# New Student Orientation Packet
## Spring 2016

## Table of Contents

**Arrival**
- Welcome ................................................................. 1
- New Student Checklist ............................................... 2
- Packing Checklist ....................................................... 4
- Airport Directions .................................................... 5
- Navigating the City ................................................... 6
- Move-In Day Instructions ............................................. 7

**Information**
- New Student Orientation ........................................... 8
- Why Honor? ............................................................... 9
- Honor System ............................................................ 10
- Dress Code Guide ...................................................... 11
- The House System ..................................................... 12
- Student Organizations ............................................... 13
- Athletics ................................................................. 14
- Jobs in the City ......................................................... 15
- Student Financial Services .......................................... 16
- FAQs ........................................................................ 17

**Resources**
- Spring King's Liturgy .................................................. 18
- Comprehensive Calendar .............................................. 19
Dear Student,

Welcome to the beginning of your time as a student at The King’s College! As Dean of our outstanding Faculty, I want to tell you why you made a great choice in joining us.

At King’s we offer you a truly integrated core curriculum through which you will start to think about how key areas of knowledge work together and apply to the real world, in which you will live and work. In our core curriculum, these are not just dry and isolated subjects. That makes King's core more challenging – but also more valuable.

The small number of Majors we offer at King’s are at the heart of so many areas of calling, career and life. Politics, Philosophy and Economics (PP&E) subjects, which also form the center of the core at King’s, come straight out of Oxford, where they are understood to prepare the movers and shakers of our world, and those who will have great influence in God’s Kingdom as well. Some of you will dedicate yourselves to being influencers in Media, Culture and the Arts (MCA), and others will specialize in Business, Finance or Religious and Theological Studies. These Majors will prepare you to make a real difference in the world. To these Majors you can add a wide variety of minors and concentrations to broaden the skills and connections you are developing.

The ways we approach your education make eminent sense in New York City, the cultural capital of the world. Here, every moment of every day, you will see played out the impact of knowledge, worldview, business and the arts – not as abstractions, but as real-time, real-life, real-world experience. Want a top-quality internship? It’s right on your doorstep. Want to see the most influential thinkers, writers, artists, and leaders, Christians and otherwise, in action? Here they are.

Finally, helping you succeed in the rigors of King’s means that we need to know where you are in your writing and math abilities right from the beginning. Therefore, every incoming student takes an English and writing test, and those of you who want to pursue business or finance (depending on your major and SAT score) will take a math test as well. Both tests will be administered on the Student Portal. We will send you an email with instructions about these online tests: Be on the lookout!

Success at The King’s College, like success in our world, does not come easy. However, we will work with you to achieve that success, and you will emerge prepared to take on the challenges that God has for you as you live out His calling in your life. We cannot wait to see you here as you embark on this adventure with us and with each other. We are praying for you – and we will see you soon!

All Blessings,

Dr. Mark Hijleh
Vice President for Academic Affairs and Dean of the Faculty
The King’s College – New York City
Admissions

- **Step 1: Submit Official High School Transcripts**
  *Required For: New students*
  *Due Date: Monday, January 4, 2016*
  High schools may send original transcripts to Admissions. The King’s College accepts mailed and secure PDF files of transcripts.

- **Step 2: Submit Official College Transcripts**
  *Required For: Transfer students*
  *Due Date: Monday, January 4, 2016*
  Colleges may send original transcripts to Admissions. The King’s College accepts mailed and secure PDF files of transcripts.

- **Step 3: Submit Immunization Form**
  *Required For: New students*
  *Due Date: Monday, January 4, 2016*
  Print and have your doctor complete the second page of the Immunization Form on the Student Portal. You must sign the last page. When complete, please send to Admissions. New York State Law requires this step.

Information Technology

*(This section is required to complete remaining check points.)*

- **Step 1: Change King’s Password**
  *Required For: New students*
  *Due Date: Rolling*
  Go to changemypassword.tkc.edu and click "Change My Password." Enter the username (without @tkc.edu) and password provided by Admissions to set up your security questions and password.

- **Step 2: Log Into King’s Email**
  *Required For: New students*
  *Due Date: Rolling*
  Go to mail.tkc.edu and log in using your King’s username (without @tkc.edu at the end) and new password. It may take five or ten minutes before the new password works.

- **Step 3: Log Into the Student Portal**
  *Required For: New students*
  *Due Date: Rolling*
  Go to students.tkc.edu to log into the Student Portal using your King’s username (without @tkc.edu) and new password.

