



THE KING'S COLLEGE GRADUATES COMMENCEMENT INFORMATION

FAST FACTS

THE KING'S COLLEGE 2017 COMMENCEMENT CEREMONY

Date: Saturday, May 6, 2017

Ceremony Time: 10:00 AM – 11:30 AM

Graduates Arrival Time: 8:00 AM – 8:30 AM

Guests Arrival Time: 9:30 AM – 10:00 AM

Graduates Arrival Location: St. George's Episcopal Church, 209 East 16th Street, New York, NY 10003

Guests Arrival Location: St. George's Episcopal Church, 7 Rutherford Place, New York, NY 10003

Website: tkc.edu/commencement

Commencement Speaker: Mr. Joe Ricketts, Founder of TD Ameritrade and Owner of the Chicago Cubs

DEADLINES AND EVENTS

COMPLETE GRADUATION APPLICATION AND FEE

Deadline: Friday, February 24

Fill Out Application: students.tkc.edu > ACADEMICS > "Graduation Application"

Pay \$225 Fee: tkc.edu > CONNECT > EPAY > GRADUATION APPLICATION

You must complete the Graduation Application and Fee to be considered for graduation. After completing the application, you will be directed to the King's website to pay the \$225 fee in order to have your application processed. Please direct any questions to the Registrar's Office at registrar@tkc.edu.

ORDER REGALIA

Deadline: Friday, March 17

Cost: \$36

Order Regalia: collegegrad.herffjones.com

To walk at graduation, you must order your own cap and gown for the Commencement Ceremony. You may pick up your regalia between Monday, April 24 and Friday, April 28 at Student Services. Follow these steps to place your order:

1. Enter "The King's College" in search bar.
2. Select "The King's College" under "Choose your school, campus or organization:"
3. Select "Continue" to order for May 2017. (Some computers skip this page.)
4. Select "Cap and Gown" from top right green navigation bar. (Order includes black tassel.)
5. Select "Graduation Regalia" for \$36. (Additional fees apply if you wish to purchase a Souvenir Tassel.)
6. Complete the "Cap & Gown Student Information," and select "Add to Cart."

VOTE FOR SENIOR SPEAKER

Nominations: Friday, February 24 – Tuesday, February 28

Voting: Wednesday, March 1

Vote for Senior Speaker: You will receive an email with the nomination form and voting ballot.

SECURE COMMENCEMENT TICKETS

Deadline: Friday, April 28

Cost: \$10/Additional Ticket

Purchase Additional Tickets: kingscommencement.eventbrite.com

You receive six complimentary tickets. Additional tickets are available for \$10 before Friday, April 28. You may pick up all tickets (both free and purchased) between Monday, April 24 and Friday, April 28 at Student Services. Tickets are sold at the door before the ceremony. Children five and under attend free. We encourage you to trade among yourselves before purchasing additional tickets. Selling allocated tickets is prohibited.

PLAN FOR COMMENCEMENT EVENTS

You and your guests must register for events you plan to attend.

Graduates Department Farewell Receptions | Friday, April 28 | 6:00 PM – 9:00 PM | Locations Vary

Deadline: Monday, April 24

Register for Graduates Department Farewell Receptions: kingscommencement.eventbrite.com

Graduates, faculty, and alumni are invited to department farewell receptions from 6:00 PM to 7:30 PM at various locations. Food is provided. All departments will come together from 7:30 PM to 9:00 PM at the Student Union to close out the night. Snacks and beverages are provided.

Mandatory Graduates Rehearsal | Wednesday, May 3 | 6:00 PM – 7:00 PM | City Room

Plan to attend a mandatory rehearsal in preparation for the Commencement Ceremony.

Award Ceremony | Friday, May 5 | 5:30 PM – 6:30 PM | Trinity Church

Deadline: Monday, April 24

Register for Award Ceremony: kingscommencement.eventbrite.com

Members of the King's community are invited to the Award Ceremony, where we will announce graduate, staff, and faculty awards. Seats are limited and distributed on a first-come, first-serve basis. Doors open at 5:00 PM.

Parents Reception | Friday, May 5 | 6:30 PM – 8:30 PM | Lobby and Student Union

Deadline: Monday, April 24

Register for Parents Reception: kingscommencement.eventbrite.com

You and your parents are invited to the annual Parents Reception immediately following the Award Ceremony to mingle with fellow graduates, faculty, and staff. Beverages and hors d'oeuvres will be served. **Due to space restrictions, extended family and friends are not invited to this event.**

PAY YOUR BILL

Deadline: Friday, May 5

Pay Your Bill: students.tkc.edu > My Ledger

You must have a **zero** balance on your student account in order to walk in the Commencement Ceremony on Saturday, May 6. Please direct any questions to Student Financial Services at financialservices@tkc.edu.

