



Temporary Modifications to Academic Policies

Spring 2020

The King's College faculty acted to implement the following temporary changes to academic policy, for the spring 2020 semester:

- The deadline to withdraw from a spring 2020 course with a W (which does not affect GPA), rather than a WP or WF, is extended to April 22, 2020.
- Through April 22, 2020, students may petition to convert any of their spring 2020 classes to a temporary category called "Pass/No Pass" (P/NP). The P/NP request form is available **HERE** or on the student portal, and is automatically submitted to the instructor of the course. The petition requires a specific rationale from the student for the request. The Office of Student Success may also participate in the petition evaluation. All requirements for the course must be completed to be eligible to receive the grade of Pass (P). Once a student chooses the P/NP option, he or she may not later decide to take a letter grade. **Neither a grade of P or NP will count towards the GPA. To earn a grade of Pass, a C or better must be earned in courses requiring a C, or a grade of D- for any other course.** A grade of NP for a required course will necessitate retaking the course in a later semester. The professor will report the student's final letter grade, which the Registrar's Office will convert to a P or NP on the transcript based on the thresholds above. Courses taken as P/NP will not count towards the College's regular limits on Pass/Fail courses. Depending on the transfer guidelines of other institutions, courses taken P/F/NP may not be transferable. **For students on probation, P/NP approval also requires consultation with the Office of Student Success.**

In the event that a professor declines to approve a student petitioner to complete the course P/NP, the student will have the option to follow the process below:

- The student may choose to appeal the P/NP petition to the Program Chair for the program in which the course is housed.
- If the Chair declines to approve, the student may return to the faculty member and request an Incomplete (all remaining work to be due to the professor no later than six weeks after the end of classes).
- If the professor declines to approve the Incomplete, the student may appeal one last time, to the Provost, who will consult with the Academic Affairs team, the professor, and the Chair and make the final decision, then direct the Academic Affairs team to complete the communication with all relevant parties.

Other reminders and clarifications to note:

- The current policy on Incompletes remains in effect.
- Requirements for the Dean's list and President's list this semester, including minimum GPA hours, will remain the same.
- Students on probation should realize that classes taken P/NP will not count toward improving their GPA for the purposes of satisfactory academic standing.

Students are strongly urged to discuss their decisions on W and P/NP with the Office of Student Success before petitioning the course instructor.