- **Step 4: Submit ID Photo**
  *Required For: New students*
  *Due Date: Monday, January 4, 2016*
  Submit a high quality, business professional photo on a neutral background from your @tkc.edu to pictures@tkc.edu for your new Student ID.

Housing

- **Step 1: Submit Housing Deposit & Application Fee**
  *Required For: New students who plan to live on campus*
  *Due Date: Rolling*
  To pay the $50 Application Fee and $200 Housing Deposit, go to tkc.edu/epay. Mailed checks also accepted, Attn: Housing. (The application fee is non-refundable, but the housing deposit is refundable until December 31, 2015 for the Spring 2016 semester).

- **Step 2: Fill Out Housing Application**
  *Required For: New students who plan to live on campus*
  *Due Date: Rolling*
  Log into tkc-residence.symplicity.com, our housing software, using your full King’s email and password. Click "Get Started" on the available application and complete steps one through four. If you are under 21, a parent or legal guardian must sign the contract.

Student Financial Services

- **Step 1: Complete the Free Application for Federal Student Aid (FAFSA)**
  *Required For: New students seeking financial aid*
  *Due Date: ASAP*
  Go to fafsa.ed.gov to complete the FAFSA.

- **Step 2: Respond to Award Letter**
  *Required For: New students*
  *Due Date: ASAP*
  Log into the Student Portal to accept/decline your awards/loans by clicking “My Financial Aid” under “Administrative Services,” then “Submit” at the bottom of the page.

- **Step 3: Complete Financial Aid Verification Process**
  *Required For: Eligible new students who receive notification from the Student Financial Services Team*
  *Due Date: ASAP*
  If you are selected to participate in the verification process, you will receive a notification from the Student Financial Services Team. To track your progress, visit "Document Tracking" on the Student Portal.

- **Step 4: Complete Entrance Loan Counseling**
  *Required For: New students wishing to utilize the Stafford Loan*
  *Due Date: ASAP*
  To secure a Stafford Loan, you must complete Entrance Counseling at studentloans.gov.

- **Step 5: Complete Master Promissory Note (MPN)**
  *Required For: New students wishing to utilize the Stafford Loan*
  *Due Date: ASAP*
  To secure a Stafford Loan, you must e-sign a MPN at studentloans.gov.
□ Step 6: Fill Out Parent PLUS Loan Application
Required For: New students wishing to utilize the Parent PLUS Loan
Due Date: ASAP
After accepting the Parent PLUS Loan through the Student Portal, your parent or legal guardian must complete an application and e-sign their MPN at studentloans.gov.

□ Step 7: Apply for Alternative Education Loans
Required For: New students wishing to utilize alternative loans
Due Date: ASAP
If you plan to use an alternative loan to cover the remaining balance, you can compare loans and apply at elmselect.com/?schoolid=418.

□ Step 8: Pay Ledger (Bill) or Set Up Payment Plan
Required For: New students
Due Date: Tuesday, December 15, 2015
To view your ledger (bill), log into the Student Portal and click "My Ledger" under "Administrative Services." Make a payment or set up a payment plan at tkc.afford.com. Mailed bill payments also accepted, Attn: Student Billing.

Registrar
Contact: 212-659-7216[p], 212-659-7210[f], registrarstaff@tkc.edu

□ Step 1: Fill Out Family Educational Rights & Privacy Act (FERPA)
Required For: New students wishing to disclose their academic and financial records to their parents or legal guardians
Due Date: Rolling
Complete the "Authorization for Access to Student Records (Ferpa Authorization)" form on the Student Portal under "Academics." This allows The King's College to disclose academic, billing, and Student Life information to your parents or legal guardians.

□ Step 2: Review Course Schedule
Required For: New students
Due Date: Rolling
When your Admissions file is complete, the Registrar will register you for classes. For details, visit the Student Portal: click "Information for New Students/New Student Registration."

□ Step 3: Fill Out Disability Identification Form
Required For: Eligible new students
Due Date: Rolling
The King's College assures equal opportunity for access to college courses, examinations, and services by providing reasonable accommodations to individuals with physical, mental, or learning disabilities recognized under the Americans with Disabilities Act of 1990 (ADA). If eligible, you must complete the Disability Identification form. Log into the Student Portal, and click "Academics," then "Disability Information."

□ Step 4: Take Writing Assessment Test
Required For: New students except NYC Semester
Due Date: Rolling
You are required to take a writing assessment through the Student Portal prior to arriving on campus. The Registrar's Office will contact you when it is time to take this test.

