



THE KING'S COLLEGE
NEW YORK CITY

2023 GRADUATES



Commencement Information

Commencement Ceremony

**This plan is subject to change.*

Saturday, May 6, 2023

Ceremony: 10:00 AM – 11:30 AM

Graduates Arrive: 7:30 AM – 8:00 AM

Guests Arrive: 9:30 AM – 10:00 AM

St. George's Episcopal Church: 4 Rutherford Place, New York, NY 10003

<https://www.tkc.edu/news-and-events/commencement-2023/>

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SPRING 2023





COMPLETE GRADUATION APPLICATION

Complete Application: the.kingscollege.formstack.com/forms/graduationapplication

Deadline: Friday, March 10

Whether or not you plan to walk at Commencement, you must complete the Graduation Application and pay the \$275 Fee in order to be considered for graduation.

Contact: registrar@tkc.edu

PAY YOUR GRADUATION FEE

Fee Amount: \$275

Pay Fee: <https://payit.net.net/form/096WMZ5N>

Deadline: Friday, March 10

Select term Spring 2023, input your information, select Tuition Payments, Input \$275.00, submit.

Contact: fperez@tkc.edu

VOTE FOR SENIOR SPEAKER

Nominations: Friday, February 24 – Monday, February 27

Voting: Wednesday, March 1

You will receive an email with the nomination form and voting ballot.

Think carefully and intentionally about who you want to close out your journey at The King's College.

Contact: events@tkc.edu

PAY YOUR BILL

Pay Your Bill: students.tkc.edu > My Ledger

Deadline: Monday, May 1

You must have a balance of zero on your student account to walk in the Commencement Ceremony on Saturday, May 6.

Contact: financialservices@tkc.edu

HONORS

During the Commencement Ceremony, honors are assigned based on Fall 2022 GPAs and you will receive an email if you have honor cords to wear. Pick up honor cords between Monday, April 24 and Friday, April 28 at Student Services.

Contact: registrar@tkc.edu

ORDER REGALIA

Order Regalia: jostens.com/apps/store/customer/1055438/Kings-College/

Deadline: Friday, March 17

Cost: Full set: \$32 | Tassel only: \$4

To walk in the Commencement Ceremony, you must order or borrow a black cap, gown, and tassel (full set). If borrowing a cap and gown, purchase only a 2023 tassel using the order link. Pick up your regalia order between Monday, April 24 and Friday, April 28 at Student Services.

Contact: events@tkc.edu

SECURE COMMENCEMENT TICKETS

Confirm Your Tickets: <https://the.kingscollege.formstack.com/forms/2023-commencementticket>

Deadline: Friday, April 14

Each graduate is guaranteed 6 commencement tickets. Use the link above to confirm or request additional tickets. A wait list for unused tickets will open on Friday, April 21. Single tickets will be granted on a first-come, first-served basis. Pick up all tickets between Monday, April 24 and Friday, April 28 at Student Services.

Contact: events@tkc.edu

HOTEL DISCOUNTS

Reserve your stay with our discounts: tkc.edu/visit > Scroll to bottom of the page

Holiday Inn – Manhattan:
99 Washington Street
New York, NY 10006

AC Hotel New York Downtown:
151 Maiden Lane
New York, NY 10038

The Double Tree – Stone Street:
8 Stone Street
New York, NY 10004

Fairfield Inn – Front Street:
161 Front Street
New York, NY 10038

Contact: events@tkc.edu



ANNOUNCEMENTS, PHOTOGRAPHY, AND DIPLOMAS

ANNOUNCEMENTS

Order Announcements:

jostens.com/apps/store/customer/1055438/Kings-College/

Order optional graduation announcement packages from Jostens. Orders are shipped directly to the address given.

Contact: campregprod@jostens.com

PHOTOGRAPHY

The College will take individual pictures of you before the ceremony between 8:30 AM and 9:30 AM and while receiving your diploma, as well as a class photo after the ceremony. Photos will be sent to you following the ceremony. You may download photos to order prints on your own or post online as you wish, with photos credited to The King's College.

Contact: vmartinez@tkc.edu

DIPLOMAS

Order Frame:

diplomaframe.com/king

Your diploma will be held for pickup at the Registrar's Office or mailed to the address indicated in your Graduation Application. Diplomas may take up to two months to process after final grades are submitted. To purchase a King's diploma frame, visit Church Hill Classics for a variety of options, using the link above.

Note: Your document is 11" w x 8.5" h

Contact: info@diplomaframe.com



PLAN FOR COMMENCEMENT EVENTS

MANDATORY GRADUATES LUNCHEON

Wednesday, February 22
12:15 PM – 1:15 PM
City Room

Lunch will be provided!
You are required to attend the graduates meeting to hear about Commencement. If you are not able to attend, contact vmartinez@tkc.edu

MANDATORY GRADUATES REHEARSAL

Wednesday, May 3
6:00 PM – 7:00 PM
City Room

Plan to attend the mandatory Commencement Ceremony rehearsal. If you are not able to attend, email vmartinez@tkc.edu with the name of a proxy who will attend on your behalf.

AWARD CEREMONY

Friday, May 5
6:00 PM – 7:00 PM
St. George's Episcopal Church

Graduate, staff, and faculty awards are announced at the 8th Annual Award Ceremony. Those nominated for awards are notified via email in April. Due to space restrictions, only graduates, award nominees, and up to two award nominee guests are invited to RSVP for tickets to the ceremony.