INFORMATION

HOTEL DISCOUNTS

Reserve your stay using our corporate discounts: tkc.edu/visit > Scroll to the bottom of the webpage.

- **Holiday Inn – Manhattan:** 99 Washington Street, New York, NY 10006
- **Club Quarters – World Trade Center:** 140 Washington Street, New York, NY 10006
- **The Double Tree – Stone Street:** 8 Stone Street, New York, NY 10004

ANNOUNCEMENTS AND PHOTOGRAPHY

Announcements

Order Announcements: cbgrad.com/order/start

Order optional graduation announcements from CB Graduation Announcements. The website has multiple packages and products of various price points to choose from. Orders are shipped directly to the given address and not to the College.

Photography

A professional photographer will take individual pictures of you before the ceremony between 8:30 AM and 9:30 AM on graduation morning, while receiving your diploma, and a group photo after the ceremony. They will be available for purchase through the photographer's website two weeks following the ceremony.

LIFE AS AN ALUMNI

Alumni Facebook Page: facebook.com/TKCAlumni/

Alumni Facebook Group: facebook.com/groups/tkcalumni/

Alumni Communication

As a King's graduate, you are automatically subscribed to The King's College Alumni Newsletter, sent monthly with information about upcoming events, College news, and class notes. Other ways to stay connected are to join the TKC Alumni Facebook **Group** to engage in alumni conversations and like the TKC Alumni Facebook **Page** to follow College news.

2nd Tuesday Alumni Gatherings

We invite you to attend our 2nd Tuesday Alumni Gatherings, King's monthly happy hour from 7:00 PM to 9:00 PM for faculty, staff, and alumni in New York City at The Malt House (9 Maiden Lane, New York, NY 10038). Upcoming Gatherings: March 14 and April 11.

KING'S GEAR

During Graduates Regalia and Commencement Ticket Pick Up from Monday, April 24 to Friday, April 28, graduates receive a 20% discount on all King's Gear items if they purchase in-person at Student Services.

CLASS GIFT

In previous years, classes came together to purchase a gift for The King's College. If you are interested in organizing a class gift, please contact Megan Phelps at mphelps@tkc.edu. Organizers are responsible for collecting funds, selecting, purchasing, and presenting the gift at the Award Ceremony.

COMPREHENSIVE SCHEDULE OF DEADLINES AND EVENTS

- **Friday, February 24**
Deadline for Graduation Application and Fee
- **Friday, March 17**
Deadline to Order Regalia
- **Monday, April 24 – Friday, April 28**
Graduates Regalia and Commencement Ticket Pick Up | 20% King's Gear Discount
The King's College Student Services, 56 Broadway, New York, NY 10004
- **Monday, April 24**
Deadline to Register for Graduates Department Farewell Receptions, Award Ceremony, and Parents Reception
- **Friday, April 28**
Deadline to Purchase Graduation Tickets

Graduates Department Farewell Receptions
6:00 PM – 7:30 PM
MCA – Beckett's Bar and Grill, 81 Pearl Street, New York, NY 10004
PPE – The Malt House, 9 Maiden Lane, New York, NY 10038
BUS/FIN – 121 Fulton Street, 121 Fulton Street, New York, NY 10038

All Graduates Celebration
7:30 PM – 9:00 PM
The King's College Student Union, 56 Broadway, New York, NY 10004
- **Wednesday, May 3**
Mandatory Graduates Rehearsal
6:00 PM – 7:00 PM
The King's College City Room, 56 Broadway, New York, NY 10004
- **Friday, May 5**
Award Ceremony
5:30 PM – 6:30 PM
Trinity Church, 75 Broadway, New York, NY 10006

Parents Reception
6:30 PM – 8:30 PM
The King's College Lobby and Student Union, 56 Broadway, New York, NY 10004
- **Saturday, May 6**
Commencement Ceremony: Graduates Arrive
8:00 AM – 8:30 AM
St. George Episcopal Church, 209 East 16th Street Entrance, New York, NY 10003

Commencement Ceremony: Guests Arrive
9:30 AM – 10:00 AM
St. George Episcopal Church, 7 Rutherford Place Entrance, New York, NY 10003