□ Step 5: Take Math Placement Test
Required For: Business or Finance degree-seeking new students except NYC Semester
Due Date: Rolling
If you are interested in majoring in Business or Finance, you are required to take a math placement exam through the Student Portal prior to arriving on campus. The Registrar's Office will contact you when it is time to take this test.

Student Development
Contact: 212-659-7200[p], 212-659-3613[f], studentservices@tkc.edu

□ Step 1: Mark Your Calendar for New Student Orientation (NSO)
Required For: New students
Due Date: Rolling
NSO takes place January 7 through January 8, 2016. Your attendance is requested at all events. View the NSO Schedule on Page 8.

□ Step 2: Fill Out Parent & Emergency Contact Information
Required For: New students
Due Date: Friday, January 8, 2016
Log into the Student Portal and click "Campus Life," then "Emergency Contact Info" to fill out your information prior to arriving on campus. In the event of an emergency, our automated system will use this information to contact you and your parents. Failure to complete this form will result in a hold on your account.

□ Step 3: Sign Honor Statement
Required For: New students
Due Date: Friday, January 8, 2016
Read and electronically sign the Honor Statement here: thekingscollege.formstack.com/forms/honor_statement.

□ Step 4: Verify Health Insurance
Required For: New students
Due Date: Friday, January 8, 2016
Proof of health insurance is required for international students and student athletes. If you are covered by an HMO, PPO, or similar plan, we encourage you to determine the extent of coverage available, specifically in New York State.

□ Step 5: Fill Out Liability Release Form
Required For: New students 17 years or younger
Due Date: Friday, January 8, 2016
If you are 17 years or younger, your parent or legal guardian must electronically sign a liability release agreement here: thekingscollege.formstack.com/forms/liability_release_form.

□ Step 6: Read the Student Handbook
Required For: New students
Due Date: Rolling

□ Step 7: Join KingsConnect
Required For: New students interested in internships or jobs
Due Date: Rolling
To hear about new job and internship postings, join KingsConnect at tkc.edu/kingsconnect, our student and alumni network on LinkedIn.
Packing Checklist

This checklist will help you prepare for life in New York. The items marked with an asterisk (*) are communal items, so we suggest you contact your future roommates to coordinate which items each of you will bring. All Manhattan apartments are furnished with bunk-beds, dressers, desks, chairs, lamps, a dining table, a sofa, and kitchen supplies (see below). All Brooklyn studios are furnished with beds, desks, chairs, and kitchen supplies (see below). Remember that New York City apartments are charmingly small and plan accordingly.

### Appliances & Utensils
Microwave, stove, refrigerator and utensils (pots, pans, bowls, plates, silverware, a can opener, glasses, mugs, etc.) are provided, but you may wish to bring:

- Teakettle*
- Coffee pot*
- Blender*
- Hand mixer*
- Toaster*

### Toiletries
- Toothbrush and toothpaste
- Brush and comb
- Shaving supplies
- Hair dryer
- Shampoo
- Bath soap
- Basket/bag (to carry or hold toiletries)
- Personal hygiene items (deodorant, etc.)
- Toilet paper*

### Clothing
- Business casual clothes (Students are expected to dress in business casual attire during business hours Monday–Friday, and after 5:00 p.m. if going to class.)
- Exercise and casual clothes
- A formal outfit (for spring dance)
- A warm winter coat
- Rain shoes/boots
- Raincoat and umbrella

### Linens
- Pillow
- Bedding (mattress pad, sheets, blanket) for a standard twin-size bunk bed
- Bath and hand towels, washcloths, robe
- Dish towels*
- Oven Mitts

### Laundry
You can purchase a laundry card upon arrival and add money as needed. One washer load costs $2.25–$2.75, and one dryer load costs $2.00–$2.50, depending on the facility.

- Laundry bag or basket
- Laundry soap
- Stain remover
- Iron and ironing board*

### Cleaning Supplies
- Dish soap*
- Sponges, dish scrubbbers*
- Swiffer, broom, dustpan*
- Dish-drying rack*
- Bathroom, window, kitchen, and floor cleaner*
- Dusting spray/cloths*

### Technology
- Alarm clock
- Camera
- I-Pod/MP3 player/iPad
- Cell phone and charger
- Laptop or desktop computer (Wireless internet is provided in each room.)
- Printer*
- Power strip/surge protector
- DVD or Blu-ray player*
- Television (provided at the Clark Residence)*

### Miscellaneous
- Desk lamp
- Bible and journal
- Tape
- Hangers
- AA batteries
- Backpack/school bag
- Trash can (for your desk)
- Pictures of family and friends
- Your insurance card/health insurance information
- Sewing kit
- Hammer, screwdriver*
- Battery-powered flashlight
- First aid kit, including pain relievers, band-aids, antibiotic ointment, an ace bandage, etc.


