited and awarded on a first come first serve basis.

The King's Grant: The King's Grant is a need-based grant provided by the college. To be eligible the student/family must complete a FAFSA. This award is reevaluated each year and may be adjusted according to the information provided on the FAFSA.

Federal Aid

Pell Grant: A Federal Pell Grant does not have to be repaid. Pell Grants are considered a foundation of federal financial aid, to which aid from other federal and nonfederal sources might be added.

The maximum Pell Grant award for the 2011-12 award year (July 1, 2011 to June 30, 2012) is \$5,550. The maximum can change each award year and depends on program funding. The amount you get, though, will depend not only on your financial need, but also on your costs to attend school, your status as a full-time or part-time student, and your plans to attend school for a full academic year or less.

Federal Supplemental Educational Opportunity Grant: The Federal Supplemental Educational Opportunity Grant (FSEOG) program is for undergraduates with exceptional financial need. Pell Grant recipients with the lowest expected family contributions (EFCs) will be considered first for a FSEOG. Just like Pell Grants, the FSEOG does not have to be repaid.

Direct Stafford Loans

- **Subsidized:** A subsidized loan is awarded on the basis of financial need. The borrower is not responsible for the interest while in an in-school, grace, or deferment status. Depending on your financial need, you may borrow subsidized money for an amount up to the annual loan borrowing limit for your level of study (see below).
- **Unsubsidized:** You might be able to borrow loan funds beyond your subsidized loan amount even if you don't have demonstrated financial need. In that case, you'd receive an unsubsidized loan. Your school will subtract the total amount of your other financial aid from your cost of attendance to determine whether you're eligible for an unsubsidized loan. Unlike a subsidized loan, you are responsible for the interest from the time the unsubsidized loan is disbursed until it's paid in full. Unsubsidized Stafford loan interest rates are fixed at 6.8%
- More details about the Direct Stafford Loans can be found at www.studentaid.ed.gov.

Dependent Students

<u>College Level</u>	<u>Credits</u>	<u>Loan limit</u>
Freshman:	0-29	\$5,500 total with no more than \$3,500 subsidized
Sophomore:	30-59	\$6,500 total with no more than \$4,500 subsidized
Junior:	60-89	\$7,500 total with no more than \$5,500 subsidized
Senior:	90+	\$7,500 total with no more than \$5,500 subsidized

Independent Students

<u>College Level</u>	<u>Credits</u>	<u>Loan limit</u>
Freshman:	0-29	\$9,500 total with no more than \$3,500 subsidized
Sophomore:	30-59	\$10,500 total with no more than \$4,500 subsidized
Junior:	60-89	\$12,500 total with no more than \$5,500 subsidized
Senior:	90+	\$12,500 total with no more than \$5,500 subsidized

Direct PLUS: Parents can borrow a PLUS Loan to help pay your education expenses if you are a dependent, undergraduate student enrolled at least half time. Your parent must have an acceptable credit history (a credit check will be completed). The yearly limit on a PLUS Loan is equal to your cost of attendance minus any other financial aid you receive. Interest is charged from the date of the first disbursement until the loan is paid in full. The interest rate is fixed at 7.9%. See www.studentaid.ed.gov for more information.

Other Aid

New York State Tuition Assistance Program (TAP) provides grants to full-time New York State residents if the family meets financial requirements set by New York State Higher Education Services Corporation. A separate application is required to apply. Qualifying students will be prompted at the end of their FAFSA to complete an additional application for TAP assistance. You can visit www.hesc.com for more information.

Veterans Affairs' Education Benefits are available to eligible veterans and dependents from the Department of Veterans Affairs. Call 1-888-442-4551 or visit the web at www.gibill.va.gov for information. Total scholarship amounts for students receiving veteran's benefits cannot exceed the total cost of housing, tuition and fees. For example, students cannot receive a refund of their institutional aid should their veteran's benefits exceed the amount due to The King's College.

Outside Awards may be available to students from a variety of external sources. These include awards sponsored by secondary schools, civic organizations, parental employers and private companies. The addition of outside awards to your financial aid package may affect your institutional aid.

Student Loans - Outside loans are available based on a student's creditworthiness, and may require a co-signer. More detailed information may be obtained from the Financial Aid Office.

Satisfactory Academic Progress for Federal Aid Recipients

The Financial Aid Office is dedicated to assisting students in reaching their educational goals. To that end, federal regulations require that the Financial Aid Office review the academic progress of federal financial aid recipients.

Satisfactory academic progress is measured by three components: quantitative (credits earned compared to credits attempted), qualitative (cumulative grade point average) and maximum timeframe for degree completion. Once a student has attempted more than 150% of the credits required for degree completion, the student is no longer eligible for financial aid. For example, a student admitted as a full-time freshman would ordinarily complete the 120 credit completion in eight semesters. If unable to complete the degree in that timeframe, the student would lose financial aid eligibility after attempting 180 credits, assuming that the student maintained a satisfactory cumulative GPA.

CREDITS ATTEMPTED	GPA: 0.00 - 1.79	GPA: 1.80 - 1.90	GPA: 1.90 - 1.99	GPA: 2.00 and greater
0-30	Probation	Good Standing	Good Standing	Good Standing
31-60	Probation	Probation	Good Standing	Good Standing
61-90	Ineligible			Good Standing
90+	Ineligible			Good Standing

A student's academic progress will be measured at the end of every semester. The chart below outlines the maximum timeframe a student is allowed to complete degree requirements (regardless of whether they are enrolled full- or part-time), which is 6 years or 12 semesters, excluding summer terms. In order to maintain eligibility a student must earn 60% of the credits attempted (with gradually increasing percentages in later semesters to ensure that students will complete the program within the maximum timeframe).

TERM	MINIMUM CREDITS EARNED	MAXIMUM CREDITS ATTEMPTED	REQUIRED GPA
0	0	0	0.00
1	9	15	1.80
2	18	30	1.80
3	27	45	1.90
4	36	60	1.90
5	45	75	1.90
6	54	90	2.00
7	63	105	2.00
8	72	120	2.00
9	84	135	2.00
10	96	150	2.00

11	108	165	2.00
12	120	180	2.00

General Provisions

Credits for courses in which a student receives a grade A, A-, B+, B, B-, C+, C, C-, D+, D, D- are counted as earned, and quality points are included in the cumulative GPA calculation. Credit for Pass/Fail courses in which a student passes and transfer credits are counted as attempted and earned, however quality points are not included in the GPA calculation. Credits are considered attempted but not earned when a student receives grades of W (Withdrawn), WP (Withdrawn Passing), WF (Withdrawn Failing), I (Incomplete), F (Fail), and F (Fail) for Pass/Fail courses. Courses for which a student earns a grade of AU (Audit) are not credit-bearing and therefore are not considered attempted or earned.

Repeated Courses

Students are allowed to repeat any given course only once. Credits earned from repeated courses are included in the credits attempted and earned. The highest grade from repeated courses is used to calculate the cumulative GPA.

Incomplete Grades

Grades for incompletes are recorded no later than six weeks after the end of each semester, at which time SAP will be reviewed to reflect quality points and credits attempted and/or earned for incomplete courses.

Students on Academic Probation and Appeal Process

Students on probation will retain financial aid eligibility for one semester. The student's academic standing is reviewed a second time at the end of the probationary period. If the student has made the necessary academic improvements to be considered in good standing, the student will be removed from probationary status. If the cumulative GPA and completion rates have not been met, the student will be deemed ineligible for federal financial aid.

Students are academically suspended if they do not improve their SAP during the probationary period. Students who wish to return to the College must apply for readmission through the Office of the Registrar. If they wish to seek financial aid eligibility upon readmission, the student must submit a SAP Financial Aid Appeal Form which should be included with their application for readmission. Supporting documentation verifying the unusual circumstances that contributed to the student's failure to make satisfactory academic progress (e.g., personal health, family emergency, etc.) should be included with the SAP Appeal Form. Financial aid eligibility for readmitted students is determined by the Academic Affairs Committee at the time the student's application for readmission is reviewed. Students are notified of the decision in writing at the time of readmission. Appeals are granted for one semester only.

How to Apply for Financial Aid

1. Both student and parent(s) need to apply for a PIN at www.pin.ed.gov
 - a. Your PIN will be used to sign the FAFSA electronically
 - b. Do not share your PIN or lose it as you will need it in the future
2. Prepare by gathering appropriate documents for student and parents:
 - a. Social Security Number
 - b. Drivers' license
 - c. Income tax returns
 - d. Bank statements
 - e. Investment records
3. Complete the FAFSA online at www.fafsa.ed.gov
 - a. TKC school code: 040953
 - b. New York State residents: at the end of the FAFSA is a confirmation page linking you to the TAP application (more TAP information can be found at www.hesc.com)

Student Life

Student Development supports the mission of The King's College by creating wholesome conditions for student life, including an abiding focus on intellectual achievement and honor fortified by spiritual discipline. Furthermore, we summon students to discover their vocation and to discern the best ways to build on the college experience in their personal pursuit to transform society.

New Student Orientation

The majority of students attending The King's College come from outside New York City. To help incoming students adjust, the College hosts a four-day orientation that introduces them to the City stringency of the College's curriculum. New Student Orientation is required for all incoming students.

Foundations Seminars

Foundations is a seminar-style acculturation program designed to equip students with a practical understanding of The King's College and to increase student satisfaction through timely knowledge of resources, opportunities and expectations. All sessions are required for incoming students.

Campus Housing

The King's College leases apartments in the areas surrounding the College. One and two bedroom apartments, as well as single dormitory-style units, are available to students on an as-available basis. First priority is given to full-time students. Housing contracts are for one school year unless otherwise stipulated. Once students sign a housing contract, they are responsible for the full cost of their apartment for the entire year without exception; this includes withdrawal for academic or health reasons. Please contact the Director of Student Life for availability.

A Code of Honor

At the outset of a student's career at The King's College, they sign a code of honor that states, "A student of The King's College will not lie, cheat, steal, or turn a blind eye to those who do. Every student is honor bound to confront any other student who breaches the Honor Code." The Code sets forth a minimum standard of ethical behavior that all students are contracted to live by and serves as a baseline of conduct. Members of the College are exhorted to strive for the ideal or "the spirit of the code" – the expression of integrity and virtue manifested in the actions of honorable men and women. See the Student Handbook for more information about the Honor Code and disciplinary process.

The House System

"Houses" are single-sex student associations that serve as the means for community and leadership development. Each entering student is permanently assigned to a House and introduced to fellow House members during New Student Orientation. Houses elect a variety of officers, including a President, Chamberlain, Helmsman, and Scholar. Over the course of the year, the Houses meet frequently as House leaders summon the other members to participate in various inter-House events, such as dinners and competitions. The House System provides a context for students to take ownership of the King's mission outside of the classroom.

The King's Council

The King's Council is the student government of the College and is made up of each House President, cabinet members, and the Student Body President. The Council's mission is to shape a value-centered culture and enable a student-driven community. They do this by distributing funds to student-led organizations and planning initiatives that are consistent with the mission of the College. The combined system of House leadership and student governance is an important part of fostering the worthy ambitions of students to shape and to lead strategic institutions..

Student Leadership

The Houses, the King's Council, student organizations, and the House Competition are designed to lay a vital foundation of experience for subsequent years at The King's College, as well as for future leadership. After the first year, many first-year students have opportunity to provide leadership through their Houses, The King's Council, or student organizations. In this way, The King's College is characterized by a culture in which students lead other students. The collegium of official student leaders is called the Statesmanship Institute.

Interregnum

Interregnum is a once-a-year event in which the whole College participates in a common inquiry of some theme of

abiding philosophical importance and public salience. Classes are suspended for three days. Outside lecturers are invited to speak at all-College assemblies. Students organize debates, speeches, performing arts events, and panel discussions of the theme at hand. Recent interregnum themes include the role of trust in society, the proper human response to difficulty, the nature of avarice, and villainy.

Athletics

The Athletic Program at The Kings College is designed to serve student interests in different sports and recreational activities, whether they are competitive, recreational, or instructional. Emphasis is placed on student leadership and involvement, as well as on the dedication and commitment of club members. Sports include men's and women's basketball, men's and women's soccer, women's volleyball, men's and women's cross country, men's and women's rugby, men's baseball, and fencing.

Spiritual Life

Unusual for a Christian college, The King's College does not have a chaplain, has no required chapel, and few behavioral rules. Our emphasis instead is on moving students to pursue a deep and abiding moral theology that informs their personal and vocational decisions. To this end we focus on pastoral care in the form of personal counseling and prayer. Although, nearly all faculty members and staff participate in this, we have one office, Student Development, which takes particular responsibility for engaging students in Christian discussion. In addition, the College provides various opportunities for spiritual growth, such as small group Bible studies, accountability groups, student-led worship gatherings, retreats, etc. Students are also encouraged to participate in service and International Ventures.

Fall Retreat

Each House hosts a Fall Retreat which takes place one weekend in September and includes speakers, worship, and outdoor activities. First-year students experience this weekend alongside upperclassmen, staff, and faculty. Incoming students are required to attend.

The Iron Exchange

The Iron Exchange connects King's students with New York City-based mentors. This program is designed to help students seeking further guidance in spiritual development and life skills. The Iron Exchange practically applies Proverbs 27:17: "As iron sharpens iron, so one person sharpens another."

International Ventures

Many young Christians have grown up with a view that sharply bifurcates the Christian community from the secular world. We, on the contrary, seek to engage the secular world as we stand against isolating Christianity in a bubble of its own making. Toward that end, we provide opportunities for students to engage political, philosophical, and economic issues in international contexts. Past ventures include trips to Eastern and Western Europe, Asia, Africa, the Middle East, the Caribbean, and North and South America. Students who participate in International Ventures do more than cross country borders; they learn to cross language, worldview, and cultural borders as well.

Student Resources

The Office of Student Services

Student Services provides opportunities, resources, and solutions to aid in the pursuit of their educational goals, to increase student satisfaction, and to help retain students to the College. To this end, the Office of Student Services has three functions. It provides academic support through The Learning Center, a student-created organization committed to helping students think, write and speak well. It offers concierge services for internal communication and other student benefits (i.e. gym membership, health insurance, etc). Finally, it serves as a hub of opportunities and resources, connecting students with enriching activities at the College and in New York City. For more information, contact studentservices@tkc.edu.

Academic Resources

Various academic resources such as The Writing Center, free peer tutoring, and skill-enhancing seminars are coordinated through The Learning Center. Information will be provided about these services at New Student Orientation, at FOUNDATIONS (a mandatory series for first-year students), and throughout the year. Please contact Student Services or your House Scholar for more information.

Library

The collection at the Rosezella Battles Library contains about 16,000 volumes. Students also have access to various online databases of academic journals and an inter-library loan system. There is a computer lab with printers for student use.

Room Reservations

Students may reserve classroom and conference room space throughout the college. In order to reserve space, the group must complete the online [Event Registration Form](#). If publicity is required, the form can also serve as a publicity request to TKC Weekly. All events are subject to approval and no publicity should be distributed until a confirmation email is received from receptionist@tkc.edu. Please be advised that scheduled classes in a room take priority over any meeting.

Career Services

Career Services exists to equip students to seek internships and permanent employment with confidence and professionalism. When a student engages and applies the knowledge and skills that are offered through career services, he/she will write a solid resume, network well, interview with confidence, search for a jobs and internships strategically, and more. Through personal interviews, seminars, and classes, students are well-equipped to discover and secure positions in the job market.

Please e-mail CareerServices@tkc.edu for more information.

Acquiring Textbooks

While some of our texts may be hard to find, all required textbooks may be purchased from online at <http://tkc.textbookx.com>. For more information, contact studentservices@tkc.edu.

Gym Membership

King's is intentional about connecting students to discounted gym memberships in the City. Look for more information about opportunities to join a gym in the fall semester. Also refer to the [Gym Membership](#) page on the King's website.

Counseling Resources

The King's College Counseling Center provides a safe and confidential setting in which you can explore personal concerns in order to achieve satisfying relationships, gain self-awareness, improve academic performance, set personal goals, and make effective and satisfying career and life choices. Our mission is to assist students in maintaining their optimum level of health and wellness so that they are best able to achieve their goals. Our counseling philosophy is a holistic approach which focuses on the emotional, physical, academic, social and spiritual growth of each student. The King's College Counseling Center is available to all students without charge. All files are confidential and not a part of a student's educational record.

Technical Student Resources

College ID's

Incoming freshmen will receive a student ID during New Student Orientation. The ID serves the following purposes:

1. Acts as a key to allow entry to the college during open hours. The open hours will be posted on the website and communicated by e-mail—access hours are also posted by most doors
2. Is used by the Library when checking out books
3. Serves as identification with the Empire State Building to allow you to obtain a building ID

If you should lose your ID, please contact the Facilities manager, Ed Gruber at egruber@tkc.edu and let him know. He will de-activate the key so that it will not open any doors (a security measure, in case someone not associated with the college finds your ID). If you later find your key, simply contact the Facilities Manager again and it will be re-activated. If you are unable to find the key and require a replacement, a new card will be provided and a fee of \$15 will be applied to your student account.

You will be required to return your student ID to the college upon completion of your studies at The King's College.

Building ID's

All students of the college will be allowed to obtain a tenant ID from the Empire State Building. With this ID, students will be allowed to use the turnstiles located in the Lobby and will not have to go through the security screening station and baggage check. When you receive your Student ID, you will be provided with forms and instructions to obtain your building ID. As with your student ID, if you lose your building ID, please contact the Facilities manager at egruber@tkc.edu as soon as possible so that the card may be de-activated. A new card will be provided and a fee of \$15 will be applied to your student account.

You will be required to return your building ID to the college upon completion of your studies at The King's College.

Computer Lab

A small computer lab is located in TKC Library and contains a number of desktop computers for student and faculty use. All computers contain DVD players and CD/RW drives. A printer is also available for student use. No food or drink is allowed in the computer lab. Use of the lab computers requires a valid network username and password, both of which are provided to all students.

E-Mail

All students, staff and faculty of The King's College are given an e-mail address. This email address is used for logging onto our network while on campus and for accessing email accounts.

Students can access their TKC email account in one of two ways. The first method is using web mail. The student can visit <http://owa.tkc.edu> to access web mail. This is available anywhere in the world as long as the student has an Internet connection. The second way to access their mail is through Microsoft Outlook (PC) or Entourage (MAC). Set up sheets for setting this up are available when the student reaches campus. All official College communication will be accomplished through the use of the student's TKC e-mail.

Students are expected to follow all rules of acceptable behavior with their e-mail account. "Spamming" and other forms of unsolicited e-mail will not be allowed.

Web Sites

The Student Portal where the student can find his course documents, required textbooks, and grades along with other information	cams.tkc.edu/estudent
A shortcut to check your King's e-mail account	owa.tkc.edu
The general website for The King's College	www.tkc.edu

College Policies and Grievance Procedures

I. General Policies

A. Integrity of Scholarship

All members of the King's College community are asked to sign and abide by the "Honor Code." The Honor Code in the setting of a college community gives special meaning to the integrity of an individual's scholarship. Each student should do all that is possible to avoid even the hint of any violation of academic honesty. If a student is in doubt about any potential course of action, he or she should ask a faculty member for advice.

Specifically students should not:

1. Submit any work or portions of work that is not their own as if it was their own. This includes excessive rewriting of work by another person or downloading papers from the internet.
2. Fail to note and attribute ideas, summaries, and quotations or paraphrases not one's own to their original source.
3. Collaborate on assignments unless authorized to do so by an instructor.
4. Use unauthorized aids for the completion of exams or homework.
5. Violate conditions set forth by an instructor for work to be done.
6. Fabricate data that has not been validated and submit it as factual.

No infraction of academic integrity will be tolerated. Cheating and plagiarism in any form may be considered sufficient grounds for dismissal from the College. Students are required, by the terms of the College's Honor Code, to report any observed infraction of academic integrity to a faculty member.

B. Policy Statement on Discrimination

The King's College admits students of any race, color, nationality and ethnic origin to all the rights, privileges, programs and activities generally accorded or made available to students at the College. It does not discriminate on the basis of race, color, nationality or ethnic origin in its educational policies, admissions policies, scholarship programs and other school-administered programs.