Register Here:

https://thekingscollege.formstack.com/forms/2023_commencement_events

MAJOR RECEPTIONS

Friday, May 5
7:30 PM – 8:15 PM
The King's College, Various Locations

Register Here:

https://thekingscollege.formstack.com/forms/2023_commencement_events

Registration Deadline: Friday, April 14

You are invited to department specific celebrations with faculty and alumni from your programs. You will then all move down to the lobby for an all graduates + parents reception.

ALL GRADUATES & PARENTS RECEPTION

Friday, May 5
8:15 PM – 10:00 PM
The King's College Lobby

Register Here:

https://thekingscollege.formstack.com/forms/2023_commencement_events

Registration Deadline: Friday, April 14

You and your parents are invited to the annual All Graduates Celebration immediately following the Award Ceremony & Major Receptions to mingle with fellow graduates, faculty, and staff. Beverages and hors d'oeuvres will be served. *Due to space restrictions, extended family and friends are not invited to this event.*

COMMENCEMENT CEREMONY

Saturday, May 6
10:00 AM – 11:30 AM
St. George's Episcopal Church

Graduates Arrive: 7:30 AM – 8:00 AM
Guests Arrive: 9:30 AM – 10:00 AM

Upon arrival on the morning of graduation, we will conduct a dress rehearsal and take graduation portraits. Breakfast will be provided for you. See page 1 for Commencement ticket details.



CAREER DEVELOPMENT

Meet with the Office of Career Development to discuss your next steps after graduating. Don't have a job lined up? We'll note your interests to send relevant opportunities your way. Have a job or next step lined up? Great! We want to hear about it.

Contact: careers@tkc.edu

KING'S EMAIL

As an alum, your @tkc.edu email account will remain active with conditions below.

- Accounts will remain active as long as mail is read, and the account is in use. Accounts not used for 180 days will be deleted.
- Accounts will be limited to the amount of mail storage as determined by the IT Department.
- Accounts will continue to have Student Portal access to The King's College system.
- Accounts used to create bulk email or spam will be immediately deleted.

Contact: helpdesk@tkc.edu

KING'S GEAR

With any purchase of \$15 or more, students receive a 10% discount on items purchased in-person at Student Services.

Contact: kingsgear@tkc.edu

CLASS GIFT

In previous years, classes have come together to purchase a gift or start an initiative for The King's College. Contact Valeria Martinez if you are interested in organizing a class gift. Organizers are responsible for collecting funds, selecting, purchasing, and presenting the gift or initiative at the Award Ceremony on Friday, May 5.

Contact: vmartinez@tkc.edu

ALUMNI COMMUNICATION

Alumni Facebook Page:
facebook.com/TKCAumni

Alumni Facebook Group:
facebook.com/groups/tkcalumni

Alumni Webpage:
tkc.edu/info/alumni

King's Instagram:
instagram.com/thekingscollege

As a King's graduate, you are automatically subscribed to the *Alumni Newsletter* and the *King's Insider*, each sent monthly with information about upcoming events, College news, and class notes. Other ways to stay connected are to join the TKC Alumni Facebook Group to engage in alumni conversations and like the TKC Alumni Facebook Page to follow College news.

Contact: alumni@tkc.edu

ALUMNI CONTACTS

- If you have questions about life as an alum or wish to update your contact information, please email alumni@tkc.edu
- To stay engaged with King's or get involved with the Alumni Association, please email Chris Ross (Class of '10) President of the Alumni Association, at cross@tkc.edu

HOMECOMING 2023

Save the Date:

November 3 – 4, 2023
New York City

Contact: alumni@tkc.edu

ALUMNI GIVING SOCIETY

Sign Up Today:
tkc.edu/alumni-giving-society/

Alumni support makes a difference. Publications like *U.S. News and World Report* consider alumni participation when determining The King's College's national college ranking. These rankings help us attract phenomenal students and faculty. Your support matters, no matter how much or little you are able to give.

Contact: alumni@tkc.edu





SAVE THE DATES

WEDNESDAY, FEBRUARY 22

- Mandatory Graduates Luncheon
12:05 PM – 1:15 PM
City Room

FRIDAY, FEBRUARY 24 – WEDNESDAY, MARCH 1

- Senior Speaker Election

FRIDAY, MARCH 10

- Deadline to [Complete Graduation Application](#)
- Deadline to [Pay Graduation Fee](#)

FRIDAY, MARCH 24

- Deadline to [Order Regalia](#)

FRIDAY, APRIL 14

- Deadline to [Secure Commencement Tickets](#)
- Deadline to [Register for Award Ceremony, Major Receptions, Parent & Graduates Reception](#)

MONDAY, APRIL 24 – FRIDAY, APRIL 28

- Graduates Regalia and Commencement Ticket Pick Up
Student Services

FRIDAY, APRIL 28

- Deadline to Pick Up Graduates Regalia and Commencement Tickets
Student Services

MONDAY, MAY 1

- Deadline to [Pay Your Bill](#)

WEDNESDAY, MAY 3

- Mandatory Graduates Rehearsal
6:00 PM – 7:00 PM
City Room



FRIDAY, MAY 5

- Award Ceremony
6:00 PM – 7:00 PM
St. George's Episcopal Church
- Major Receptions
7:30 PM – 8:15 PM
The King's College- Various Locations
- All Graduates & Parents Reception
8:15 PM – 10:00 PM
The King's College Lobby

SATURDAY, MAY 6

- Commencement Ceremony
10:00 AM – 11:30 AM
St. George's Episcopal Church
4 Rutherford Place
New York, NY 10003
- Graduates Arrive: 7:30 AM– 8:00 AM
- Faculty Arrive: 8:30 AM– 9:00 AM
- Guests Arrive: 9:30 AM– 10:00 AM