C. Policy Statement on Sexuality and Harassment

Sexuality and Relationships

Students attending The King's College are welcomed into a community which strives to live by high academic and moral codes. The view of King's concerning sexuality and relationships combines high ethical standards with Biblical admonitions to purity.

The King's College recognizes sexuality as an important aspect of a person's identity. Sexuality is a gift from God to be enjoyed within the context of a monogamous, heterosexual relationship. King's promotes a lifestyle based upon biblical teaching that precludes premarital and extramarital intercourse, homosexual practice and other forms of sexual behavior incompatible with biblical admonitions.

Humans bear God's image and thus have great significance and worth. Pornographic materials reduce humans to mere physical objects to be exploited. Thus, the College does not permit any type of pornographic material to be used, possessed or distributed on campus. This includes the use of King's computers and internet access to view pornographic sites. Students in violation of this policy may be referred to a member of Student Development for appropriate action.

Harassment and Sexual Harassment

The King's College is committed to maintaining a work and educational environment in which all individuals are treated with dignity and respect. This especially includes freedom from all forms of intimidation, exploitation and harassment. Harassment is defined as any verbal, visual or physical conduct that denigrates or shows hostility or aversion toward an individual because of his/her race, color, national origin, gender, disability, religion or age. This includes sexual harassment of employees and students in

any form.

The King's College prohibits sexual harassment of any member of its community whether such harassment is aimed at students, faculty or other employees. Violators will be subject to disciplinary action.

The following constitute harassment and will be subject to disciplinary action:

1. Submission to or rejection of conduct which is used as the basis of employment or matriculation.
2. The conduct has a negative impact upon the individual's work or academic performance or creates an intimidating, hostile or offensive work or educational environment.
3. The conduct unreasonably interferes with an individual's work or academic performance or otherwise adversely affects employment and educational opportunities.
4. Submission to or rejection of the conduct is used as the basis for any decisions affecting the individual regarding benefits and services, honors, programs, opportunities, or activities available at or through The King's College.

Examples of Harassment

Types of conduct that violate this policy include:

1. Unwanted sexual advances or propositions.
2. Offering employment benefits in exchange for sexual favors.
3. Making or threatening reprisals after a negative response to sexual advances.
4. Visual conduct such as leering, making sexual gestures or other gestures which denigrate a person's race, color, national origin, gender, disability, or age.
5. Written or graphic material that denigrates or shows hostility or aversion toward an individual or group because of race, color, gender, national origin, age, religion, or disability, and that is placed on walls, bulletin boards or elsewhere on The King's College premises or circulated on the campus.
6. Epithets, slurs, negative stereotyping or threatening, intimidating or hostile acts that relate to race, color, gender, national origin, age, religion, or disability, graphic verbal commentaries about an individual's body, sexually degrading words used to describe an individual's body, sexually degrading words used to describe an individual, suggestive or obscene letters, notes or invitations; and
7. Physical conduct such as touching, assaulting, impeding, or blocking movements.

Any person who believes that he or she is being harassed sexually or otherwise should bring the behavior in question to the attention of a representative of the College. The College representative will then contact the Dean of Students if the alleged harasser is a student. If the alleged harasser is an employee of the College, a vendor of the College, or a contractor of the College, the representative will contact the Director of Human Resources. Every effort will be made to ensure confidentiality in dealing with the situation.

All alleged incidents of harassment in any form will be taken seriously and will be fully investigated. An intentionally false accusation of harassment will be investigated thoroughly and treated seriously as well.

Any violation of this policy shall result in disciplinary action including but not limited to warning, reprimand, probation, suspension, dismissal or termination. Retaliation against an individual for bringing a harassment complaint is prohibited by law and will lead to disciplinary action. Nothing in this policy shall preclude a student from seeking redress through external legal proceedings.

Sexual Assault

Sexual assault and date rape are extreme forms of sexual harassment. The use of threat or force to obtain sexual contact, including sexual intercourse, is illegal and immoral. Sexual assault includes any of the following:

1. Any intentional, non-consensual touching or threat or attempt to touch an intimate body part of another person
2. Unwanted, inappropriate disrobing of another person or purposeful exposure of one's genitals to another
3. Forcing or attempting to force any other person to engage in sexual activity of any kind

By definition, a person who is intoxicated, unconscious, mentally impaired, or threatened is unable to give consent. Sexual assault and date rape are handled under the policies described under sexual harassment.

Sexual Assault Prevention

The King's College will not tolerate any type of sexual offense committed by students, faculty, or staff. Sexual offenses in the State of New York are outlined under Article 130 of the NYS Penal Law. Of particular note is the definition of the term "sexual contact" under this article: "... any touching of the sexual or other intimate parts of a person not married to the actor for the purpose of gratifying sexual desire of either party. It includes the touching of the actor by the victim, as well as the touching of the victim by the actor, whether directly or through clothing." Committing such offenses can result in lengthy terms of imprisonment and civil action.

The King's College is a nonresidential college located in the Empire State Building. The safety of King's students, staff and faculty, is of paramount concern to the Empire State Building Security. The Empire State Building maintains an around the clock security force that provides a strong presence in the public areas of the building and periodic monitoring of all hallways. The campus space of the College is only accessible to students and staff who have a King's security key. The doors are locked at all times. Visitors are only allowed onto the campus after checking in with the receptionist. The campus itself is equipped with security cameras that monitor the space.

Sexual assault incidents are more likely to occur in circumstances involving a remote or little used area such as a classroom, back office, or off-campus hallway. These situations should be avoided. Students and staff are encouraged not to exit the building late in the evening by themselves. Couples wishing to spend time together should do so in public where others are present or nearby.

Counseling and referral services are available to victims of sexual assault and other crimes through the Office of Student Development.

Security Procedure Updates

Security procedure updates are distributed through campus e-mail, posted on the college bulletin boards, and on the web-site. Please check these areas often for important updates. In the event of an emergency, members of the community are notified via telephone, text message, or email. Communication preferences are indicated during New Student Orientation and registration each semester.

Romantic Relationship Advisory

College employees are prohibited from having romantic relationships with students attending The King's College.

D Public and Campus Safety

The King's College is located within the New York City Police Department's Mid-town South Precinct (Precinct #14). The Mid-Town South Precinct has approximately 16,000 people living in it and includes the million plus commuters that travel through Grand Central Station, Penn Station, and the Port Authority Bus Station every day. Crime statistics for the precinct are tracked by the New York City Police Department.

Crime statistics for incidents in the Empire State Building Campus and in campus housing are collected and published at www.tkc.edu/students/security/cs/viewyearly.asp. The College provides this report in compliance with Article 129-A of New York State Educational Law, which requires the collection and disclosure of these statistics. The King's College is also reporting this information under the Federal Student Right-To-Know Act. For more information about Campus Safety and crime statistics please contact the Dean of Students.

For more information about crime statistics on campuses in the United States, students can visit the US Department of Education at www.ed.gov/admins/lead/safety/crime/criminaloffenses/index.html.

E. Emergency Closings

In the event of inclement weather or other emergency situations please call The King's College at 1-212-659-7201 for information regarding adjustments or cancellations.

F. Smoking

No smoking is permitted anywhere within the Empire State Building, The King's College facilities or student residential housing.

G. Alcohol and Controlled Substances

The College neither condemns nor condones the consumption of alcoholic beverages as an act unto itself. It does, however, desire that students who do partake handle alcohol maturely and with prudence.

The following are offered as clarifications to our stance on consumption of alcohol. Our response to violations of that stance will follow the procedure for Honor Code violations found in the [Student Handbook](#).

1. Underage drinking is a violation of state and federal laws and is therefore wrong. The College abides by the laws of the state.
2. Students should not serve alcohol to, or purchase alcohol for, those less than 21 years of age, as this is illegal.
3. No alcohol should be served at events sponsored by student organizations.
4. No student or student organization is allowed to purchase alcohol with College funds.
5. No alcohol is permitted in housing owned or leased by The King's College (except for cooking wine). This includes balconies, stairwells, laundry rooms, roofs and other common areas.
6. Drunkenness is unwise and biblically prohibited.

Also, there is no immunity from municipal, state, and federal laws governing the possession, use, and/or sale of controlled substances within The King's College premises. Any violations of these laws will not be tolerated. Any resident found to be selling or assisting in the sale of a controlled substance will be subject to disciplinary action which may include immediate suspension from student housing pending further judicial action.

H. Appropriate Dress for Class

The King's College prepares students for careers in strategic public and private institutions. Employers have expectations about how employees conduct and dress themselves. Consequently, students should consider "business casual" to be the normal attire for school. Casual wear should be reserved for recreational activities outside of the campus.

II. General Discipline and Grievance Procedures

A. The Honor Council

The Honor Council is charged with upholding the high moral and ethical standards of The King's College. The Honor Council is the judicial body that handles cases regarding academic dishonesty, honor code violations, and breaches in community standards and policies. The Honor Council is comprised of the Dean of Students, one faculty representative, one staff representative, and two student representatives selected by the Honor Council.

Any issues brought to the Council that may be criminal in nature will be referred to local authorities for investigation and possible prosecution. The Council, after review the incident, will make a decision concerning disciplinary action.

If charges are brought against a student, he or she will be notified in writing. The student will then meet with the Dean of Students to discuss the charges. During that meeting the student will be informed of the disciplinary process and be given the right to respond to the charges.

The Dean of Students will determine whether it is appropriate to convene the Honor Council. If the Dean determines that the Honor Council should convene, the Council will discuss the charges against the

student and assign disciplinary action. The student will be given the opportunity to answer charges against him. The student will be notified in writing of the Council's decision and any related disciplinary action.

Appeal Procedures

If a student would like to appeal a disciplinary decision, the appeal must be submitted within five business days according to the following guidelines:

1. Sanctions must be followed while an appeal is pending
2. Appeals must be in writing and clearly outline why the disciplinary action is deemed unfair. Appeals should be submitted to the Dean of Students.
3. Once an appeal has been submitted to the Dean of Students, appeals will be heard by the Appeal Committee comprised of the Vice President for Student Development, the Provost, and the Chief Administrator. Students will be notified in writing after a decision is reached.

III. Family Educational Rights and Privacy Act of 1974 (FERPA)

The *Family Educational Rights and Privacy Act* (FERPA) protects the privacy of the educational records of college students. Colleges are not allowed to release any information to parents or other constituencies from a student's educational record or disciplinary proceedings without the written consent of the student.

Notification of student rights under the Family Educational Rights and Privacy Act of 1974:

1. The right to inspect and review your education records.
2. The right to request the amendment of education records to ensure that they are not inaccurate, misleading, or otherwise in violation of your privacy or other rights.
3. The right to consent or to refuse to consent to disclosures of personally identifiable information contained in your educational records, except to the extent that FERPA and regulations issued pursuant to it authorize disclosures without consent.
4. The right to file with the U.S. Department of Education a complaint concerning alleged failures by The King's College to comply with the requirements of FERPA. The name and address of the office that administers FERPA is:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, D.C. 20202-5920

Student records policies and procedures for The King's College:

1. *Annual Notification*: Students will be notified of their FERPA rights annually through The King's College online college catalog.
2. *Definitions*: For the purposes of this policy, The King's College uses the following definitions of terms:
 - a. Student - any person who attends or has attended the College.
 - b. Education Records - any record (in handwriting, print, tapes, film, computer, or other medium) maintained by the College or an agent of the College which is directly related to a student, except:
 - i. A personal record kept by a staff member if it is kept in the sole possession of the maker of the record and is not accessible or revealed to any other person except a temporary substitute for the maker of the record.
 - ii. An employment record of an individual whose employment is not contingent on the fact that he or she is a student, provided the record is used only in relation to the individual's employment.
 - iii. Records made or maintained by a physician, psychiatrist, psychologist, or other recognized professional or paraprofessional if the records are used only for treatment.

- iv. Alumni records which contain information about a student after he or she is no longer in attendance at the College and which doesn't relate to the person as a student.
3. *Procedure to Inspect Education Records:*
 - a. Students may inspect and review their education records upon written request to the Registrar.
 - b. Students should submit to the Registrar a written request that identifies as precisely as possible the record he or she wishes to inspect.
 - c. The Registrar or an appropriate College staff person will make the needed arrangements for access as promptly as possible and notify the student of the time and place where the records may be inspected. Access must be given within 45 days of the date of receipt of the written request by the College.
 - d. When a record contains information about more than one student, the student may inspect and review only the records that relate to him or her.
 4. *Limitation on Right of Access:* The King's College reserves the right to refuse to permit a student to inspect the following records:
 - a. The financial statement of the student's parents.
 - b. Letters and statements of recommendation for which the student has waived his/her right of access.
 - c. Records connected with an application to attend the College if that application was denied.
 - d. Those records which are excluded from the FERPA definition of education records.
 - e. Alumni records and records created or received after a student's graduations which do not directly pertain to a student's educational history.
 - f. Grades or peer-graded papers before they are collected and recorded by a teacher.
 5. *Refusal to Provide Copies:* The College reserves the right to deny copies of records, including transcripts, not required to be made available by FERPA in any of the following situations:
 - a. The student lives within commuting distance of the College.
 - b. The student has an unpaid financial obligation to the College.
 - c. There is an unresolved disciplinary action against the student.
 - d. The education requested is an exam or set of standardized test questions (an exam or standardized test that is not directly related to a student is not an education record subject to FERPA's access provisions).
 6. *Copies of Records:* The College will search and retrieve all records subject to FERPA's access provisions at no charge; however, there may be a charge imposed for copies in accordance with College policy at the time copies are to be made.
 7. *Disclosure of Education Records:* The College will disclose information from a student's education records, outside that which is deemed "Directory Information," only with the written consent of the student (generally indicated by submission of an Authorization for Access to Student Records form to the Registrar). Records may be disclosed without consent when the disclosure is:
 - a. To school officials who have a legitimate educational interest in the records. A school official is:
 - i. A person employed by the College in an administrative, supervisory, academic or research, or support staff position, including health or medical staff.
 - ii. A person elected to the Board of Trustees.
 - iii. A person employed by or under contract to the College to perform a special task, such as an attorney or auditor.
 - iv. A student serving on an official committee, such as a disciplinary or grievance committee, or who is assisting another school official in performing his or her tasks.

- b. A school official has a legitimate educational interest if the official is:
 - i. Performing a task that is specified in his or her position description or contract agreement.
 - ii. Performing a task related to a student's education.
 - iii. Performing a task related to the discipline of a student.
 - iv. Providing a service or benefit relating to the student or student's family, such as health care, counseling, job placement, or financial aid.
 - v. Maintaining the safety and security of the campus.
 - c. To officials of another school, upon request, in which a student seeks or intends to enroll. The College will make a reasonable attempt to notify the student of the record's request.
 - d. To officials of the U.S. Department of Education, the Comptroller General, and state and local educational authorities, in connection with audit or evaluation of certain state or federally supported programs.
 - e. In connection with a student's request for or receipt of financial aid to determine the eligibility, amount, or conditions of the financial aid, or to enforce the terms and conditions of the aid.
 - f. To state and local officials or authorities if specifically required by a state law that was adopted before November 19, 1974.
 - g. To organizations conducting certain studies for or on behalf of the College.
 - h. To accrediting organizations to carry out their functions.
 - i. To parents of an eligible student who is claimed as a dependent for income tax purposes.
 - j. To comply with a judicial order or a lawfully issued subpoena.
 - k. To appropriate parties in a health or safety emergency.
 - l. To individuals requesting directory information so designated by the College.
 - m. The results of any disciplinary proceeding conducted by the College against an alleged perpetrator of a crime of violence to the victim of that crime.
8. *Record of Requests for Disclosures:* The College will maintain a record of all requests for and/or disclosures of information from a student's education records. The record will indicate the name of the party making the request, any additional party to whom it may be re-disclosed, and the legitimate interest the party had in requesting or obtaining information. The record may be reviewed by the student.
9. *Directory Information:* At its discretion, the College may provide "directory information" in accordance with the provisions of FERPA. Directory information is defined as information which would not generally be considered harmful or an invasion of privacy if disclosed. The College designates the following items as directory information: student name, parent names, current address, telephone numbers, electronic mail address, date and place of birth, enrollment status (e.g. undergraduate, full-time or part-time), dates of enrollment, degree(s) and award(s) received, major field of study, most recent educational agency or institution attended, anticipated graduation date, participation in officially recognized sports, height and weight of members of athletic teams, and photographs or other visual images. A student's identification number, user ID or, unique personal identifier is also directory information. However, if the information could be used to access a student's educational records without entering a personal identification number, password, or other security check, the information does not qualify as directory information and should not be released. A student may block the public disclosure of directory information (all or in part) by notifying the Registrar in writing. Students should note that the College practices extreme discretion when disclosing any directory information.

Students should consider very carefully the consequences of a decision to withhold directory information. A non-disclosure block will call for the College not to release any or all of this directory information; thus any future requests for such information from non-institutional persons or organizations will be refused.

The College will honor a student's request to withhold directory information but cannot assume responsibility to contact the student for subsequent permission to release the information. Regardless of the effect upon the student, the College assumes no liability as a result of honoring his or her instructions that such information be withheld. Additionally, the student cannot use the withholding of directory information to prevent his or her name, identifier, or institutional e-mail address from being disclosed in a class in which the student is enrolled.

Although the initial request may be filed at any time, requests for non-disclosure will be honored by the

College until removed, in writing, by the student.

Items that can never be designated and disclosed as directory information are a student's: social security number, gender, religious preference, grades, and GPA. Other items that can be designated and disclosed as directory information, which the College chooses not to designate as such, are class rosters, and student schedules.

10. *Correction of Educational Records*: Students have the right to ask to have records corrected that they believe are inaccurate, misleading, or in violation of their privacy rights. Following are the procedures for the correction of records:
 - a. A student must ask the appropriate official of the College to amend a record. In so doing, the student should identify the part of the record to be amended and specify why the student believes it is inaccurate, misleading, or in violation of his or her privacy rights.
 - b. The College may comply with the request or it may decide not to comply. If the College decides not to comply, the student will be notified of the decision and advised of his or her right to a hearing to challenge the information believed to be inaccurate, misleading, or in violation of the student's privacy rights.
 - c. Upon request, the College will arrange for a hearing and notify the student, reasonably in advance, of the date, place, and time of the hearing.
 - d. The hearing will be conducted by a hearing officer who is a disinterested party; however, the hearing officer may be an official of the College. The student shall be afforded a full and fair opportunity to present evidence relevant to the issues raised in the original request to amend the education records. The student may be assisted by one or more individuals, including an attorney.
 - e. The College will prepare a written decision based solely on the evidence presented in the hearing. The decision will include a summary of the evidence presented and the reason for the decision.
 - f. If the College decides that the information is inaccurate, misleading, or in violation of the student's privacy rights, it will amend the record and notify the student, in writing, that the record has been amended.
 - g. If the College decides that the challenged information is accurate, not misleading, or not in violation of the student's privacy rights, it will notify the student that he or she has the right to place in the record a statement commenting on the challenged information and/or a statement setting forth the reasons for disagreeing with the decision.
 - h. The statement will be maintained as part of the student's education record as long as the contested portion is maintained. If the College discloses the contested portion of the record, it must also disclose the statement.

Academic Policies, Registration, Enrollment

Academic Standards

Our goal is to prepare students for careers in which they will help to shape and eventually to lead strategic public and private institutions. Our standards are demanding. The College expects that students who enroll in its programs will demonstrate their commitment to meeting requirements that are more rigorous than those at many colleges and universities.

The grade of A at The King's College indicates excellent work. The grade of B indicates above average achievement. The grade of C indicates a satisfactory meeting of requirements. The grade of D reveals accomplishment that is generally unsatisfactory. F is a failing grade. It indicates very unsatisfactory work and the course must be repeated for credit. A fuller explanation of grading standards may be found in The Faculty Handbook.

Students should expect that average work will receive an average grade. The College does not award good grades on the basis of the amount of effort a student puts forth, but solely on the basis of meeting or exceeding course requirements.

Plagiarism violates our standards. The College holds all students responsible for understanding what plagiarism is and for vigilantly avoiding it. Students who have purchased papers on-line will be expelled from the College. Minor infractions, such as an unsourced quotation within an otherwise original paper, typically result in the student receiving an F on the paper. Repeat offenses, or more extensive plagiarism, result in an escalating scale of penalties from an F in the course to academic suspension, and finally dismissal. (See "Plagiarism" in the [Student Handbook](#)). When issued a disciplinary dismissal, students remain responsible for any financial obligations to the College based on their date of dismissal.

The College's academic standards cover many additional requirements explained in the following sections.

Writing and Research

The King's College has a curriculum-wide emphasis on written communication. Many courses demand extensive research writing. Students are therefore required to obtain a grade of C or higher in College Writing I and College Writing II within his or her first three semesters of attendance. Failure to do so will result in dismissal from the College.

Quantitative Reasoning and Critical Thinking

The King's College requires all students to attain proficiency in quantitative reasoning. The course requirements vary depending on the student's major, but all students must pass a first-year mathematics course. Students are assigned to a particular course (Quantitative Reasoning, Pre-calculus, or Calculus) in light of their previous preparation and intended program of study. All students must take a mathematics course at King's in his or her first year. In order to be placed in calculus, the student must attain a score of 650 or higher on the mathematics section of the SAT or a score of 27 or higher on the mathematics section of the ACT. Students with lower scores will be placed in Quantitative Reasoning or Pre-calculus. These mathematics requirements ensure that students have the tools to engage the quantitative components of other courses, including courses in economics. More broadly, quantitative reasoning is indispensable in evaluating the validity of numerous claims made in public policy debates and in presenting successful policy proposals.

Quantitative reasoning is also a component of critical thinking. To succeed at the larger quest for understanding, students need to become adept at recognizing and evaluating the premises that lie—often unstated—beneath the surface of arguments. This work of identifying and evaluating premises is what philosophers in the classical tradition have meant by the term "critical thinking." The King's College embraces this approach in all of its courses. The King's College means something specific in its endorsement of critical thinking: The careful and patient sifting of arguments using logic, quantitative reasoning, close examination of texts, and other tools that, properly deployed, first reveal the premises of the argument. These premises then allow the argument to be judged as cogent, worthy, and consonant with the truth.

Declaring a Major

The King's College offers three degree programs:

- Bachelor of Arts in Politics, Philosophy, and Economics
- Bachelor of Arts in Media, Culture, and the Arts
- Bachelor of Science in Business Management

Students must declare a major in one of these three degree programs before they register for their third semester. Transfer students entering the College with 21 or more credits must declare a major upon enrollment. To declare a major, a student must fill out the Declaration of Major form, available on the [Student Portal](#).

Minors

Every student seeking a bachelor's degree must complete all requirements of a major program. In order to offer students the opportunity to further specialize in an area of interest, they may also complete a minor.

Minors are composed of 18 credits of specific courses as outlined below. Certain Common Core and Major courses may overlap between Common Core/Major requirements and minor requirements. Transfer credits may count towards a minor; however, a minimum of nine credits must be earned at The King's College. The student must earn a minimum GPA of 2.0 within the minor. A student may not minor in the area of his or her major. Courses graded pass/fail will not be counted towards minor requirements.

Minors are not added to a student's record automatically; the student must declare his or her intent to pursue a minor with the Registrar's Office (Declaration of Minor forms may be found on the Student Portal). A student must declare a major prior to declaring a minor. Minors cannot be added retroactively after graduation. Any deviations from the required courses must be approved in writing by the appropriate School Dean and recorded with the Registrar's Office. Courses required for a specific minor will not be offered if there is insufficient enrollment. A student desiring to complete a minor should declare as early as possible and meet regularly with his or her academic advisor to ensure the best opportunity for completing all minor requirements. No priority class registration will be given for courses required in the minor. Upon graduation, the minor will be recorded on the student's official transcript. It will not, however, appear on the diploma.

Students may minor in the following areas by completing the listed required courses:

- **Business Management:** Microeconomics, Persuasive Writing and Speaking, Principles of Management and Organization, Financial Accounting, Introduction to Marketing, and one Business elective.
- **Economics:** Introduction to Economics, Microeconomics, Macroeconomics, History of Economic Thought, Intermediate Microeconomics or Econometrics, Economics elective (300/400 level)
- **Foundations of Education:** American Political Thought and Practice III, History of American Education, History and Philosophy of Education II, Education Policy, two Education electives
- **Culture and the Arts:** Western Civilization I, Western Civilization II, Arts and Ideas I, Arts and Ideas II, any two of Principles of Cultural Interpretation, the Postmodern World, Culture and Aesthetics, Humanities/MCA elective
- **Journalism:** Persuasive Writing and Speaking, Enterprise of Mass Communication, Media, Culture, and Society, Introduction to Journalism, Journalism elective or Internship, Journalism elective
- **Literature:** Western Civilization II, Classical Literature, Shakespeare, English and American Poetry, elective in American Literature, elective in British and European Literature
- **Media Studies:** Persuasive Writing and Speaking, Enterprise of Mass Communication, Media Culture and Society, 3 Media electives
- **Philosophy:** Logic, Classical and Medieval Philosophy, Modern Philosophy, Apologetics, and any two of the following (Ethics, Metaphysics, Epistemology, Philosophy of Religion, Philosophy of Science, Special Topics in Philosophy)
- **Politics:** Foundations of Politics, American Political Thought and Practice III, Enlightenment and Liberal Democracy; Constitutional Law; elective in Comparative Politics, elective in International Politics
- **Pre-Law:** Logic, Financial Accounting, Constitutional Law, Civil Rights, Choice of one of the following: Legal Studies in Business or Statesmanship. Choice of one of the following: elective in American Literature or British and European Literature
- **Theology:** Old Testament Literature, New Testament Literature, Principles of Biblical Interpretation, Foundations of Judeo-Christian Thought, two Theology electives

Exceptions:

- Students majoring in Business Management may not minor in: Business Management
- Students majoring in Media, Culture, and the Arts may not minor in: Humanities, Journalism, or Media Studies

- Students majoring in Politics, Philosophy, and Economics may not minor in: Economics, Philosophy, or Politics

Graduation Requirements

1. No fewer than 60 semester hours of coursework must be earned at The King's College, and these 60 hours of credit must include at least 48 semester hours within the degree program.
2. The successful candidate for this degree must have a cumulative GPA of 2.00 in all work completed at The King's College. In addition, all students must maintain at least a 2.0 cumulative GPA in the courses that are a part of the Common Core.
3. A student must obtain a grade of C or higher in both ENG 110, College Writing I, and ENG 120, College Writing II, within his first three semesters of attendance. Failure to do so will result in dismissal from the College.
4. The successful candidate must satisfactorily complete all the requirements for Interregnum.
5. The successful candidate for the degree program must obtain approval for graduation from the Office of the Registrar and upon vote of the faculty.

Students must submit an official Request to Graduate form (available from the Registrar's Office) to the Registrar at least thirty days prior to graduation from the College. A fee will be charged to graduating seniors in their final semester of attendance to cover administrative costs and attire rental for the Commencement ceremony. Students must pay this fee whether or not they participate in the Commencement ceremony.

Permission to Take Courses at Other Colleges

With prior approval, students may take courses to fulfill the Open Elective credit requirements at another institution. This allows students to take elective courses that interest them, but are not offered at King's. This also allows students to complete Open Elective credit over the summer. Standard transfer policies apply. Before applying for permission to attend another college, students should meet with their academic advisor to discuss how these credits would affect their graduation plan. Students seeking to take courses at another institution must submit the application form ("Permission to Attend Another College") from their [Student Portal](#).

Once a student has matriculated at the College, he or she may only transfer in Open Elective credit, not Core or Major courses. King's only allows Open Elective credit to be transferred in because our curriculum is tightly integrated and composed of courses with distinctive philosophical emphases.

Transfer credit will not be granted after the fact for courses taken without advance permission. When a student has been granted permission to take a course at another college or university for academic credit at King's, the student must earn a C or better to receive that credit. Grades received for courses taken at other institutions are not included on the student's transcript, nor are they calculated into a student's cumulative GPA.

King's Online

King's Online gives students the opportunity to complete a set of lower division Common Core classes and select electives online. These courses are offered through a combination of video, web, text, and audio formats.

Prospective students may apply to take the freshman Common Core at King's main New York City campus, or online through the First Year Online program.

Non-matriculated students may also take King's courses online. These students, however, may earn a maximum of twelve (12) credits through King's Online. Students wishing to complete more credits are invited to apply to the College as matriculated students.

On-campus matriculated students enrolled at King's New York City campus may take King's Online courses only during the Summer Term. This affords students the opportunity to earn credits above the regular full-time load of 30 credits per year and thus accelerate the completion of their degrees. Such students, however, cannot apply more than 30 credit hours of online credit to their degree program.

Non-matriculated students may take King's Online courses at a reduced per-course rate; matriculated students taking King's Online courses are subject to regular tuition, fees, and expenses (see "Tuition and Fees"). Non-matriculated students do not qualify for institutional or federal financial aid.

Academic Credit by Examination

The King's College does not permit students to earn academic credit by taking a College Level Examination Program (CLEP) exam or other such exams (e.g. Dante's Subject Standardized Test or DSST). The College

does, however, grant academic credit upon the recommendation of a student's high school for College Entrance Examination Board (CEEB) Advanced Placement examination scores of 4 or 5. Additionally, students participating in the International Baccalaureate program who receive Higher Level examination scores of 6 or 7 may also receive academic credit.

CLEP exams and similar tests help determine if an individual has gained some factual knowledge in a particular field. They do not, however, function as the equivalent of an academic course at The King's College. These exams do not determine whether a student understands the subject in valid context, or can write about or discuss the topic in a meaningful way.

Academic Honors

Dean's List: Matriculated students are eligible for the Dean's List when they earn a minimum of 15 credits (excluding Pass/Fail courses) with a GPA of 3.5 or above (on a 4.0 scale) in the preceding term.

Graduation Honors

Graduation honors are awarded to students with final cumulative GPAs of 3.5 or higher. One of the following honors shall be indicated on the academic record and diploma of the graduate as applicable: "Cum Laude" for cumulative GPAs of 3.5 to 3.74, "Magna Cum Laude" for cumulative GPAs of 3.75 to 3.89, and "Summa Cum Laude" for cumulative GPAs of 3.90 to 4.00.

Program Honors

A graduate of the Business Management program who earns a cumulative GPA of 3.5 or higher in all major course requirements will be awarded Program Honors. This distinction is recorded on the official academic transcript.

A graduate of the Media, Culture, and the Arts program who earns a cumulative GPA of 3.5 or higher in all major course requirements will be awarded Program Honors. This distinction is recorded on the official academic transcript.

Honors within the Discipline

A graduate of the Politics, Philosophy, and Economics program may receive Honors in Politics, Philosophy, or Economics. In order to qualify for Honors within a specific discipline, students are required to receive a minimum of a 3.5 GPA in 9 classes within the discipline—including the senior thesis. This distinction is recorded on the official academic transcript.

The Wilberforce Leadership Award

The Office of Student Development presents this award to a graduating student who has exemplified the ideals of The King's College and William Wilberforce, a member of the English Parliament who spent over forty years fighting to abolish slavery. Moved by his Christian faith, he was a tireless voice for freedom and for the reformation of manners and morals in his nation. In 1833, as Wilberforce lay on his deathbed, he received word that Parliament had passed a law abolishing slavery in the British Empire.

The William R. Bright Award

The Office of Student Development presents this award to a graduating student who has exemplified the ideals of The King's College and William R. Bright, founder of Campus Crusade for Christ. The recipient must embody Dr. Bright's entrepreneurial spirit and vision for furthering the gospel through missions, evangelism and discipleship. In addition, the award recipient must also exemplify Dr. Bright's commitment to excellence and his dedication to challenging those around him.

Registration and Advising

Currently enrolled students register for their next semester's courses during November (for the upcoming spring term) and April (for the upcoming fall and summer terms). Student academic advising begins two weeks prior to the official registration period. The Office of the Registrar advises current freshman and sophomore students. Select faculty members advise junior and senior students. Students are responsible for making appointments with their advisors during this week to choose their next semester's courses. Students who don't meet with their advisors will not be permitted to register online.

At their advising appointment, students must complete a "Registration Agreement Form" (available on the [Student Portal](#) and included with the upcoming semester's course bulletin) with their proposed class schedules. Once a class schedule has been finalized and approved, one copy of the form remains with the academic advisor and another copy is retained by the student as a guide for registering online.

Students register for courses online via the [Student Portal](#), with registration tiered by class level; graduating seniors have priority. Once the official registration period has ended, the official late registration and add/drop period begins.

Students who have not met with academic advisors or have an outstanding hold on their accounts will not be permitted to register online. Also, students may only register for courses for which they have satisfied all the necessary prerequisites. If students wish to enroll in a course for which they have not fulfilled the prerequisites, they must seek approval from the department dean and the Registrar.

The “Registration Agreement Form” reflects the counsel of an advisor who understands the preferred sequence of The King’s College curriculum and can steer a student away from taking a course at the wrong time or failing to take a course at the right time. In cases where a student registers for courses significantly out of sequence, the College reserves the right to override that student’s preferred course selection. Students will be notified by the Registrar of any changes to their schedules.

Minimum and Maximum Academic Loads

To remain enrolled in the College, an enrolled student must take at least one course per semester. While 12 hours constitutes full-time status, a full academic load for a semester at The King’s College is 15 hours. To register for more than 15 hours, students must have a GPA of at least 3.3 and obtain permission of their advisor.

Length of Study

The King’s College expects students admitted as full-time freshmen to complete all courses needed for an undergraduate degree within eight semesters. The College recognizes that some students may need to take a reduced course load or repeat courses. The maximum time the College allows for a student admitted as a freshman to complete a degree program is six years or 12 consecutive semesters. A transfer student admitted as a sophomore has a maximum of five years or 10 consecutive semesters to complete a degree program; a transfer student admitted as a junior has four years or eight semesters.

Adding or Dropping a Course

During the first three weeks of the semester, a student may drop a course without any notation appearing on the student’s transcript. After the third week, a student can leave a course only by “withdrawing.” See the next section for details.

To add or drop a course, a student must complete an “Add/Drop Form” (available on the [Student Portal](#)). A student must consult their advisor before submitting this form. Students who add a course after it has begun are marked absent for the classes they miss. Such absences count toward the total absences permitted for any course (See Class Attendance and Punctuality).

Withdrawing from a Course

After the official add/drop period, students may withdraw from a course. Students who withdraw after the third week, but before the sixth week, of the semester will receive a “W” on their transcript; students who withdraw after the sixth week will receive either a “WP” (withdrawn passing) or a “WF” (withdrawn failing) based on the grade earned to that point. Please refer to “Withdrawal and Refund Policies” in the “Fees and Expenses” section of the catalog to determine whether a refund is warranted.

Failure to attend class does not constitute withdrawal from a course. Students who fail to attend class will be subject to the College’s attendance policies.

During shorter terms, the add/drop period and withdrawal period will be prorated and may be as short as a single class session. Students and faculty members should consult the academic calendar for these deadlines.

Complete Withdrawal

A student who wishes to withdraw from The King’s College should make an appointment with the Director of Student Services in the Office of Student Services. Students must complete the necessary registration paperwork and an Exit Survey. The Office of Student Services will assist the student in closing out accounts with library services and the academic, financial, and student development departments.

It should be noted that failing to attend classes does not constitute a complete withdrawal from the College. Students who do not notify the Office of Student Services of their intent to withdraw will be liable for any active

tuition charges incurred until the time the withdrawal is made official.

Students who withdraw from the College during the first three weeks of the term will receive no academic notation on their transcripts. Students who withdraw after the third week of the term will receive grades of "W." Students who withdraw after the sixth week of the term will receive grades of "WP" (withdrawn passing) or "WF" (withdrawn failing).

Students who withdraw for extenuating medical circumstances must follow the above process and must also submit documentation from a medical professional outlining the student's medical conditions. Depending on the nature of the conditions, students who are granted a medical withdrawal may be eligible for a partial refund of tuition and/or alteration to their academic withdrawal transcript notations. Such exceptions are at the discretion of the Dean of Students, the Bursar, and the Registrar.

Students should refer to "Withdrawal and Refund Policies" in the "Fees and Expenses" section of the catalog to determine whether a refund is warranted after a withdrawal from the College.

Leave of Absence

If a student in good academic standing wishes to withdraw completely from the College but intends to continue studies in a later semester, they must fill out an official Leave of Absence form, available on their Student Portal. An official Leave of Absence maintains a student's matriculation at the College for a maximum of two semesters (one full academic year). It should be noted that students who have been approved for Leave of Absence have no official enrollment standing at the College (part-time, full-time, or otherwise).

A student who does not return to the College within two semesters must complete an "Application for Re-Admission" (available on the College website). If approved, the student will be bound by the academic requirements in effect at the time of re-admission.

Students should refer to "Withdrawal and Refund Policies" in the "Fees and Expenses" section of the catalog to determine whether a refund is warranted after a withdrawal from the College.

Auditing Courses

Students may audit courses with the permission of the Registrar and the professor. Auditors receive no credit for the course and must pay the appropriate fee (\$90 per course for students taking 11 credits or fewer and no fee for students in Good Standing taking 12 or more credits). Although professors are not required to grade assignments submitted by auditors, they may, at their discretion, require regular attendance and completion of assignments.

Pass/Fail Option

Students may choose to forego a letter grade and take courses under the Pass/Fail Option if they have completed at least sixty credits of academic work (including transfer credits) and are not on Academic Probation. The Pass/Fail Option is available only for elective courses and not for courses that are part of the major or core curriculum requirements. Additionally, Pass/Fail does not apply to Independent Study courses. Pass/Fail will be applied to no more than one course in a single term and no more than an overall total of two courses or six credits (whichever is fewer). This excludes courses that are offered on a Pass/Fail basis (i.e. Internships, etc.). All requirements for the course must be completed to be eligible to receive the grade of Pass (P).

A grade of Pass does not count toward the student's term or cumulative GPA, but a failing grade (F) computes into the index. The grade of Pass is considered equivalent to a grade of C or better.

Once a student chooses the Pass/Fail option, he or she may not later decide to take a letter grade. Likewise, a student may not choose the Pass/Fail option after the last day to add a course. Pass/Fail request forms are available in the Office of Student Services and must be approved by the instructor of the course.

NOTE: Depending on the transfer guidelines of other institutions, grades of "P" may not be eligible for transfer of credit.

Incomplete Grades

A grade of incomplete ("I") is granted in cases of personal emergencies (such as serious illness, or death or serious illness in the student's immediate family). An "I" cannot be given merely because a student fails to complete course work on time. Students should inform their instructors immediately of any situation that would

cause them to miss assignment deadlines or examinations. In cases of serious illness or a death in the family, once the College is alerted, the Office of Student Services will notify a student's instructors.

Requests for an Incomplete grade must be submitted to the Registrar by the professor. An "Incomplete Clearance Plan" form is available on the Faculty Portal and must be completed and signed by both the student and the faculty member. The form asks for the circumstances of the request and documents an agreement between the student and faculty member for the completion of any missing coursework in a prescribed amount of time.

The student who has been granted an "Incomplete" must complete all course requirements within the deadline specified by the instructor, not to exceed six weeks after the end of the semester. If a student fails to complete an exam or other assignments within six weeks, the course grade will be calculated by assigning a zero to the missing exam or assignment.

Academic Transcripts

The Registrar's Office provides transcripts of student academic records upon written request of the student. Transcript requests must be submitted online through the National Student Clearinghouse. This form can also be accessed through the College website. Current student can submit their request from the [Student Portal](#). There is a \$5 fee per transcript; payment must accompany the request.

Transcripts are generally processed within 1 – 2 business days after receipt of payment. If a student has an outstanding balance at the College, transcripts will not be processed until the student's account has been cleared by the Bursar or Director of Library Services.

The King's College is the official repository for academic transcripts from the former campuses of The King's College and Northeastern Bible College.

Class Attendance and Punctuality

Students are expected to attend punctually all regularly scheduled sessions of each course. Students who arrive late or leave early will be recorded as absent. In courses that meet once a week, the maximum number of days a student can be absent for any reason is three. In courses that meet twice a week, the maximum number of days absent is six.

A student who misses seven class periods of a course that meets twice a week (or four class periods of a course that meets once a week) will be administratively withdrawn from the course, with a grade of "AW" will be recorded on the transcript (calculated as an F in the student's GPA). Students administratively withdrawn from a class will receive no refund of any fees to which they may otherwise be entitled.

Absences due to personal emergencies may protect the grade students earn in a course but such protection does not extend the number of days they are allowed for absences. Students should keep track of their own absences. Neither the instructor nor the College assumes the responsibility of informing a student who is approaching the maximum number of allowed absences.

Academic Integrity

The King's College does not tolerate the dishonest preparation or submission of assigned work. A student who has plagiarized or has engaged in other forms of academic dishonesty may fail an assignment, fail a course, or be suspended or dismissed from the College.

Grading Policies

The unit of credit is the semester hour. Each semester credit hour represents at least 750 minutes of instruction.

A grade of C or higher is required to pass all Major courses. A grade of D- is passing for Common Core and Elective courses.

The grade-point equivalents of letter grades are as follows:

A	=	4.0	C	=	2.0
A-	=	3.7	C-	=	1.7
B+	=	3.3	D+	=	1.3

B	=	3.0	D	=	1.0
B-	=	2.7	D-	=	0.7
C+	=	2.3	F	=	0.0

- AW = Administrative Withdrawal. Computed as an F in GPA
- W = Withdrawal from a course within the first six weeks. Does not affect GPA
- WP = Withdrawal after the sixth week with a passing grade
- WF = Withdrawal after the sixth week with a failing grade. Computed as an F in GPA
- I = Incomplete grade—This grade converts to the grade earned within the extension granted (no more than six weeks) after the end of the course; coursework not completed during this period is factored in to the final grade as a zero
- AU = Audit
- NR = No grade reported
- P = Pass. Does not affect the GPA.
- NC = Not For Credit
- NR = No grade submitted by professor. Does not affect GPA.

Grade Reports

Grade reports, available on the [Student Portal](#) at the end of each term, indicate the student’s cumulative GPA, the grade point average earned for the semester, and whether the student is on probation or has been suspended.

The Registrar’s Office attempts to warn students at mid-term with failing grades. This warning reflects only the information available to the Registrar at a particular moment. A student who does not receive such a warning letter may nonetheless be at risk of failing a course. Students should monitor their grades through the [Student Portal](#). (See “[Nobody Told Me.](#)”)

Grade Corrections and Appeals

The assignment of grades normally falls under the discretion of the instructor who assigns the grade and is a matter of his or her academic freedom.

In cases where a student believes a grade has been incorrectly computed or recorded, the student should inform the instructor who reported the grade, via e-mail or written correspondence, within 30 days of the end of the semester. The instructor must authorize any change in a grade issued for a course. All corrections will be reviewed and processed within ten weeks of the end of the term, after which all grades are considered final and no longer open to revision for any reason.

In cases where a student believes a grade is unfair, he or she should bring the complaint to the instructor. If the matter is not resolved, he or she may appeal to the school Dean (if the complaint is against the Dean, he or she may bring the complaint to the Provost). The Dean may deny the appeal outright or forward it to The Academic Affairs Committee. The Committee advises the Dean, who makes the final decision and informs the student. The Dean’s decision cannot be appealed.

Repeating Courses

A student who earns a grade below a C in a course may normally repeat the course only once. A student who fails any course twice is suspended from the College. In courses for which the College requires a C or higher, the same rule applies: a course may normally be repeated only once. In extraordinary circumstances a student may appeal to the Provost.

When a course is repeated, the previous grade remains on the student’s transcript in addition to the new grade. The higher of the two grades is used to compute the student’s cumulative GPA. Each grade counts toward the term GPA in the semester in which it was earned.

Additionally, students who intend to repeat courses which they did not fail with a grade of “F” and are receiving financial aid from New York State (TAP) should consult with the Director of Financial Aid. Repeating courses may

reduce the amount of TAP aid for which they are eligible.

A student who has failed a course at The King's College is not permitted to take a similar course at another college or university to make up for it.

Academic Status, Academic Warning, and Class Standing

A student attending The King's College is either in "Good Standing" or "On Probation." A student is in "Good Standing" when a cumulative or semester GPA meets the standard on the following scale:

Freshman	1.8 or higher
Sophomore	1.9 or higher
Junior	2.0 or higher
Senior	2.0 or higher

A student may be in Good Standing but still be under "Academic Warning." Academic Warning applies to students whose cumulative or semester GPA falls below 2.0. Students who are put on Academic Warning receive a notice from the Registrar drawing attention to the situation. Academic Warning is not the same as Academic Probation (see below), and does not appear on a student's transcript.

The standing of a student as a freshman, sophomore, junior, or senior for these purposes is determined by the number of credit hours the student has earned at The King's College in addition to any credit hours that the College has officially accepted as transfer credits applicable toward a degree program at The King's College. The credit hours for class standing are as follows:

Freshman	0-29 credit hours
Sophomore	30-59 credit hours
Junior	60-89 credit hours
Senior	90 or more credit hours

Academic Probation

A student whose cumulative and semester GPAs fall below the standards given above will be placed on Academic Probation and will be notified by the Provost. Probationary status is also recorded on the student's academic transcript. Academic Probation is separate and distinct from "Academic Warning." See above.

Restrictions on Students who are on Academic Probation

Students on academic probation may not hold jobs on campus or leadership positions in The King's Council, any campus organization, the House system, or a College publication. Students may not participate in International Ventures or sports teams. Students are encouraged to attend discipleship groups, student-led worship meetings, lectures, and seminars.

Removal from Probation

In order to be removed from probation, a student must earn Good Standing within the next semester. In the case of a part-time student, he or she must earn Good Standing by means of grades earned in courses comprising the next 12 consecutive credits, and these credits must be completed before the next two regular (spring and fall) semesters elapse.

Academic Suspension

Academic Suspension from The King's College means that a student is prohibited from taking courses, earning academic credit, living on campus, holding employment at the College, or participating in College activities. Suspended students lose their security clearances and library privileges. During a period of Academic Suspension, a student will be considered eligible to return to the College pending satisfactory evidence of successfully addressing the issues that led to academic failure. Re-admission is not automatic. See below for additional information on re-admission.

Suspension from The King's College for academic reasons is for a period of at least one regular (fall or spring) semester. Academic suspension will occur in any of the following situations:

- A student has been on probation a full semester and has failed to meet the conditions to return to Good Standing.
- A student fails the same course twice.
- A student on probation fails to follow the restrictions of his or her probation.

At the end of each term, the Registrar notifies the Provost of students whose academic performance meets the criteria for suspension. The Provost then informs the students.

Readmission to the College

Students may apply for re-admission to The King’s College if they have taken an unofficial leave of absence from the College; if they were granted an official leave of absence from the College but failed to return to a matriculated status after the course of one academic year (two consecutive semesters); or if they were academically suspended and wish to continue their studies at the College.

To be readmitted, a student must complete an “[Application for Re-Admission](#),” available on the College website. If it has been five or more years since the student last attended, the student may be required to supply test scores, high school transcripts, or other parts of an initial application. For students who left the College in good standing, the Registrar will either approve or deny re-admission applications and will inform the student accordingly.

For students who left the College while on probation or were suspended, the Academic Affairs Committee, will review all applications and a formal recommendation will be given to the Provost. The Provost will either approve or deny re-admission applications and will inform the student accordingly.

For students wishing to re-admit after a period of academic suspension, the application must be accompanied by a letter in which the student presents his or her reasons for seeking to return to the College, and any evidence that supports the student’s claim that he or she will, if re-admitted, meet the College’s academic requirements. A student who is re-admitted after a suspension will be accepted conditionally and placed on academic probation. The conditions for re-admission require that the student take a full course load and pass every course. Other conditions may also be required at the discretion of the Academic Affairs Committee.

Readmitted students are subject to the academic requirements and policies in effect at the time of their return to the College.

Dismissal

Dismissal for academic reasons occurs when 1) a student who has been conditionally readmitted fails to meet the conditions; 2) when a student fails the same course three times; 3) the student is found guilty by the Honor Council of an academic infraction warranting expulsion; 4) the student admitted as a freshman has failed to earn a degree within 12 consecutive semesters of full-time enrollment in the College; 5) the student admitted as a sophomore has failed to earn a degree within 10 consecutive semesters of full-time enrollment the College; or 6) the student admitted as a junior has failed to earn a degree within eight consecutive semesters of full-time enrollment in the College.

Summary of Academic Statuses

Status	When	Consequences
Good Standing	Meets minimum cumulative and/or semester GPA for class standing (1.8, 1.9, 2.0)	None
Academic Warning	Cumulative and/or semester GPA falls below 2.0 but cumulative and/or semester GPA meets minimum for Good Standing	Receives warning letter
Probation	Cumulative and semester GPA below minimum for class standing	Activities and employment restricted
Suspension	Has been on probation for one semester and does not regain good standing, or fails the same course twice, or fails to follow restrictions of Probation	For a minimum of one semester, not allowed to register for courses or live on campus; may not take courses elsewhere for Major or Core credit; must petition for readmission
Dismissal	Any of following: Fails same course three times; found guilty	Permanent removal from the

"Nobody Told Me"

Students are responsible for keeping themselves informed about College policies, deadlines, fees, degree requirements and about their individual progress toward meeting those requirements. The College strives to inform students of all these matters. Faculty members and the staff of Student Services work to keep students informed. However, students bear the responsibility to pay attention, to seek out meetings when they need additional information, to keep track of their degree audits in the [Student Portal](#) to make sure they are accurate and up to date, to submit required forms, to check the accuracy of their understanding of College policy, to ask questions when in doubt, to obtain written permission for any exception to a College policy, and to follow up on discussions with College officials.

A student who falls short of a requirement, missed a deadline, or otherwise does not meet a College obligation will not be excused on the basis of "nobody told me." Students are responsible for managing their academic careers. Failure to pay attention to policies and deadlines often leads to easily avoidable academic difficulties.

Study Guides and Test Prep Sessions

Faculty members at The King's College do not provide students with study guides designed to assist students with tests and examinations. Students who rely on their own notes and make their own efforts to synthesize what they have learned in class tend to perform better on exams and to earn higher grades in courses.

Examinations may call for knowledge of any material assigned in readings, fieldtrips, or other course requirements and any material covered in class through lecture or discussion. A faculty member is not obligated to flag material that may appear on examinations. This does not mean all material covered in a course is equally important; rather, students must learn to distinguish between material of greater and lesser importance and study accordingly.

Professors have frequent office hours and may increase them before exams, but they normally will not have special test prep sessions.

Independent Study

If a student wishes to receive credit for research in a topic that is related to coursework at The King's College but is not available in the regular course offerings, he or she should apply for an independent study. The College grants academic credit for independent study under the following conditions: The student must be a junior or senior in Good Standing with a cumulative GPA of 3.4 or higher and must have already declared a major. Students work under the guidance of a faculty member and must complete both written assignments and an oral presentation. Students wishing to do an Independent Study must speak with their advisor.

Directed Study

The Directed Study is designed to be a substitute for a course that is required in a student's program map but is not offered in the semester needed. The material covered in such a course is the same as that covered in the traditional course. In special circumstances, and at the recommendation of his or her academic advisor, a student may apply for a Directed Study. In order to enroll in a Directed Study, a student should fill out a "Directed Study Request Form" with the required signatures and turn it in to the Registrar's Office. Students must be a junior or senior (at least 60 completed hours) in Good Standing at the time the Directed Study is to be taken. Additionally, a student may take no more than two Directed Studies during their time at King's.

Internships

Students are eligible to receive academic credit for internship experiences in their junior and senior years. Students may obtain their own internships and/or seek guidance from the Director of Career Services for internship opportunities. Students must have a junior or senior class standing at the College and must have a cumulative GPA of 2.7. If the cumulative GPA is lower than 2.7, students are eligible for internships only if they received a preceding term GPA of 2.7.

Students may complete two (2) internships and receive six (6) academic credits maximum. Each internship will be graded on a pass/fail basis for three (3) earned academic credits.

Students who participate in the internship program will be required to complete academic work as assigned by the internship instructor. They must work at their internship for a minimum of six (6) hours per week throughout the term.

One-Credit Courses

Academic courses of one-hour credit may be granted for certain types of instruction: seminars, tutorials, recitations, laboratories, workshops, performance groups (musical or theatrical) as well as supervised individual studio instruction. **Campus leadership or student participation in extra-curricular activities does not qualify as coursework for academic credit under this policy.** One-hour credit courses are offered on a pass/fail basis and will apply to a student's program map as general elective credit. Additionally, students may apply no more than 3 hours of academic credit from such courses to the total number of credits needed for graduation (120).

Exceptions

The College grants exceptions to particular policies. Exceptions are valid only if approved in writing by the Provost or School Deans. Requests for exemptions and exceptions to academic policies must be submitted in writing to the Registrar.

Family Educational Rights and Privacy Act (FERPA)

The King's College protects the privacy of students by preventing inappropriate access to student records in compliance with the Family Educational Rights and Privacy Act of 1974 (FERPA). The College is not allowed to release any information to parents, guardians, or any other party concerning a student's educational record or disciplinary proceedings without the written consent of the student. The College's policy with regard to this act can be read in detail in the "College Policies" section of the catalog.

Students who wish to provide access to their records to parents or other parties are encouraged to complete and submit an Authorization for Access to Student Records form (available on the [Student Portal](#)) to the Office of the Registrar.

Students should note that FERPA does not prevent individuals within the institution from sharing information with each other, when doing so is construed to be of benefit to the student.

In accordance with federal law requiring access to certain information, the College's graduation rate information published on the College's website on the "[Kings At-a-Glance](#)" page.

Administration

Office of the President

DINESH D'SOUZA, President
DENNIS KASPER, Esq., General Counsel
DUANNE MOELLER, Chief Administrative Officer
TYLER VAWSER, Executive Assistant

Office of Institutional Advancement

JAMEY NORDBY, Vice President for Institutional Advancement
CATHERINE CORBIN, Team Leader/Event Planner
OLGA SHEPARD, Senior Advancement Associate
CHRISTOPHER ROSS, Communication Specialist

Office of Academic Affairs

CALVIN WHITE, Interim Provost
MATTHEW PARKS, Assistant Provost
HARRY BLEATTLER, Dean Media, Culture, and the Arts
DAVID CORBIN, Dean Politics, Philosophy and Economics
LEIGH-ANNE WALKER, Dean for the School of Business
JAMES BERNEKING, Registrar
CHRISTINA ROGERS, Director of Library Services

Office of Student Development

ERIC BENNETT, Vice President for Student Development
DAVID LEEDY, Dean of Students
SHELLI CLINE, Assistant Dean of Students
DAN WOERNER, Director of Student Life
LORI WOERNER, Resident Director
NICK SWEDICK, Resident Director
KATRINA BLANK, Resident Director
RAY EAST, Director of Student Life
STACEY CHEN, Counselor
ELIJAH MCCREADY, Global Engagement Coordinator
SEAN HORAN, Athletic Director
JENNIFER THARP, Director of Student Services
JENNIFER BROWN, Student Success Coordinator

Office of Financial Services

JUDY BARRINGER, Controller
INA KUMI, Senior Financial Analyst
JENNIFER HIETT, Senior Staff Accountant
FANNY PEREZ, Bursar
JUDY KEGLEY, Staff Accountant

Office of Enrollment Management

BRIAN PARKER, Vice President for Admissions
ADAM ASHER, Associate Vice President for Admissions
LUKE SMITH, Assistant Vice President for Admissions
MICHAEL OSBORN, Associate Vice President for Admissions/ Director First Year Financial Aid
ANNA PETERS, Director of Financial Aid
TONNIE NG, Administrative Director for Admissions
BRYAN NANCE, Assistant Vice President for Admissions

Operations

ED GRUBER, Facilities Manager
RICHARD MORSE, Assistant Facilities Manager

ANDI PEMA, Operations Assistant
MELODY GARCIA, Office Manager/Human Resource Coordinator

Information Technology

JUDY SAMUELSON, Director of Information Technology
MARAT SHARAFUTDINOV, Network Administrator
JORDAN ANDERSON, Desktop Support Specialist

2010-2011 Academic Offerings

The King's College offers a different kind of liberal arts education. Most liberal arts colleges today present a smattering of courses from across the disciplinary map. The King's College offers a more focused liberal arts degree, built upon carefully- developed courses that train students to be philosophically and theologically informed about the nation's (and the world's) key institutions. We take ideas seriously because we love the truth and because we recognize their role in forming and transforming nations and cultures.

This degree is given structure by a group of twenty courses in our "Common Core," taken by all King's students. Specific major and minor classes build upon this foundation in ways that preserve the coherence of a student's education. Obviously, this is an unusual approach to undergraduate education. But offering an unusual approach seems perfectly suited for our time and place. To challenge, change, and improve our culture, we need people with a deeply-informed understanding of society, razor-sharp intellectual abilities, inexhaustible energy, and spiritual grace. It is our desire that every graduate of King's be such a person.

A college with our vision and mission belongs in a city that is just as unique – and important in shaping our cultural, political, and economic lives. It belongs where it is: right here in the center of New York City.

Degree Programs

The following undergraduate degree programs are offered at The King's College. The numbers in parentheses are the Higher Education General Information Survey (HEGIS) classification codes.

- Bachelor of Arts Degree in Media, Culture, and the Arts (4903)
- Bachelor of Arts Degree in Politics, Philosophy, and Economics (4903)
- Bachelor of Science Degree in Business Management (0506)

Enrollment in other than registered or otherwise approved programs may jeopardize a student's eligibility for certain student aid awards.

Minors

- Business Management
- Economics
- Foundations of Education
- Culture and the Arts
- Journalism
- Literature
- Media Studies
- Philosophy
- Politics
- Pre-Law
- Theology

Exceptions:

- Students majoring in Business Management may not minor in: Business Management
- Students majoring in Media, Culture, and the Arts may not minor in: Humanities, Journalism, or Media Studies
- Students majoring in Politics, Philosophy, and Economics may not minor in: Economics, Philosophy, or Politics

Interregnum

Every spring semester The King's College takes time out from regular classes to spend time on a single intellectual theme of both philosophical depth and current public importance. Past topics have been "God, War, and Terrorism," "Building a Christian Worldview," "How to Win Elections," "Secularism," "Trust," "Difficulty," "Civilization," "Behold the Man: Jerusalem, Rome, New York," and "Avarice." Guest speakers have included sociologist and Lutheran theologian, Peter Berger; sociologist of religion and culture, Christian Smith; chairman of the board of directors of the Foundation for Individual Rights in Education (FIRE), Alan Kors; founder and editor of First Things, Father Richard John Neuhaus; Princeton University Law Professor, Robert George; New Testament Scholar, Darrell Bock; and theologian and ethicist, Stanley Hauerwas.

Normal classes are set aside for Interregnum and attendance is taken at all sessions (which may be scheduled throughout the day and evening hours). Students are advised to make the necessary arrangements with work and family in order to be present at these events. Student participation in this non-credit-bearing requirement is graded on

a pass/fail basis. Full time students who fail to attend the minimum number of sessions will be required to write a research paper and prepare an oral presentation exploring the themes of the lectures given. Part time students must attend for at least the time during which they would normally have been in class. Absences from these sessions earn the same penalty as an absence from a regular class.

Common Core

The King's College academic programs are built on our Common Core classes. They are "common" because all students take these courses, and they are "core" because they are the intellectual center of all our other programs. Most colleges and universities in the United States have a small number of such courses that all students must take. For example, students are typically required to take a freshman English course that focuses on writing. The King's College differs in the number of required courses (many more than most colleges), in the spacing of these courses (over all four years), and in their importance to our overall program (very high).

The Common Core consists of twenty courses in a particular sequence. Students take nine of these courses during the freshman year. After that, they take five as sophomores, four as juniors, and two as seniors. Altogether, the Common Core accounts for half the courses a student needs to graduate from King's.

Why this extraordinary number of required courses? The King's College was created to prepare students for a particular kind of religious, cultural, political, and economic leadership. We believe that students who aspire to change the key institutions of society for the better need to know the best ideas, the most important arguments, and the most influential traditions. We also believe that such students need to achieve excellence in the written and the spoken word. The Common Core is a classical answer to these challenges: it recognizes that some subjects are more fundamental than others; that subjects are best learned in a specific sequence; and that truly advanced courses must be built on secure foundations.

YEAR 1			
Courses	Credits	Courses	Credits
ENG 110: College Writing I	3	<i>ENG 120: College Writing II</i> <ENG 110>	3
REL 112: Introduction to Old Testament Lit*	3	ECO 110: Introduction to Economics*	3
HIS 111: Western Civilization I*	3	REL 110: Christianity and Society*	3
URB 110: Intro to the City	3	MAT 155: Quantitative Reasoning* or MAT 160: Pre-Calculus	3
PHL 110: Logic*	3		
Total	15		12
YEAR 2			
Courses	Credits	Courses	Credits
<i>POL 210: Foundations of Politics*</i>	3	REL 211: Intro to New Testament Lit*	3
ECO 211: Microeconomics* <ECO 110>	3	POL 215: Am. Pol. Tht and Prac I: The Am. Republic*	3
HIS 212: Western Civilization II*	3		
Total	9		6
YEAR 3			
Courses	Credits	Courses	Credits
<i>SCI 312: Scientific Reasoning*</i> <PHL 110>	3	REL 354: Biblical Interpretation* <REL 112 & REL 211>	3
POL 313: Am. Pol. Tht and Prac II: The American Democrac	3	POL 315: Am. Pol. Tht and Prac III: The American Century	3
Total	6		6
YEAR 4			
Courses	Credits	Courses	Credits
REL 412: Judeo-Christian Thought* <REL 112 & REL 211>	3	ENG 412: Persuasive Writing and Speaking* <ENG 120>	3
Total	3		3
TOTAL	30		30
* Indicates courses that are offered in the fall and spring semesters, and may be taken in either semester.			
<i>Italics</i> = Courses must be taken at The King's College. Only transfer students may take a placement exam to test out of College Writing I.			

Bachelor of Arts Degree in Media, Culture, and the Arts

Plato wrote, "Give me the songs of a nation and it matters not who writes its laws." Overstated? Perhaps, but for better or for worse, culture plays a driving force in what becomes part of our political landscape. Abraham Lincoln is supposed to have said upon meeting Harriet Beecher Stowe, author of Uncle Tom's Cabin, "So this is the little lady who started this big war." A century later, the Civil Rights Act of 1964 did not become law until the wider culture deemed previous racial discriminatory behavior unacceptable. Clearly, cultural change often leads to political change.

At The King's College we believe that a well-ordered society should be grounded in a culture that embraces God. Today, many say religion is a product of culture, but the opposite is true: Religion is the wellspring of culture. Scripture shows us that culture began in the garden when God gave man the cultural mandate to rule over all things (Genesis 1:28). With the Fall, culture became tainted with sin, but hope for a better world remains. Christ, who comes to make all things new, is the incarnate Word, and in him all things cohere. Christ calls Christians to embody this reality: God's image-bearers have great creative capacity.

This power of creativity is particularly visible, for good or ill, in New York City. Over the past century, however, some Christians have tried to separate themselves from New York and its cultural products. These separatists have created a fortress mentality and have lost the spiritual if not moral authority to speak the transforming life of Christ into the wider culture. Others have embraced the culture, and in the process have compromised their faith and become indistinguishable from non-believers. Neither separatists nor embracers have fostered cultural renewal, transformation, or redemption.

The interdisciplinary program in Media, Culture, and the Arts (MCA) at The King's College prepares students for meaningful careers as cultural creators, critics, influencers, and gatekeepers. We offer both theory-based and experiential courses. Accordingly, King's employs professors to teach core classes, and creators, managers and critics to teach skills courses. Additionally, the college leverages its New York City setting by assisting students with internships and helping them interact with some of the world's greatest media and arts institutions. The King's College aims to train students to become leaders who can effectively engage culture and engender transformation.

The program begins, as do all academic programs at King's, with the Common Core, a sequence of twenty liberal arts courses designed to give students a firm grounding in Judeo-Christian values and thinking, the literature of the Old and New Testament, Western civilization, research writing, the urban environment, scientific and quantitative thinking. Students also take introductory courses in politics, philosophy and economics, the central organizing disciplines of the College.

Once students choose MCA as their major, they begin taking foundational coursework in media studies and the cultural arts. The four courses of the Christ and Culture sequence introduce students to the principles of cultural interpretation, the development of world cultures from the birth of civilization to the present day, and the nature and challenge of the postmodern world. In the media courses, students study the history, theory and practice of media and media-related technologies, with an examination of how our mediated and increasingly urbanized world affects how we live. An additional required course is a business class on the management and organization skills needed to run media, cultural and arts organizations. The aim is to prepare graduates who are not just knowledgeable about media, culture and the arts, but ready to lead and guide such organizations.. The final required course, Senior Project, is a culminating capstone course that will help prepare students for the career that awaits them upon graduation,

Students will also choose five MCA electives that will best prepare them for the career field they have chosen. Presently, MCA electives are available in the disciplines of literature, creative writing, journalism, media studies, and the visual and theatre arts. In addition to the required courses, all MCA students take seven general electives. These electives can be chosen from any courses offered by the college, including those courses from the Business Management and Politics, Philosophy, and Economics programs.

YEAR 1			
Courses	Credits	Courses	Credits
ENG 110: College Writing I	3	ENG 120: College Writing II <ENG 110>	3
REL 112: Introduction to Old Testament Lit*	3	ECO 110: Introduction to Economics*	3
HIS 111: Western Civilization I*	3	REL 110: Christianity and Society*	3
URB 110: Intro to the City	3	MAT 155: Quantitative Reasoning* or MAT 160: Pre-Calculus	3
PHL 110: Logic*	3	Open Elective	3
Total	15		15
YEAR 2			
Courses	Credits	Courses	Credits
POL 210: Foundations of Politics*	3	REL 211: Introduction to New Testament Literature*	3
ECO 211: Microeconomics* <ECO 110>	3	POL 215: Am. Pol. Tht and Prac I: The Am. Republic*	3
HIS 212: Western Civilization II*	3	HUM 211: Arts & Ideas I	3
HUM 210: Principles of Cultural Interpretation	3	MCA Elective of Choice	3
MED 251: The Enterprise of Mass Communication <ENG 120>	3	Open Elective	3
Total	15		15
YEAR 3			
Courses	Credits	Courses	Credits
SCI 312: Scientific Reasoning* <PHL 110>	3	REL 354: Biblical Interpretation* <REL 112 & REL 211>	3
POL 313: Am. Pol. Tht and Prac II: The American Democracy	3	POL 315: Am. Pol. Tht and Prac III: The American Century	3
HUM 312: Arts & Ideas II	3	HUM 310: The Post-Modern World <HUM 210>	3
MCA Elective of Choice	3	MED 353: Media, Culture, and Society <MED 251>	3
Open Elective	3	Open Elective	3
Total	15		15
YEAR 4			
Courses	Credits	Courses	Credits
REL 412: Judeo-Christian Thought* <REL 112 & REL 211>	3	ENG 412: Persuasive Writing and Speaking* <ENG 120>	3
BUS 273: Principles of Management and Organization	3	HUM 452: Humanities Integration Seminar or MCA Elective <Sr. Standing>	3
HUM 451: Myth, Narrative and Art or MCA Elective <HUM 312>	3	Open Elective	3
MCA Elective of Choice	3	Open Elective	3
Open Elective	3	MCA: 451: Senior Project* <Sr. Standing>	3
Total	15		15
TOTAL	60		60
Common core classes			
Open Electives: These slots can be filled with any elective, up to two internships or any combination of the aforementioned. At least one Open Elective requirement must be met by a Liberal Arts and Science course.			
* Indicates courses that are offered in both fall and spring semesters, and may be taken either semester			
Italics = Courses must be taken at The King's College. Only transfer students may take a placement exam to test out of College Writing I.			

While the Bachelor of Arts program in Media, Culture, and the Arts may be started at the beginning of any semester, students should be aware that not all courses will be offered each semester.

While completing this course of study, the following requirements must be met:

1. No fewer than 60 of the semester hours of coursework must be earned at The King's College, and these 60 hours of credit must include at least 48 semester hours within the MCA program.
2. The successful candidate for this degree must have a cumulative GPA of 2.00 in all work completed at The King's College. In addition, all students must maintain at least a 2.0 cumulative GPA in the courses that are a part of the Common Core.

3. A student must obtain a grade of C or higher in both ENG 110, College Writing I, and ENG 120, College Writing II, within his first three semesters of attendance. Failure to do so will result in dismissal from the College.
4. The successful candidate must satisfactorily complete all the requirements for Interregnum.
5. The successful candidate for the BA degree must obtain approval for graduation from the Office of the Registrar and upon vote of the faculty.

Bachelor of Arts in Politics, Philosophy, and Economics

The King's College program in Politics, Philosophy, and Economics (PPE) weaves together the academic disciplines that examine the nature of human communities. Politics deals with the question, "How should we govern ourselves?" Philosophy asks, "What can we know through reason?" And economics asks, "How can the community prosper within the constraints of the material world?"

Oxford University created the first PPE degree in 1920. Since then, more than two dozen colleges and universities have adopted the idea and developed their own versions of it. The King's College PPE program takes its inspiration from this tradition, but has its own distinct content. PPE at The King's College has three particular distinctions. First, it is built on the Common Core. All King's College students, not just those studying PPE, take a sequence of 20 courses that are designed to give students a firm grounding in politics, philosophy, and economics, as well as in history, theology, mathematics, and writing.

Second, all PPE courses at The King's College have a strong theological component. It is based on the idea that Christianity gives powerful insights into the key questions that political theorists, philosophers, and economists pursue.

Third, students in the PPE program prepare for public debate and advocacy. The curriculum places persuasive writing and speaking at the center of nearly every course. During the senior year all PPE students complete a Senior thesis as a capstone experience that integrates student learning in philosophy, politics, and economics. The aim is to prepare graduates who are not just knowledgeable about the world, but ready to act in the world.

The Common Core component of the PPE program introduces students to the fundamental principles of the three disciplines, plus theology. Upper level courses in the PPE major focus on contemporary issues and more advanced topics. The program, however, is completely integrated. As students advance in their sophistication with the ideas and techniques of the three disciplines, basic questions raised during freshman year are raised again in courses throughout the students' Program.

In the discipline of politics, PPE students study the constitutional history of the United States from its founding up to and including the expansion of civil rights. Students also consider the hallmarks of statesmanship by examining various plays by Shakespeare as well as the writings of great statesmen such as John Adams and Abraham Lincoln. American foreign policy presents real world challenges for the United States in this time of international volatility. PPE students study these challenges with the goal of assessing and determining future policy decisions as they relate to the international community.

In the discipline of philosophy, PPE students study the major theories that form the systematic treatment of ethics, including the nature of values, considerations of human freedom, and the sources of moral goodness and moral evil. Aesthetics, the human capacity to perceive beauty and ugliness, equips PPE students with the ability to understand how the arts can both reflect and instigate cultural change. Students explore New York's museums, architecture, music and other arts to develop aesthetic perception as well as critical competence.

In the discipline of economics, PPE students study how economic analysis can be applied to the role and function of government, governmental decision-making, and the interaction between public and private interests. Further study concentrates on the choices that political states face regarding economic management as well as the limits that markets place on such policies.

An additional course in Persuasive Writing and Speaking builds a strong foundation for rhetorical skills. And in addition to the required courses, all PPE students take eight electives.

Students may choose, however, to use five of their electives to take a concentration. The King's college offers PPE students four concentrations: Theology, Media, Literature, and Foundations of Education. Each concentration introduces disciplines or fields of study that students may pursue in graduate school or as a career. PPE students may also take courses within a concentration without taking the whole five-course sequence.

YEAR 1			
Courses	Credits	Courses	Credits
ENG 110: College Writing I	3	ENG 120: College Writing II <ENG 110>	3
REL 112: Introduction to Old Testament Lit*	3	ECO 110: Introduction to Economics*	3
HIS 111: Western Civilization I*	3	REL 110: Christianity and Society*	3
URB 110: Intro to the City	3	MAT 160: Pre-Calculus*/MAT 155: Quantitative Reasoning	3
PHL 110: Logic*	3	Open Elective	3
Total	15		15
YEAR 2			
Courses	Credits	Courses	Credits
POL 210: Foundations of Politics*	3	REL 211: Intro to New Testament Literature*	3
ECO 211: Microeconomics* <ECO 110>	3	POL 215: Am. Pol. Tht and Prac I: The Am. Republic*	3
HIS 212: Western Civilization II*	3	ECO 210: Macroeconomics* <ECO 110>	3
MAT 274: Statistics <MAT 155 or 160>	3	PHL 214: Modern Philosophy	3
PHL 213: Classical and Medieval Philosophy	3	Open Elective	3
Total	15		15
YEAR 3			
Courses	Credits	Courses	Credits
SCI 312: Scientific Reasoning* <PHL 110>	3	REL 354: Biblical Interpretation* <REL 112 & REL 211>	3
POL 313: Am. Pol. Tht and Prac II: The American Democrac	3	POL 315: Am. Pol. Tht and Prac III: The American Century	3
POL 351: Constitutional Law <POL 215>	3	POL 312: Enlightenment and Liberal Democracy <PHL 213 & HIS 112>	3
PHL 361: Ethics	3	ECO 311: History of Economic Thought	3
Open Elective	3	Open Elective	3
Total	15		15
YEAR 4			
Courses	Credits	Courses	Credits
REL 412: Judeo-Christian Thought* <REL 112 & REL 211>	3	ENG 412: Persuasive Writing and Speaking* <ENG 120>	3
ECO 452: Political Economy <ECO 211>	3	Economics Elective	3
Politics Elective	3	Philosophy Elective	3
PPE Elective of choice	3	Open Elective	3
Open Elective	3	PPE 451: Senior Thesis <Sr. Standing>	3
Total	15		15
TOTAL	60		60
Common core classes			
<p>4 PPE Electives: At least one elective must be chosen in each of the three disciplines; the fourth one is at the discretion of the student in consultation with his/her advisor</p> <p>Politics Electives: POL 451 Civil Rights <POL 315; POL 351>; POL 352: Public Policy <ENG 120; POL 312>; POL 452: Statesmanship <POL 312>; POL 454: American Foreign Policy <HIS 112; POL 315>; Special Topics in Politics</p> <p>Philosophy Electives: PHL 412: Theories of Human Nature <REL 211; PHL 110>; PHL 351: Culture & Aesthetics; Special Topics in Philos</p> <p>Economics Electives: ECO 453: The Global Economy <ECO 210; ECO 211>; ECO 451: Economic Policy <ECO 211>; Special Topics in Economics</p> <p>Open Electives: These slots can be filled with any elective, a concentration, up to two internships or any combination of the aforementioned</p>			
* Indicates courses that are offered in both fall and spring semesters, and may be taken either semester			
Italics = Courses must be taken at The King's College. Only transfer students may take a placement exam to test out of College Writing I			

While the Bachelor of Arts program in Politics, Philosophy, and Economics may be started at the beginning of any semester, students should be aware that not all courses will be offered each semester.

While completing this course of study, the following requirements must be met:

1. No fewer than 60 of the semester hours of coursework must be earned at The King's College, and these 60 hours of credit must include at least 48 semester hours within the PPE program.
2. The successful candidate for this degree must have a cumulative GPA of 2.00 in all work completed at The King's College. In addition, all students must maintain at least a 2.0 cumulative GPA in the courses that are a part of the Common Core.
3. A student must obtain a grade of C or higher in both ENG 110, College Writing I, and ENG 120, College Writing II, within his first three semesters of attendance. Failure to do so will result in dismissal from the College.
4. The successful candidate must satisfactorily complete all the requirements for Interregnum.
5. The successful candidate for the BA degree must obtain approval for graduation from the Office of the Registrar and upon vote of the faculty.

Bachelor of Science Degree in Business Management

The King's College Business Management Program prepares students for careers in business. This program, however, differs in two key ways from most undergraduate business programs. First, we approach business as one of our nation's (and the world's) strategic institutions. Business students at The King's College learn not just the techniques of management, such as accounting and marketing, but also how to understand the social, political, and economic foundations of free markets.

Second, The King's College Business Management Program centers on the Christian concept of stewardship. Our goal is to prepare students who will be wise in their prosperity and employ their wealth for the betterment of society. To that end, we are dedicated to developing our students' commitment to personal integrity.

Students in the program learn how to identify risks and opportunities, optimize performance with limited resources, and to manage and inspire human talent. The Business Management major begins with the Common Core in the freshman year: a sequence of courses that lay the foundation in macroeconomics, mathematics, logic, political theory, theology, and Western civilization. The Common Core also emphasizes the written and spoken word—essential skills for the business professional.

Sophomores take Principles of Management and Organization, which surveys key business disciplines: marketing, financial accounting, corporate finance, entrepreneurship, negotiations, and business strategy. Sophomores also take Financial Accounting, Statistics for Business and Economics, and Business Communications.

As Business students progress into their junior and senior years, they turn from studying other people's decisions to examining what will happen if they were to make the decisions. Juniors take Introduction to Marketing, Corporate Finance, Quantitative Analysis and Computer Modeling, and Business Strategy. Seniors take Entrepreneurship and Venture Formation, Legal Studies in Business, Operations Management and Information Technology, Business Ethics, Decision Process and Negotiation, and Senior Project. Juniors and Seniors also continue to take Common Core courses and electives.

Business Management classes are taught both by full-time faculty members and people currently working in the fields they teach. Faculty members include a venture capitalist, a former bank executive, and a Wall Street investment specialist. The program aims to prepare student to manage both profit and non-profit organizations, and both privately held and public corporations.

In teaching business skills, The King's College puts unusual emphasis on the historical and philosophical background of capitalism. That's because we see ourselves as preparing our graduates to be the innovators and leaders of an increasingly globalized economy. We do not seek simply to prepare students for their first job on Wall Street or Madison Avenue. We prepare them for careers in which they can expertly, confidently, and ethically work with colleagues in Zurich, Jakarta, and Cape Town, as easily as their colleagues in Trenton, Denver, and Minneapolis. Business leadership today requires agility to act wisely within the moment, while never losing sight of the long view. By grounding the study of business in history, economics, and politics, we seek to put students on the path to this kind of balanced insight.

YEAR 1			
Courses	Credits	Courses	Credits
ENG 110: College Writing I	3	ENG 120: College Writing II <ENG 110>	3
REL 112: Introduction to Old Testament Lit*	3	ECO 110: Introduction to Economics*	3
HIS 111: Western Civilization I*	3	REL 110: Christianity and Society*	3
URB 110: Intro to the City	3	MAT 270: Calculus I* <MAT 160 or SAT-M 650/ACT-M 2>	3
PHL 110: Logic*	3	Open Elective	3
Total	15		15
YEAR 2			
Courses	Credits	Courses	Credits
POL 210: Foundations of Politics*	3	REL 211: Intro to New Testament Lit*	3
ECO 211: Microeconomics* <ECO 110>	3	POL 215: Am. Pol. Tht and Prac I: The Am. Republic*	3
HIS 212: Western Civilization II*	3	ECO 210: Macroeconomics* <ECO 110>	3
BUS 271: Financial Accounting	3	BUS 281: Managerial Accounting <BUS 271>	3
BUS 273: Principles of Management & Organization	3	BUS 274: Statistics for Business and Economics <MAT 270>	3
Total	15		15
YEAR 3			
Courses	Credits	Courses	Credits
SCI 312: Scientific Reasoning* <PHL 110>	3	REL 354: Biblical Interpretation* <REL 112 & REL 211>	3
POL 313: Am. Pol. Tht and Prac II: The American Democrac	3	POL 315: Am. Pol. Tht and Prac III: The American Century	3
BUS 371: Introduction to Marketing <BUS 273>	3	BUS 378: Business Strategy <BUS 273, 371, 373>	3
BUS 373: Corporate Finance <BUS 271>	3	BUS 382: Decision Analysis and Computer Modeling <BUS 273, 371, 373>	3
Open Elective	3	Business Elective	3
Total	15		15
YEAR 4			
Courses	Credits	Courses	Credits
REL 412: Judeo-Christian Thought* <REL 112 & REL 211>	3	ENG 412: Persuasive Writing and Speaking* <ENG 120>	3
BUS 471: Entrepreneurship & Venture Form <BUS 371 & 373>	3	BUS 482: Business Ethics <BUS 273, 473>	3
BUS 473: Legal Studies in Business	3	BUS 484: Decision Process and Negotiation <BUS 371>	3
BUS 475: Operations Mgt. and Info. Tech. <BUS 382>	3	BUS 486: Senior Project <Sr. Standing>	3
Business Elective	3	Business Elective	3
Total	15		15
TOTAL	60		60
Common core classes			
Fall Business Electives		Spring Business Electives	
BUS 481: Market Research <BUS 273, 371>; BUS 483: Org Change <BUS 273>; or BUS485: Valuation/Capital Structure <BUS 373, ECO 210>.		Business Elective: BUS 376: Investment <ECO 210, BUS 373>; BUS 372: Human Resource Management <BUS 273>; BUS374: Consumer Behavior <BUS 371>; BUS 472: International Business <ECO 211, BUS 273>; BUS 474: Venture Capital & Funding <BUS 274, 373>.	
* Indicates courses that are offered in both fall and spring semesters, and may be taken either semester			
<i>Italics</i> = Courses must be taken at The King's College. Only transfer students may take a placement exam to test out of College Writing I.			

While the Bachelor of Science program in Business Management may be started at the beginning of any semester, students should be aware that not all courses will be offered each semester

While completing this course of study, the following requirements must be met:

1. No fewer than 60 of the semester hours of course work must be earned at The King's College, and these 60 hours of credit must include at least 48 semester hours which apply to this degree.
2. The successful candidate for this degree must have a cumulative GPA of 2.00 in all work completed at The King's College. In addition, all students must maintain at least a 2.0 cumulative GPA in the courses that are a part of the Common Core.
3. A student must obtain a grade of C or higher in both ENG 110, College Writing I, and ENG 120, College Writing II, within his first three semesters of attendance. Failure to do so will result in dismissal from the College.
4. The successful candidate must satisfactorily complete all the requirements for Interregnum.
5. The successful candidate for the BS degree must obtain approval for graduation from the Office of the Registrar and upon vote of the faculty.

Course Descriptions

ART 241 The Visual Narrative I (3)

This course is a principle-based approach to the arts of storytelling and 2-dimensional design. Students will be introduced to the basic principles of visual design as the medium in which stories are told. They will also be introduced to the basic elements of story which will guide the way in which their visual designs are constructed.

ART 242 The Visual Narrative II (3)

Prerequisite: ART 241 The Visual Narrative I

Students will continue their investigation of the principle-based approach to the arts of storytelling and 2D design introduced in Visual Narrative I. Students will utilize higher-level principles of both these arts in order to construct images and stories of greater complexity. This course is appropriate for students interested in developing a professional approach to working in any visual or story art.

Special Topics in the Arts (3)

Courses offered as special topics are designed to enable the faculty to develop courses in an academic area of special interest to them and to their students that are not listed in the regular course offerings. Special topics courses may be repeated with departmental permission, provided the topic is different. Courses are offered for elective credit at the 200-, 300-, and 400-level.

BUS 231 Introduction to Accounting (3)

This course is an introduction to accounting, its terminology, and the accounting cycle. The course will focus on both private and public accounting, as well as business owners/managers who wish to prepare or understand the basics of accounting transactions.

BUS 271 Financial Accounting (3)

An introduction to accounting principles and their relationship to basic forms of business entities. Emphasis is on accounting theory, balance sheets and income statements. Ethical issues in accounting practices will be addressed and discussed.

BUS 273 Principles of Management and Organization (3)

An introductory study of individual and group behavior within business organizations, designed to develop students in multiple areas of leadership effectiveness. Students will be introduced to frameworks and models in order to diagnose problems related to human behavior in organizations. Students will then learn how to exercise leadership to solve such problems. Areas of particular interest include motivation, reward systems, group dynamics, organizational culture, job design, organizational structure and design, conflict management, business ethics and others.

BUS 274 Statistics for Business and Economics (3)

Prerequisite: Grade of C or higher in: MAT 270: Calculus

An introduction to the discipline of statistics, an intellectual method for gaining knowledge from data. Emphasis is on the elements of statistical thinking. The course engages students in an intuitive study of the distribution of random variables, sampling theory, the estimation and testing of hypotheses and regression and correlation. Applications are taken primarily from the realms of business and economics.

BUS 276 Business Communications and Presentations (3)

Development of the students' ability to effectively communicate in the workplace through writing and speaking. It is designed as a core curriculum course for business majors and is specifically concerned with organizational efficiency and integrity in writing as well as verbal and nonverbal elements in presentation skills. Both technology and research are integral aspects of the function of this course. Particular emphasis is placed on understanding the importance of communicating similar messages in multiple formats for organizations.

BUS 281/381 Managerial Accounting (3)

Prerequisite: BUS271 Financial Accounting

An intermediate accounting course to help students to understand financial information and develop their analytical skills from managerial perspectives. This course covers value chain analysis, cost allocation and costing systems, activity-based systems, standard costing and variance analysis, and performance management and evaluation.

BUS 351 Principles of Advertising (3)

The course will examine the basics of advertising. Topics reviewed will include the history of advertising, strategies and tactics, the importance of integration throughout the organization, creating ads, and the use of various media. Students will have numerous opportunities to evaluate and critique current advertisements.

BUS 371 Introduction to Marketing (3)

Prerequisite: BUS 273 Principles of Management and Organization

An overview of marketing principles as they relate to business in general which includes demonstrating the role of marketing in the company, exploring the relationship of marketing to other functions and showing how effective marketing creates value for consumers. The course exposes students to basic marketing issues including markets and the marketing environment, consumer markets and buying behavior, marketing research, product life cycle, pricing decisions and advertising, among others.

BUS 372 Human Resource Management (3)

Prerequisite: BUS 273 Principles of Management and Organization

Students will survey various topics in the field of industrial relations and human resource management, arising out of the management of labor. Students will cover the major human issues in the workplace, such as selection, promotion, retention, compensation and rewards, fairness, working conditions, teamwork or conflict, and motivation. The term 'human resource management' refers to the use of labor by firms, government, and not-for-profit organizations, for competitive advantage. Therefore, students will examine the environment that governs work within firms from the perspective of a manager or supervisor. Students will also consider the implications of continued changes in labor markets in terms of laws, regulations, technology, and labor unions.

BUS 373 Corporate Finance (3)

Prerequisite: BUS 271 Financial Accounting

A general survey of the fundamental principles of corporate financial management, covering the essential elements of modern corporate finance theory and practice. This course encompasses tools and models for planning the short-term and long-term financial structure and positioning of a firm, including working capital management, asset investments and capital budgeting, corporate capital structure and mergers and acquisitions, among others.

BUS 374 Consumer Behavior (3)

Prerequisite: , BUS 371 Introduction to Marketing

An advanced course in marketing focusing on the study of human response to products and services and their marketing activities. The course discussion is based on the understanding that consumers are the primary source of revenue for a business and their responses are critical to the success of business. The class topics include the psychological aspect of consumer behavior, the process of consumer judgment and decision making, and related cultural issues.

BUS 376 Investment (3)

Prerequisite: ECO 210 Macroeconomics, BUS 373 Corporate Finance

An introduction to investments and financial markets covering equities, fixed income and derivative securities. Risk and return, market efficiency, security analysis and valuation and approaches to asset allocation and portfolio management are among the topics discussed. Emphasis is placed on the decision-making skills critical to practitioners in the financial marketplace.

BUS 378 Business Strategy (3)

Prerequisite: BUS 273 Principles of Management and Organization, BUS 371 Introduction to Marketing, BUS 373 Corporate Finance

An advanced business course that integrates the student's previous coursework in management, marketing, and finance. The course will focus heavily on the definitions and fundamental concepts of strategic issues in business to ensure the students have a keen understanding of the operating framework of a business in a free market.

BUS 382 Decision Analysis & Computer Modeling (3)

Prerequisite: BUS 274 Statistics for Business and Economics

An introduction to quantitative tools for decision making in business. This course offers a solid foundation in both computers and modeling that can be utilized for the students' professional career. Emphasis in this course is placed on understanding the formulation, analysis, and implementation of decision making tools including budgeting, optimization, sensitivity analysis, decision analysis, and simulation. This course will also help students to build their skill and comfort using the computer to solve real world decision problems, especially using Microsoft Excel.

BUS 471 Entrepreneurship and Venture Form (3)

Prerequisite: BUS 371 Introduction to Marketing, BUS 373 Corporate Finance

Introduction to the conceptual framework of entrepreneurial management and development of tools and skills for decision making in developing a new venture. The students will be given a chance to design a new venture formation and make its business plan by applying various concepts and tools covered in class.

BUS 472 International Business (3)

Prerequisite: ECO 211 Microeconomics, BUS 273 Principles of Management and Organization

An examination of the major managerial functions within global enterprises, providing an integrated perspective of the dynamics that characterize the global enterprise. The course will enhance students' abilities to manage across global boundaries as it addresses the special challenges facing global enterprises. Students will identify examples of responsive management and provide insight in how to participate effectively in global markets.

BUS 473 Legal Studies in Business (3)

This course will overview basic concepts of law and legal process in the United States and other legal systems, and introduce the distinctive features of the American legal system and the basic principles of American substantive and procedural law. The first part of the course will survey the nature of law, the structure of the legal system, criminal law and procedure, torts, and constitutional law. The second part of the course will be devoted to class discussions on the law of contracts. The third part of this course will cover the basic law of business organization including agency, partnerships, and corporations, with an emphasis on the governance of publicly held corporations.

BUS 474 Venture Capitalism (3)

Prerequisite: BUS 274 Statistics for Business and Economics, BUS 373 Corporate Finance

This course has been designed as an advanced course in finance with an emphasis on entrepreneurship. It introduces the venture capital industry with an emphasis on the financial and economic tools useful for venture capital investing including leveraged buyout. In this course, students will review the capital budgeting decision of venture capital and evaluate financial issues involved in determining its source of funding. The private equity market will be introduced as a major financing source and various methods in private equity transactions will be examined including their relative strengths and weaknesses.

BUS 475 Operations Management and Information Technology (3)

Prerequisite: BUS 382 Decision Analysis & Computer Modeling

This course will expose students to various subjects in the fields of operations management, information systems, and management of technology as tools to be used in gaining strategic and competitive advantage. Overall, the course will introduce students with the evolution of technology and its impact on business and economy. It will examine how industries are transformed by new technologies, and how the organizational strategies and managerial actions shape technological evolution. Since it deals with how best to use technology for advantage, the course will also introduce students to some of the latest technological developments in the finance industry and information systems, technical analysis in operations management, etc.

BUS 481 Market Research (3)

Prerequisite: BUS 273 Principles of Management and Organization, BUS 371 Introduction to Marketing

Development of the student's basic skills to conduct a marketing research project and evaluate its outcome. The students will understand the role of marketing research to formulate marketing problems and find their solutions. They will also gain hand-on experience in using various approaches to the assessment of customer needs and their expected response to new product and service offerings.

BUS 482 Business Ethics (3)

Prerequisite: BUS 273 Principles of Management and Organization, BUS 473 Legal Studies in Business

An examination of the ethical and stewardship responsibilities of business leaders by integrating the knowledge students have gained in their liberal arts education, particularly the Bible/theology courses they will have taken, with the foundations and normative practices of business. Students will study the ethical and stewardship dimensions of financial statements and company mission statements. Visiting business leaders will address ethical problems in such areas as employment, meeting performance goals and training employees in ethical and social values.

BUS 483 Organizational Change (3)

Prerequisite: BUS 273 Principles of Management and Organization

A survey of the fields of change and innovation and their impact on the private enterprise system. The course also covers change management. Students will be exposed to a wide variety of change issues and innovation types and impacts. Readings are drawn from a diverse range of sources.

BUS 484 Decision Process and Negotiation (3)

Prerequisite: BUS 371 Introduction to Marketing

This course consists of two parts. The first one introduces major behavioral and economic theories to describe the process of decision making under various circumstances. Multiple studies will be reviewed by combining insights from psychology and economics. The second part is negotiation as the art and tool of creating agreements between two or more parties. Based on the basic concepts and analytical skills needed to produce the optimal decision process, this course will provide a broad array of negotiation skills to implement the selected decision-making effectively.

BUS 485 Valuation/Capital Structure (3)

Prerequisite: ECO 210 Macroeconomics, BUS 373 Corporate Finance

An examination of the ways in which a firm utilizes the capital budgeting and financing decisions to enhance shareholder value. Students will be exposed to basic issues involved in making decisions about a firm's financing arrangements including cost of capital, debt/equity structure, dividend policy and the interactions between investment and financing decisions. This course includes a study of the basic principles for valuing businesses, their assets, financial instruments and liabilities, along with the financial market contexts in which such valuations occur. The course includes applications of traditional methods of valuation such as replacement cost, discounted cash flow and market comparables, as well as newer valuation tools.

BUS 486 Senior Project (3)

Prerequisite: Senior standing

The Senior Project is the culmination of the student's academic work at the college and is required for graduation. Students work extensively with faculty members and make an original research contribution in their chosen topic. Students are expected to spend a semester conducting research and writing on a topic of their choice approved by their thesis advisor.

COM 232 Argumentation and Debate (3)

This class will study the theory and practice of persuasion through the lens of speech and debate. Beginning with Classical Rhetoric and moving through the middle Ages to modern times, we will survey different types of speeches and formats of debate with the goal of answering four questions. What is persuasion? How can we identify the "terms of the debate" in our culture's public square? How can we use those terms to argue persuasively for truth? And finally, is it possible to introduce new terms into the debates of today?

Special Topics in Communication (3)

Courses offered as special topics are designed to enable the faculty to develop courses in an academic area of special interest to them and to their students that are not listed in the regular course offerings. Special topics courses may be repeated with departmental permission, provided the topic is different. Courses are offered for elective credit at the 200-, 300-, and 400-level.

ECO 110 Introduction to Economics (3)

The course is designed to introduce students to both microeconomic and macroeconomic topics. Students will be introduced to ideas regarding incentives, constraints, opportunity costs, and the unintended consequences of good intentions. The course will also cover basic concepts such as rationality, the price mechanism, specialization and exchange, and Christian stewardship. On completing the course, students will be equipped with the basic mathematical skills necessary for understanding economic theory.

ECO 210 Macroeconomics (3)

Prerequisite: ECO 110 Introduction to Economics

An introduction to macroeconomics focusing on aggregate economic relationships and measures such as gross domestic product, inflation, unemployment, fiscal and monetary policy, and international trade. Specific economic issues and policy alternatives are discussed and differences among the key schools of economic thought in addressing these issues are highlighted.

ECO 211 Microeconomics (3)

Prerequisite: ECO 110 Introduction to Economics

An introduction to microeconomic theory and analysis, focusing on decision making by individuals, households and firms. Key economic principles of scarcity, cost-benefit analysis, comparative advantage, supply and demand and the role of prices and free markets are introduced. Issues of public policy are frequently discussed to highlight applications of these principles.

ECO 311 History of Economic Thought (3)

This course examines the development of economic thought from the Greek philosophers to the present with an emphasis on (neo)Classical, (neo)Marxist, Austrian, Keynesian, Monetarist and Institutional theories. Particular emphasis will be placed on the writings of Adam Smith, Thomas Malthus, Jeremy Bentham, David Ricardo, J.B. Say, Karl Marx, Ludwig von Mises, Friedrich Hayek, John Maynard Keynes, D.C. North, Milton Friedman, and current publications of contemporary Christian economists.

ECO 451 Economic Policy (3)

Prerequisite: ECO 211 Microeconomics

This course is designed to introduce students to the economic analysis of political science or positive political economy. The class focuses on the role and function of government, and governmental decision-making, with an emphasis on regulation, voting theory and the interaction between public and private interests.

ECO 452 Political Economy (3)

Prerequisite: ECO 211 Microeconomics

This course addresses big questions at the intersection of economics, politics, and ethics, including arguments over classical liberalism, socialism, social democracy, the regulation of markets, the welfare state, economic justice, and the purposes of economic life. Recurring themes include the relationship between the free individual and the community, natural rights vs. utilitarianism, and the workability of different political-economic systems.

ECO 453 The Global Economy (3)

Prerequisite: ECO 210 Macroeconomics, ECO 211 Microeconomics

This course examines the major features of economic growth and globalization: how first the “West” and later other major regions escaped from “Malthusian” limits to achieve modern economic growth, how these regions became economically integrated as a global economy, and the roles played in these processes by fundamental institutions (goods markets, financial markets, rule of law, etc.), governments, corporations, entrepreneurs, and the process of technological change. The course considers alternative theories of economic development and the reasons that some major regions have achieved better success than others, as well as what can be done now to promote better outcomes in lagging regions. It also considers how the processes of growth and globalization have broken down in major crises (such as the Great Depression), and it addresses the question of limits to growth due to resource and environmental constraints.

Special Topics in Economics (3)

Courses offered as special topics are designed to enable the faculty to develop courses in an academic area of special interest to them and to their students that are not listed in the regular course offerings. Special topics courses may be repeated with departmental permission, provided the topic is different. Courses are offered for elective credit at the 200-, 300-, and 400-level.

EDU 251 History of American Education (3)

This course will provide a historical survey of essential movements, key players, and the underlying philosophical evolution of American education. From the colonial era to today, we will analyze the competing concepts of educational structure and creative innovation, noting the efficacy of various approaches that have been implemented in the American experience of education and schooling. The analytic framework for this survey is found in nine historical epochs around which our lectures and discussions will revolve.

EDU 351 History and Philosophy of Education I (3)

Prerequisite: ENG 120 College Writing II

This course will provide an introduction to the classical, medieval, and early modern approaches to education, with a historical survey of the three epochs and a philosophical analysis of the changes and innovations of those periods.

EDU 352 History and Philosophy of Education II (3)

Prerequisite: ENG 120 College Writing II

This course will provide an introduction to the modern period of educational thought, with a philosophical analysis of the changes and innovations of this period, leading up to and including contemporary philosophies of education.

EDU 451 Education Policy (3)

Prerequisite: POL 312 Enlightenment and Liberal Democracy, ENG 253 Persuasive Writing

This course will provide an introduction and overview of the process and politics of policy-making in American education. The interplay of local, state, and federal governments produces a dynamic and complex subject that is consistently promoted as one of the pressing issues of contemporary public life.

EDU 452 The Teaching Career (3)

Prerequisite: EDU 251 History of American Education, EDU 352 History and Philosophy of Education II

This course will translate education history, philosophy and policy from the theoretical to the practical. The Teaching Career offers the students help in navigating careers in the local and state public school systems. Students will examine not only the social realities confronting today's schools, but also the struggle for control of schools and the ethical and legal issues of education in the United States.

Special Topics in Education (3)

Courses offered as special topics are designed to enable the faculty to develop courses in an academic area of special interest to them and to their students that are not listed in the regular course offerings. Special topics courses

may be repeated with departmental permission, provided the topic is different. Courses are offered for elective credit at the 200-, 300-, and 400-level.

ENG 080 Writing Skills Workshop (1)

This workshop will help students with the basic skills needed for College Writing I. Emphasis will be placed on grammar and punctuation as well as sentence and paragraph structuring.

ENG 110 College Writing I (3)

Students will develop competency in the art of writing, with an emphasis on the personal essay. This course includes: a brief review of grammar and usage, frequent practice in writing compositions and analysis of selected essays as models for writing.

ENG 120 College Writing II (3)

Prerequisite: ENG 110 College Writing I

An emphasis on academic writing in order for students to develop competency in the areas of research and analysis. Particular emphasis is placed upon the collection of information through varying sources, the citation of that information and student response to such information in the appropriate academic format.

ENG 253 Persuasive Writing (3)

Prerequisite: ENG 120 College Writing II

This course offers instruction on how to write short persuasive essays such as those suitable for publication as op-ed articles in newspapers or commentary in political magazines. Students are equipped to compete in the marketplace of ideas by honing their skills to write essays that can win a place in the secular media and attract the attention of a mass audience.

ENG 412 Persuasive Writing and Speaking (3)

Prerequisite: ENG 120 College Writing II

To prepare King's students to speak and write well, this course offers instruction on how to write short persuasive essays such as those suitable for publication as op-ed articles in newspapers or commentary in political magazines. Students will gain further experience in the preparation and delivery of speeches, stressing organization, logical thinking and poise in the integrated use of the body and voice in effective expression. Students will enroll in program specific sections to enhance their career opportunities.

Special Topics in English (3)

Courses offered as special topics are designed to enable the faculty to develop courses in an academic area of special interest to them and to their students that are not listed in the regular course offerings. Special topics courses may be repeated with departmental permission, provided the topic is different. Courses are offered for elective credit at the 200-, 300-, and 400-level.

FLM 231 Introduction to Film (3)

This course will teach students to recognize and analyze the narrative, visual, and aural elements of film. The course will also expose students to a variety of film styles (Classical Hollywood, realism, expressionism, short films, and documentaries) over the course of the semester and consider how external forces (economics, politics, culture, etc.) shape film aesthetics and reception.

HIS 111 Western Civilization I (3)

Students will focus on the development of civilization with considerable attention to the contributions of Greek, Roman, and Medieval European civilizations to the development of the modern world. This course serves as a framework for the integration and understanding of all other liberal arts.

HIS 112 Western Civilization II (3)

Students will examine the development of civilization with considerable attention to the contributions of the Renaissance, the Reformation, the Enlightenment, and the Scientific Revolution to the development of the modern world. After becoming familiar with the great events and personalities that have shaped the west, students will identify major philosophical trends that have created the modern world.

Special Topics in History: (3)

Courses offered as special topics are designed to enable the faculty to develop courses in an academic area of special interest to them and to their students that are not listed in the regular course offerings. Special topics courses may be repeated with departmental permission, provided the topic is different. Courses are offered for elective credit at the 200-, 300-, and 400-level.

HUM 210 Principles of Cultural Interpretation (3)

This course serves as an introduction to the MCA program by providing the interpretative framework for the study of media, culture and the arts. An examination of foundational definitions, questions and worldviews are central to this course as is an understanding of a Christian anthropology. There will also be an overview of the prevailing cultural theories currently in use and how they do or do not cohere with a Christian worldview. Students will be given the opportunity to critique culture during the course of the semester.

HUM 211 Arts and Ideas I (3)

This course focuses on the study of the arts and ideas of various world cultures. It consists of an integrated, historical, and global approach to cultural expressions in the humanities, including architecture, sculpture, painting, music, drama, literature, religion, and philosophy. The course covers the earliest traces of human culture: ancient Egypt, ancient Greece and Rome, the Jewish and Christian traditions, Islamic culture, the cultures of India, China, medieval Europe, Africa, and the Americas. The course will conclude with a look at the Renaissance in Europe.

HUM 212/312 Arts and Ideas II (3)

This course focuses on the study of the arts and ideas of various world cultures. It consists of an integrated, historical, and global approach to cultural expressions in the humanities, including architecture, sculpture, painting, music, drama, literature, religion, and philosophy. This course covers cultural expressions from the Protestant Reformation in Europe to the contemporary world including the cultures of Europe, China, Japan, Russia, Africa, and the Americas.

HUM 310 The Post-Modern World (3)

Prerequisite: HUM 210 Principles of Cultural Interpretation

This course will analyze the tension between the postmodern and Christian worldviews. Beginning with a historical overview of the rise of the postmodern mindset, the course will study the growing influence of postmodernity as it has interacted with modernity, through the thinking of Nietzsche, Derrida, Foucault, and others. Throughout the course, questions surrounding foundationalism, metanarratives, and hermeneutics will be addressed. Epistemology will be a particular focus.

HUM 451 Myth, Narrative, and Art (3)

Prerequisite: Junior standing

This course is an exploration of how narrative, or story, has historically pervaded cultural production. Beginning with a survey of the universal themes found in the earliest storytelling, myth, students will study the ways in which narrative has been foundational to the production of art and literature. Through comparative study, students will identify universal themes and ideas that resonate throughout cultures across time and space. The course will conclude with an understanding of how today's artists and creators can best utilize narrative in their work and art.

HUM 452 Humanities Integration Seminar (3)

Prerequisite: Junior standing

This course is a thematic, interdisciplinary seminar focusing on a selected topic, theme, or idea from a variety of disciplines and media. The goal will be to investigate the myriad ways in which a topic, theme, or idea is made manifest in the culture at large. Topics will change from semester to semester.

Special Topics in Humanities (3)

Courses offered as special topics are designed to enable the faculty to develop courses in an academic area of special interest to them and to their students that are not listed in the regular course offerings. Special topics courses may be repeated with departmental permission, provided the topic is different. Courses are offered for elective credit at the 200-, 300-, and 400-level.

INT 999 Internship (3)

Prerequisite: Junior Status, 2.7 GPA

This course is designed to enhance the experiential education derived from practical application of written communication, organizational behavior, standard business protocol, and personal brand management. As it is a self-directed course, the benefits received are in direct proportion to the individual effort exerted. Each participant is expected to exhibit and develop behavior that reflects favorably on the individual, The King's College and our Lord and Savior Jesus Christ.

JOU 110 Introduction to Journalism (3)

A hands-on course emphasizing local reporting in New York City, news and feature writing, and writing news, opinion, and reviews for the Internet. Some of this will be under deadline pressure. Classes will emphasize examination and editing of articles for publication, including student publications. Students will learn to see the media from a Biblical, moral, and ethical perspective.

Special Topics in Journalism (3)

Courses offered as special topics are designed to enable the faculty to develop courses in an academic area of special interest to them and to their students that are not listed in the regular course offerings. Special topics courses may be repeated with departmental permission, provided the topic is different. Courses are offered for elective credit at the 200-, 300-, and 400-level.

LAT 111 Latin I (3)

Teaches the basics of Latin grammar and principles of translation. As the semester progresses, guided readings of classical as well as biblical/Christian Latin are introduced.

LAT 112 Latin II (3)

Prerequisite: Latin I

A continuation of Latin I. In addition to completing the study of basic Latin grammar, Latin II aims to strengthen translation skills of classical, biblical, and Christian Latin. Classical readings will include (but will not be limited to) selections from Virgil, Cicero, Ovid, and Caesar. Biblical Latin will include selections from both pre-Vulgate (Vetus Latina) and Vulgate translations. The semester will end with selected Latin patristic literature and reading/recitation of early Latin creeds.

LIT 251 Classical Literature (3)

This course surveys the literary heritage of classical Greece and Rome. The course includes but is not limited to works in English translation by Hesiod, Homer, Aeschylus, Sophocles, Euripides, Lucan, Virgil, Ovid, Tacitus, Seneca, Cicero and Catulus.

LIT 252 Shakespeare (3)

This course introduces students to the full range of Shakespeare's writing, including the sonnets, the narrative poems, and the plays. The three objectives are: for students to grasp the sheer inventiveness of Shakespeare's use of language; for students to grasp the psychological density of Shakespeare's characters; and for students to grasp the theatricality of Shakespeare's work. Students will be asked to memorize and recite poems and speeches, and participate in dramatic readings.

LIT 351 English and American Poetry (3)

This course surveys English and American poetry. The goals are to acquaint students with important poets and poems; to equip students with an understanding of poetic techniques; and to develop students' capacity to read, interpret, and appreciate poetry.

LIT 352 American Literature (3)

This course is designed to introduce students to some of the greatest works of American literature: essays, poetry, short stories, and novels, from the late 17th to early 20th centuries.

LIT 353 British and European Novels (3)

This course is designed to introduce students to some of the greatest European novels in their entirety, from Don Quixote in 1610 to the late 20th century.

Special Topics in Literature (3)

Courses offered as special topics are designed to enable the faculty to develop courses in an academic area of special interest to them and to their students that are not listed in the regular course offerings. Special topics courses may be repeated with departmental permission, provided the topic is different. Courses are offered for elective credit at the 200-, 300-, and 400-level.

MAT 080 High School Math Review (1)

This is a voluntary one-credit class for incoming first-year students that prepares them to take Pre-calculus.

MAT 155 Quantitative Reasoning (3)

This is an introductory course in arithmetical, geometric and algebraic analysis that introduces students to the place of mathematics in the quest for truth in the conversation of Western civilization. It is designed to equip students to understand basic issues in economics, financial management, business, science, and public policy in a way that sensitizes them to the use and abuse of mathematical reasoning in the public square. Beginning with standard arithmetical, geometric and algebraic concepts and manipulations, quantitative analytical skills will be extended to more complex quantitative analysis focused on applications of linear, quadratic, exponential and logarithmic functions, as well as systems of linear equations, infinite sequences and series, basic combinatorial analysis, and elementary probability theory. Prerequisite: No prerequisite, though passing high school grades in algebra I and

geometry or their equivalents would be very helpful. Students who take MAT 155 for credit may not take MAT 160 for credit.

MAT 160 Pre-Calculus (3)

Prerequisite: SAT-M score of 500 or equivalent

This course will introduce and develop competence with a variety of mathematical concepts and techniques useful in the natural sciences, economics, finance, and public policy analysis. Beginning with a review of basic coordinate geometry, facility in algebraic and graphical analysis will be extended to linear, quadratic, polynomial, rational, exponential, logarithmic, and trigonometric functions. The latter part of the course will develop and apply a variety of mathematical tools: systems of linear equations and their solutions using basic matrix algebra; permutations, combinations, and basic probability theory; infinite sequences and series; mathematical induction; the binomial theorem. If time permits, some special topics may be considered at the end of the semester: polar coordinates, the complex plane, vectors, conics, etc. Emphasis throughout the course will be placed on real world applications.

MAT 260 Linear Algebra (3)

Prerequisite: grade of C or higher in MAT 160 Pre-calculus or equivalent

Linear algebra has wide application in the natural and social sciences, as well as in business. This course is an introduction to the subject that includes treatment of the following topics: systems of linear equations and matrices; determinants; vectors in 2-space and 3-space; vector spaces; linear transformations; eigenvalues and eigenvectors; least squares approximations and other applications. If time permits, complex vector spaces will also be covered.

MAT 270 Calculus I (3)

Prerequisite: grade of C or higher in MAT 160 Pre-Calculus or equivalent

This introduction to single-variable differential and integral calculus assumes basic competence with pre-calculus mathematics. Calculus is the mathematical study of change and has wide application in the natural sciences, engineering, economics, finance, and public policy analysis. Its techniques allow the solution of many problems for which algebra alone is insufficient. Topics to be covered will include: functional notation; graphical transformations; inverse, exponential, logarithmic and trigonometric functions; limits and derivatives; techniques of differentiation and applications of the differential calculus; antiderivatives and indefinite integrals; definite integrals and the fundamental theorem of calculus; basic integration and applications of the integral calculus. If time permits, solutions of some first-order differential equations and their applications will be considered.

MAT 274 Statistics (3)

Prerequisite: grade of C or higher in: MAT 155 Quantitative Reasoning, or MAT 160 Pre-Calculus, or MAT 260 Linear Algebra, or MAT 270 Calculus I

The ability to work with statistics and probability is essential for students in economics, business, science, government, and public policy. In this course, students will be introduced to standard concepts and techniques in statistics and probability and trained in their application. Use of statistical software and training in social science methods will be part of this instruction. Topics covered will include: an introduction to descriptive statistics and probability theory; discrete and continuous probability distributions; sampling; estimation and confidence intervals; hypothesis testing; linear models, linear regression, and least squares estimation; chi square testing; and analysis of variance.

MAT 370 Calculus II (3)

Pre-requisite: grade of C or higher in MAT 270: Calculus I or equivalent

A second course in calculus covering as many of the following topics as time permits: natural logarithmic and other functions defined by integrals; the area between curves; techniques of integration; some first-order ordinary differential equations and their applications; vectors in three-dimensional space; the inner product and the cross product; n-dimensional Euclidean space; real-valued functions of two or more variables; partial differentiation; directional derivatives and gradients; Taylor's theorem; extrema of real-valued functions; constrained extrema and Lagrange multipliers; double and triple integrals. Focus will be on the mathematical concepts and techniques of greatest utility in economics and business, with secondary consideration given to natural science applications.

Special Topics in Mathematics (3)

Courses offered as special topics are designed to enable the faculty to develop courses in an academic area of special interest to them and to their students that are not listed in the regular course offerings. Special topics courses may be repeated with departmental permission, provided the topic is different. Courses are offered for elective credit at the 200-, 300-, and 400-level.

MCA 451 Senior Project (3)

Prerequisite: Senior standing

All MCA seniors are required to complete a culminating capstone project. Students will choose to complete a senior project, portfolio or thesis based on what will best prepare them for their post-graduation goals and objectives. Regardless of their choosing, students work extensively with faculty members to craft a final project that highlights their strengths and talents.

MED 251 The Enterprise of Mass Communication (3)

Prerequisite: ENG 120 College Writing II

This course emphasizes the history of the development of communication technologies, processes and channels. It begins with an examination of individual innovators and continues to present day corporate reshaping of the mass distribution of information and entertainment. It will trace the rise of mass communications in print, photography, telegraphy, film, radio, television, and the most current forms of emerging media. The course will then move from a focus on the historical rise communication media to an examination of actual media conglomerates, reviewing who they are, how they are organized, and how they compete.

MED 252 Theories of Mass Communication (3)

Prerequisite: ENG 120 College Writing II

This course will introduce students to the history and practice of research in mass communication from Erasmus to the Frankfurt School of Marxists, to Marshal McLuhan and Neil Postman. The Internet is once again challenging theories of how and why mass communication works—this will be addressed as well. In all cases, students will be challenged to consider how these theories play out in a cultural context.

MED 253/353 Media, Culture, and Society (3)

Prerequisite: ENG 120 College Writing II

This course will examine the social, economic, political and cultural forces that have shaped and been shaped by media, for good or ill. Media and information technologies will be mined for their influence on the way we live, govern, consume and play. The course will also investigate new and emerging forms of media and how they are changing daily life and our ability to interact with both media and other people.

MED 261 History of Animation (3)

Prerequisite: ENG 120 College Writing II

This course will provide an overview of advances made in the animation industry from the candle-lit slide mechanisms of the nineteenth century to the use of computer animation in the twenty-first century. In addition, students will consider the art of story-telling through fixed and moving images while tracing the trajectory of technology from the mechanical to the digital. The course will also analyze the rise of individual inventors to corporate production studios and, finally, a return to the individual producer.

MED 351 Media and Popular Culture (3)

Prerequisite: ENG 120 College Writing II

Popular culture has become almost synonymous with mass communication. The first task of this course will be to disentangle the two. This course will also explore how popular culture has been shaped both for good and ill by inexpensive mass media. The course will also examine the economics of mass communication enterprises.

MED 352 Media and Politics (3)

Prerequisite: ENG 120 College Writing II

This course focuses on political campaigns, media bias, media that are explicitly dedicated to advancing partisan views, and political propaganda. The course will also address political campaigns in regards to how successful politicians in the past have used media to advance their agenda (i.e., TR Roosevelt, FDR, Mao, Hitler) and how mass media have played a role in issues advocacy by such groups as NOW, Act Up, and the Moral Majority.

MED 451 Emerging Media (3)

Prerequisite: ENG 120 College Writing II, Senior Status

This course will look first at the emergence of a computer-based media, including the internet, but also enterprises such as iTunes, podcasting, and internet advertising. The course will explore the full range of new media and consider their likely social consequences, as well as political and economic implications. This course is also intended to provide an opportunity to review in more depth the contemporary business of mass communication.

Special Topics in Media (3)

Prerequisite: Junior/Senior Standing

Courses offered as special topics are designed to enable the faculty to develop courses in an academic area of special interest to them and to their students that are not listed in the regular course offerings. Special topics courses may be repeated with departmental permission, provided the topic is different. Courses are offered for elective credit at the 200-, 300-, and 400-level.

MUS 108 The King's Choir (1)

This course provides opportunities for students to develop their musical potential and aesthetic understanding through singing in a mixed choral ensemble. The Choir will rehearse and perform a broad variety of both sacred and secular choral music. Two to three concerts will be performed each semester. Open to all singers; previously choral experience helpful but not essential. May be taken up to three times for credit; graded Pass/Fail.

MUS 112 Piano Instruction (1)

Private piano instruction for credit. May be taken up to three times for credit.

MUS 210 Theoretical Foundations of Music (3)

This is the introductory course in music at The King's College. As such, it focuses on a study of music elements, including scales, key signatures, intervals, rhythm, meter, triads, cadences and melody.

MUS 220 Music Theory (3)

Prerequisite: MUS 210 Theoretical Foundations of Music

A continuation of MUS 210, covering inversions, harmonic progression, non-harmonic tones, seventh chords, harmonization, secondary dominants, and basic modulations; includes part-writing, sight-singing, and melodic and harmonic dictation. Pre-requisite: MUS 210 or permission of instructor.

Special Topics in Music (3)

Courses offered as special topics are designed to enable the faculty to develop courses in an academic area of special interest to them and to their students that are not listed in the regular course offerings. Special topics courses may be repeated with departmental permission, provided the topic is different. Courses are offered for elective credit at the 200-, 300-, and 400-level.

PHL 110 Logic (3)

Students study all of traditional logic, as well as the philosophical principles on which it rests, with emphasis on metaphysical and epistemological realism, and its practical applications, such as Socratic Method, debate, and writing logically organized essays and papers. Students will compare symbolic, or mathematical, logic with traditional logic and evaluate the limitations of each.

PHL 213/313 Classical and Medieval Philosophy (3)

This course surveys the heritage of Western philosophy from its beginnings with the Greeks through the Middle Ages. Particular emphasis will be placed on the works of Plato, Aristotle, Augustine and Aquinas.

PHL 214/314 Modern Philosophy (3)

This course explores the major philosophical changes that produced the modern mind, beginning with the fall of the medieval world-view and then concentrating on Descartes, Pascal, Hume, Kant, Kierkegaard, Sartre, and Nietzsche, interacting with their texts from a Socratic and Christian point of view.

PHL 312 Apologetics (3)

Survey of various systems of Christian apologetics. Topics covered include the biblical basis for apologetics, Patristic method, transcendental method, highlights in the history of apologetics, developing a world and life view, engaging contemporary culture, and evangelism.

PHL 351 Culture and Aesthetics (3)

This course examines the forms of persuasion rooted in the human capacity to perceive beauty and ugliness. Students will learn how aesthetics both reflects culture and serves as a powerful means for instigating cultural change. The course makes use of New York's museums, architecture, music, and other arts to develop students' aesthetic perception as well as their critical competence.

PHL 361 Ethics (3)

This course provides an overview of major ethical theories and helps students to form a systematic treatment of ethics and morality. Included will be the nature of values and moral values; considerations of human freedom; the sources and forms of moral goodness, moral evil, and moral obligation; evaluations of major theories; and the specific nature of Christian ethics.

PHL 371 Philosophy of Religion (3)

This course studies philosophical issues surrounding religious belief, with specific attention to Christian belief and commitment. Topics may include the coherence of traditional conceptions of God, the rationality of Christianity, the nature and existence of God, the relationship between divine and human action, and the problem of evil.

PHL 412 Theories of Human Nature (3)

Prerequisite: PHL 110 Logic

This course will survey of theories of human nature, including theories based on philosophical investigation and theories based on scientific premises. We will consider four major epochs and the distinctive features of each era's view of human nature. For each epoch, selections from seminal figures will be read, along with critical-interpretive guides.

Special Topics in Philosophy (3)

Courses offered as special topics are designed to enable the faculty to develop courses in an academic area of special interest to them and to their students that are not listed in the regular course offerings. Special topics courses may be repeated with departmental permission, provided the topic is different. Courses are offered for elective credit at the 200-, 300-, and 400-level.

POL 210 Foundations of Politics (3)

This course explores fundamental questions about the nature of politics in all countries and in every age. It addresses questions about liberty and tyranny, the individual and the community, religion and politics, and does so through a selection of great political literature, speeches and documents. We ask: What is the best way of life, the best form of government, the purpose of government, the range of political activity, the sources of disorder, the responsibilities of citizens, the obligations of Christians, and the place of religion, morality, and philosophical reflection in political life? As guides in this enterprise, we will study the writings of some of the, poets, historians, theologians, and political theorists.

POL 215 American Political Thought and Practice I (3)

This course is an introductory investigation of the fundamental principles of American politics and their relationship to our national political institutions and, as such, introduces students to the most challenging issues that face us as a political community. In the investigation, we study the history of the American settlement and the American Founding, pre-revolutionary documents such as the Mayflower Compact, and then the Declaration, the debate over the Christian character of the Founding, the debate between the Federalists & the Anti-federalists, the Constitution as defended by Publius, and the building of both the American Republic and the American Nation.

POL 231 U.S. in World Affairs (3)

Introduction to United States foreign policy since the end of World War II examining the foundations of American policy, the origins and conduct of the Cold War and the dilemmas of the post Cold War era. Explores contemporary problems facing United States foreign policy such as international economy and transnational global issues.

POL 312 Enlightenment and Liberal Democracy (3)

Prerequisite: PHL 213 Classical & Medieval Philosophy, HIS 112 Western Civilization II

This course explores different questions relating to the theory and practice of liberal democracy. As a modern political system shaped by the Enlightenment, liberal democracy differs from the democracies of the ancient world in affirming various limits to public authority, limits which are typically codified in individual rights. The course considers the foundations of individual rights and different justifications offered for them. It also assesses other goals of liberal democracies and the broader aims of the Enlightenment as a philosophic movement.

POL 313 American Political Thought and Practice II (3)

This course, a continuation of American Political Thought and Practice I, explores the practical political problems we have faced since the new constitutional order was established, e.g. regarding federalism, slavery, political and economic liberty, and the role of the Supreme Court. On a theoretical level, we consider concerns raised by friendly critics of the Founding such as de Tocqueville, Lincoln, Woodrow Wilson, and Franklin Roosevelt. Through the New York City experience of the last 50 years, the class also undertakes a more localized consideration of the issues related to limited government, individual liberty, citizen character and civil society.

POL 315 American Political Thought and Practice III (3)

This course, a continuation of American Political Thought and Practice I & II, explores the practical political problems America faced as it has evolved into both a consolidated nation and a global power in the 20th and 21st centuries, e.g. WWI, the Great Depression, the New Deal, WWII, decolonization, the Cold War, the Civil Rights, Women's and Environmental movement, the Great Society, Globalization, and the War on Terror in the aftermath of 9/11. On a theoretical level, we consider concerns raised by friends and critics of America's emerging empire such as Henry Adams, Dewey, Kipling, Teddy Roosevelt, Mahan, Wilson, Holmes, Fitzgerald, Steinbeck, Hoover, Lindberg, Franklin Delano Roosevelt, Keynes, Kennan, Hayek, Miller, Chambers, Buckley, Kirk, Weaver, Vonnegut, S.C.O.T.U.S, King, Steinham, Brennan, and Carson. Through the New York City experience of the last 50 years, the class also undertakes a more localized consideration of the issues related to changing landscape of American society.

POL 351 Constitutional Law (3)

Prerequisite: POL 215 American Political Thought and Practice I

This course introduces students to the central concepts, themes, and controversies of American constitutional law. Students will read judicial opinions in leading cases decided by the Supreme Court of the United States. The course also acquaints students with current scholarly debates about constitutional interpretation, and asks whether some recent and current doctrines in constitutional law may represent significant departures from the nation's founding principles.

POL 352 Public Policy (3)

Prerequisite: ENG 253 Persuasive Writing, POL 312 Enlightenment and Liberal Democracy

This is an advanced course in American Politics. It assesses some large controversies in public policy, matters relating to both domestic and international affairs. This course introduces students to different perspectives on the relevant topics, with a special emphasis on philosophic arguments that can be applied to policy debates. Topics to be covered typically include abortion; the regulation of pornography; the "gay-rights" movement; just-war theory; humanitarian intervention; and reparations for gross human-rights violations.

POL 451 Civil Rights (3)

Prerequisite: POL 315 American Political Thought III, POL 351 Constitutional Law

This is an advanced course in constitutional law, which examines the constitutional basis for civil rights and civil liberties and the history of the Civil Rights movement. The Civil Rights movement emerged in response to a regrettably long history of race-based discrimination in the United States. One peculiarity of American history is that both critics and defenders of slavery and segregation cited the Christian Bible in support of their views. The course also considers more recent arguments for constitutional rights, some of the highly controversial.

POL 452 Statesmanship (3)

Prerequisite: POL 312 Enlightenment and Liberal Democracy

This course explores the idea of statesmanship, while investigating some philosophic questions about law and politics and the exercise of power. The course considers these questions as they are posed in some great works of literature, with special attention given to certain plays by Shakespeare. Students who successfully complete the course should gain a deeper understanding of different kinds of leadership and some recurring puzzles or conundrums of political and social life.

POL 454 American Foreign Policy (3)

Prerequisite: HIS 112 History of the West II, POL 315 American Political Thought III

An introduction to American foreign policy, its historical context, and present day debates. Students will use a case study approach to look at past and present foreign policy challenges facing the United States. Students are introduced to theories of American exceptionalism, isolationism, as well as traditional international relations theories to help explain American foreign policy choices.

Special Topics in Politics(3)

Courses offered as special topics are designed to enable the faculty to develop courses in an academic area of special interest to them and to their students that are not listed in the regular course offerings. Special topics courses may be repeated with departmental permission, provided the topic is different. Courses are offered for elective credit at the 200-, 300-, and 400-level.

PPE 251 International Ventures (3)

This course prepares students to participate in an upcoming King's College International Ventures trip by facilitating exposure to political, philosophical, economic and cultural issues that shape a particular society. Students will examine how a particular nation's history and culture contribute to economic and political perspectives held by members of that society. Students also learn the principles that support effective communication related to ideas that promote freedom, virtue, prosperity, and happiness. This year's course will focus on trips to the Balkans, Uganda and Turkey.

PPE 451 Senior Thesis (3)

Prerequisite: Senior standing

The Senior Thesis is the culmination of the student's academic work at the college and is required for graduation. Students work extensively with faculty members and make an original research contribution in their chosen topic. Students are expected to spend a semester conducting research and writing on a topic of their choice approved by their thesis advisor.

REL 110 Christianity and Society (3)

A critical treatment of the problem of method in apologetics and a philosophical analysis of Christianity as a total worldview in comparison with other worldviews. Particular attention will be given to worldviews students are most likely to encounter in the New York context.

REL 112 Introduction to Old Testament Literature (3)

An introduction to the distinctive genres of Old Testament literature, coupled with hermeneutical principles and methodology for each. Emphasis is given to the development of motivation and aptitude for study and interpretation of the Old Testament, as well as application to life. Course assignments will center on acquisition of practical skills useful for independent study of the Old Testament.

REL 209 Defending God & Christianity in Secular Culture (1)

In assessing the new atheism represented by such figures as Stephen Hawking, Richard Dawkins, and Christopher Hitchens this course will trace the roots of the atheism back to the great atheist thinkers of a century ago: including figures such as Friedrich Nietzsche, Karl Marx, Bertrand and Sigmund Freud. In evaluating and critiquing the old new atheism, this course will help students understand the core issues better and new atheism, this course will help students understand the core issues better and give them tools to make a passionate and reasonable defense of their Christian faith.

REL 211 Introduction to New Testament Literature (3)

An introduction to the distinctive genres of New Testament literature, coupled with hermeneutical principles and methodology for each. Emphasis is given to the development of motivation and aptitude for study and interpretation of the New Testament, as well as application to life. Course assignments will center on acquisition of practical skills useful for independent study of the New Testament.

REL 212/412 Foundations of Judeo-Christian Thought (3)

Prerequisite: REL 112 Introduction to New Testament Literature

This course is a survey of orthodox Christian belief, using ancient and modern theologians as our guides. We will cover the development of the basic doctrines of the Christian faith, paying particular attention to the doctrines of the Trinity, Christology, Pneumatology, anthropology, eschatology, soteriology, and ecclesiology. Throughout, we will discuss how these doctrines relate to Christian principles for growth and ethical behavior and to the position and practice of the believer in modern culture.

REL 252 Classics of the Christian Tradition (3)

In this course we will study classical and modern Christian texts. The class will be divided into four periods: (1) The patristic period (100-500); (2) the Middle Ages (500-1500); (3) The Reformation and Post Reformation (1500-1750); and the Modern Period (1750-present). Each section will begin with a general overview of the period in question. Following each period overview, we will examine texts that elucidate the themes of the period. Readers will study Christian Spirituality by reading and discussing genres ranging from theological treatises to biography to epic poetry to fiction and drama. Authors that may be covered in this course are Augustine, Dante, Aquinas, Luther, Calvin, Milton, Bunyan, Edwards, Dostoyevsky, Baldwin, and Achebe. We will study images of the human and of the divine in these literary works and we will discuss how these works dramatize the themes of human nature and destiny; the rhythm of faith; spiritual geography; and attitudes toward the world, culture, and history. Our interpretation of texts will be thick and critical, but they will also be constructive, that is, appropriated personally. Throughout, we will look at how these literary classics elucidate key doctrinal issues (The Trinity; Human Anthropology; the Doctrine of God; Eschatology; Pneumatology).

REL 351 Comparative Religions (3)

This is a survey of the major religions and religious movements that students are likely to encounter in the New York context. Studies include the major spiritual alternatives to Christianity—Hinduism, Buddhism, and Islam, naturalism, and modern atheism. After examining orthodox versions of non-Christian faiths, as well as variations common in the contemporary American context—Nation of Islam and New Age practices, students conclude the class by studying various new religious movements—Mormonism, Jehovah's Witness, Christian Science, Scientology, etc.

REL 353 Islam (3)

This course explores the development of Islamic institutions, ideas, and spirituality during the 7th through 13th centuries. It also examines the growth of Islamic law (the sharia) and Islamic mysticism (Sufism), movements that address, in opposite ways, the abuses of wealth and power during Islam's Golden Age. The final part of the course focuses on the contemporary struggle for the soul of Islam taking place between conservatives, reformers, and extremists as well as an examination of the prospects for various brands of Islam in democratic, pluralistic, and capitalist contexts.

REL 354 Principles of Biblical Interpretation (3)

Prerequisite: REL 112 Introduction to Old Testament Literature and REL 211 Introduction to New Testament Literature

As an introduction to principles and methods of Biblical interpretation, students will focus on learning the methodological model for studying and interpreting Biblical literature in the context of New Testament epistolary literature. Students will focus on applying this model to other genres of Biblical literature. Emphasis is given to the development of motivation and aptitude for study and interpretation of the Bible, as well as application to life.

REL 361 Systematic Theology (3)

Prerequisite: REL 112 Introduction to Old Testament Literature and REL 211 Introduction to New Testament Literature

An introduction to the methods of theological formulation and the central doctrines of historic Christianity: revelation, God, creation, anthropology, Christology, redemption, Spirit, church, and last things.

REL 451 Biblical Exegesis (3)

Prerequisite: REL 354 Principles of Biblical Interpretation

In this course students will learn how to interpret biblical texts. The course concentrates on a detailed study of Old or New Testament texts, as selected by the instructor. Students will write an in depth study of a chosen body of work. Accompanying this textual analysis, students will research the history of interpretation of the texts in question, paying special attention to interpretive methods and theological use both in and outside the church.

Special Topics in Religion (3)

Courses offered as special topics are designed to enable the faculty to develop courses in an academic area of special interest to them and to their students that are not listed in the regular course offerings. Special topics courses may be repeated with departmental permission, provided the topic is different. Courses are offered for elective credit at the 200-, 300-, and 400-level.

SCI 312 Scientific Reasoning (3)

Prerequisite: PHL 110 Logic & MAT 155 Quantitative Reasoning or MAT 160 Pre-calculus

This course presents scientific reasoning as emerging out of a fundamental quest for knowledge of the natural world. Using inquiry-based lecture and labs, students will develop and practice acquisitive, organizational, creative, manipulative, and communication skills needed by all citizens to interact with their culture.

Special Topics in Science (3)

Courses offered as special topics are designed to enable the faculty to develop courses in an academic area of special interest to them and to their students that are not listed in the regular course offerings. Special topics courses may be repeated with departmental permission, provided the topic is different. Courses are offered for elective credit at the 200-, 300-, and 400-level.

Special Topics in Sociology (3)

Courses offered as special topics are designed to enable the faculty to develop courses in an academic area of special interest to them and to their students that are not listed in the regular course offerings. Special topics courses may be repeated with departmental permission, provided the topic is different. Courses are offered for elective credit at the 200-, 300-, and 400-level.

THE 109 Theater Practicum (1)

Theater Practicum is designed to give the student supervised practical experience in producing, acting, directing, and state managing TKC Theater productions. May be taken up to three times for credit; graded Pass/Fail.

THE 255 Introduction to Theater (3)

This course will introduce students to the conceptual basis of the aesthetics, meaning and experience of drama by following the historical progression of theater from the Greeks to the present. The thesis of this investigation is that despite variations in style and form, the human activity of creating and experiencing theater is essentially unchanging.

THE 341 Dramatic Writing: Principles and Practice (3)

The course will take a structured, sequenced, principle-based approach to dramatic writing giving equal weight to the study of aesthetic principles beginning with Aristotle's Poetics, the analysis of dramatic masterworks, and the creative work of the students. The course introduces students to the process of writing drama using the conceptual tools that effective writers use (and have always used). The course will be useful regardless of the intended medium or genre of the student's writing whether for theater or screen, and due to its strong emphasis on aesthetic principles should be of value to the keen critic or the adept observer.

THE 342 Advanced Dramatic Writing (3)

Prerequisite: THE 341 Dramatic Writing: Principles and Practice

This course builds on the principle-based approach to dramatic writing presented in THE 341. Using the aesthetic principles, creative methods, and analytic tools introduced in the prerequisite, students will be guided through the advanced development and completion of an original dramatic work. The focus will be on building the individual student's ability to use aesthetic principles as tools to solve the endless problems that are, in essence, the process of dramatic writing.

Special Topics in Theater (3)

Courses offered as special topics are designed to enable the faculty to develop courses in an academic area of special interest to them and to their students that are not listed in the regular course offerings. Special topics courses may be repeated with departmental permission, provided the topic is different. Courses are offered for elective credit at the 200-, 300-, and 400-level.

URB 110 Introduction to the City (3)

This course is an introduction to the multi-disciplinary study of cities. Students examine the role of cities in the history of civilization, with special emphasis on the role that the development of New York City has played throughout the history of American civilization. The scale, dynamism, and complexity of New York City provides students with a case study of the social structure of cities including the cultural diversity within urban populations and the unique social problems of urban life. The course concludes with an overview of the ways in which urban politics and public policy has attempted to make cities function more efficiently and improve the quality of life for residents.

Special Topics in Urban Studies (3)

Courses offered as special topics are designed to enable the faculty to develop courses in an academic area of special interest to them and to their students that are not listed in the regular course offerings. Special topics courses may be repeated with departmental permission, provided the topic is different. Courses are offered for elective credit at the 200-, 300-, and 400-level.

Faculty

Interim Provost

Calvin White, Interim Provost; B.A. Church Music, Central Bible College; M.A.T. Music Theory, University of Washington; Ph.D. Systematic Musicology, University of Washington

Assistant Provost

Matthew Parks, Assistant Provost; B.S. Political Science and Mathematics, Dickinson College; Ph.D. Political Science, Boston University

Dean, School of Media, Culture, and the Arts

Henry R. Bleattler, Assistant Professor of History and Humanities; B.A. History, University of North Carolina at Chapel Hill; M.A. Public Policy, Regent University; M.A. History, Florida State University; Ph.D. Humanities, Florida State University

Dean, School of Politics, Philosophy, and Economics

C. David Corbin, Associate Professor of Politics; B.A. Political Science, University of New Hampshire; M.A. Political Science, University of New Hampshire; Ph.D. Political Science, Boston University

Dean, School of Business

Leigh-Anne Walker, Dean of the School of Business; B.A. Psychology, Dartmouth College; M.B.A. Amos Tuck School of Business Administration; M.A.R. Ethics, Yale University

Full-Time Faculty

Joshua Blander, Assistant Professor of Philosophy; B.A. Political Science, University of Pennsylvania; M.A. Philosophy, Biola University; M.A. Philosophy, University of California, Los Angeles; C.Phil. Philosophy, University of California, Los Angeles

Anthony B. Bradley, Associate Professor of Theology and Ethics; B.S. Biological Sciences, Clemson University; M.Div. Covenant Theological Seminary; Ph.D. Westminster Theological Seminary

Brian Brenberg, Assistant Professor of Business and Economics; B.A. Finance and Marketing, University of St. Thomas; M.P.A. Harvard University John F. Kennedy School of Government; M.B.A. Harvard Business School

Ethan A. Campbell, Assistant Professor of English; B.A. English Literature, Yale University; M.F.A. Creative Writing, Brooklyn College; M.Phil. English Literature, City University of New York

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Anne Hendershott, Professor of Urban Studies; B.S. Psychology, Central Connecticut State University; M.S. Educational Counseling, Central Connecticut State University; Ph.D. Sociology, Kent State University

David C. Innes, Associate Professor of Politics; B.A. Political Science and Philosophy , University of Toronto, Canada; Master of Divinity, Reformed Presbyterian Theological Seminary, PA.; Ph.D. Political Science, Boston College

Robert L. Jackson, Associate Professor of English and Education; B.A. Psychology, University of South Florida; M.S. Teaching English as a Second Language, Florida State University; Ph.D. Multicultural Education , Florida State University

Andrew Johnson, Assistant Professor of Biblical Studies; B.A. Psychology and Organizational Behavior, University of Missouri – St. Louis; M.Div. Theology and Biblical Studies, Covenant Theological Seminary; M.A. Philosophy, University of Missouri – St. Louis; ABD Theology and Biblical Studies, University of St. Andrews

Joseph Loconte, Associate Professor of History; B.S. Journalism, University of Illinois at Urbana; M.A. Christian History and Theology, Wheaton College; Ph.D. History, King's College, University of London

Kenan Minkoff, Instructor of Writing; B.F.A. Acting, North Carolina School of the Arts; M.A. Psychology, New York University

Douglas J. Puffert, Assistant Professor of Economics; B.A. Economics and History, University of Washington, Seattle; Diploma in Christian Studies, Regent College, Vancouver; Ph.D. Economics, Stanford University

Noel S. Rabinowitz, Associate Professor of Biblical Studies; B.A. Jewish and Modern Israel Studies, Moody Bible Institute, Chicago, IL; Th.M. Theology with a concentration in OT, Dallas Theological Seminary, TX; Ph.D. Theology in NT, The Southern Baptist Theological Seminary

Stephen N. Salyers, Associate Professor of Humanities, Director of Media Services; B.S. Speech and Television Production, Radford University; M.A. Communications , Regents University; Ph.D. Humanities, Florida State University

David Talcott, Assistant Professor of Philosophy; B.A. Philosophy, Hillsdale College; ABD Philosophy, Indiana University

David L. Tubbs, Assistant Professor of Politics; B.A. Political Science, History, and Russian, Pennsylvania State University; Ph.D. Politics, Princeton University

Alissa Wilkinson, Instructor of Writing; B.S. Information Technology and Communications, Rensselaer Polytechnic Institute; M.A. Humanities and Social Thought, New York University

Distinguished Visiting Faculty

Peter Kreeft, Professor of Philosophy at Boston College; A.B. Philosophy, Calvin College; M.A. Philosophy, Fordham University; Ph.D. Philosophy, Fordham University

Visiting Faculty

Karelyn Siegler, Drawing Faculty Member at Parsons the New School for Design; B.S. Randolph Macon Women's College; P.A. Bryn Mawr College; P.A. Medical Illustrations, Philadelphia College of Art; L'Ecole des Beaux Arts; M.F.A. Graduate School of Figurative Art, New York Academy of Art

Lecturer

TBA

Emeriti Faculty

Wayne Frair, Professor Emeritus of Biology; A.B. (Zoology), Houghton College; B.S. (Zoology), Wheaton College; M.A. (Embryology), University of Massachusetts; Ph.D. (Serology), Rutgers University

Carl Gustafson, Professor Emeritus of Chemistry; B.S., The King's College; Ph.D, University of Delaware

Howard F. Vos, Professor Emeritus of History and Archaeology; B.A. (Archaeology), Wheaton College; Th.M. and Th.D. (Theology), Dallas Theological Seminary; M.A. and Ph.D. (History), Northwestern University