## Airport Directions

Choose type of transportation, airport, and destination. Then, find your directions and average travel time and cost. Times and costs are approximated, calculated with a 20 percent tip, and are dependent upon traffic.

<table>
<thead>
<tr>
<th></th>
<th>Newark</th>
<th>JFK</th>
<th>LaGuardia</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Downtown</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>(King’s Campus, Washington, West, Wall &amp; Hanover)</strong></td>
<td>Take the New Jersey Transit Northeast Corridor to New York Penn Station. Take the 2/3 express subway downtown to the Wall Street stop. Walk to housing location.</td>
<td>Take the JFK AirTran to Howard Beach stop. At Howard Beach station, take the A express subway toward Manhattan to the Fulton Street stop. Walk to housing location.</td>
<td>Take the M60-SBS bus from the Airport to the Hoyt Avenue/31 Street stop, then walk to the Astoria Boulevard station. At the Astoria Boulevard station, take the Q express subway toward Manhattan to the Lexington Avenue/59 Street stop, and transfer to the 4/5 express subway downtown to the Wall Street stop. Walk to housing location.</td>
</tr>
<tr>
<td><strong>Time:</strong> 60-90 minutes</td>
<td><strong>Cost:</strong> $15.25</td>
<td><strong>Time:</strong> 60-90 minutes</td>
<td><strong>Cost:</strong> $7.75</td>
</tr>
<tr>
<td><strong>Midtown</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>(The Vogue)</strong></td>
<td>Take the New Jersey Transit Northeast Corridor to New York Penn Station. Exit and walk to The Vogue.</td>
<td>Take the JFK AirTran to the Jamaica stop. At Jamaica station, take the E local subway toward Manhattan to Forest Hills-71 Avenue. At Forest Hills-71 Avenue station, transfer to the F local subway. Take the F local subway toward Manhattan to the 34 Street Herald Square stop. Walk to The Vogue.</td>
<td>Take the Q70 bus from the Airport to Roosevelt Avenue/74 Street, then walk to the Jackson Heights-Roosevelt Avenue station. At the Jackson Heights-Roosevelt Avenue station, take the F express subway toward Manhattan to the 34 Street Herald Square stop. Walk to The Vogue.</td>
</tr>
<tr>
<td><strong>Time:</strong> 45-55 minutes</td>
<td><strong>Cost:</strong> $12.50</td>
<td><strong>Time:</strong> 70-80 minutes</td>
<td><strong>Cost:</strong> $7.75</td>
</tr>
<tr>
<td><strong>Brooklyn</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>(Clark)</strong></td>
<td>Take the New Jersey Transit Northeast Corridor to New York Penn Station. Take the 2/3 express subway downtown to the Clark Street stop. Walk to Clark.</td>
<td>Take the JFK AirTran to the Howard Beach stop. At Howard Beach station, take the A express subway toward Manhattan to the High Street stop. Walk to Clark.</td>
<td>Take the M60-SBS bus from the Airport to the West 125 Street/Malcolm X BL stop, then walk to the 125 Street station. At the 125 Street station, take the 2/3 express subway downtown to the Clark Street stop. Walk to Clark.</td>
</tr>
<tr>
<td><strong>Time:</strong> 60-70 minutes</td>
<td><strong>Cost:</strong> $15.25</td>
<td><strong>Time:</strong> 65-80 minutes</td>
<td><strong>Cost:</strong> $7.75</td>
</tr>
<tr>
<td><strong>Taxi Cab</strong></td>
<td></td>
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</tr>
<tr>
<td><strong>Downtown</strong></td>
<td>Time: 40-45 minutes</td>
<td>Time: 50-55 minutes</td>
<td>Time: 30-35 minutes</td>
</tr>
<tr>
<td><strong>(King’s Campus, Washington, West, Wall &amp; Hanover)</strong></td>
<td>Cost: $54</td>
<td>Cost: $75</td>
<td>Cost: $52</td>
</tr>
<tr>
<td><strong>Midtown</strong></td>
<td>Time: 35-40 minutes</td>
<td>Time: 40-45 minutes</td>
<td>Time: 20-25 minutes</td>
</tr>
<tr>
<td><strong>(The Vogue)</strong></td>
<td>Cost: $57</td>
<td>Cost: $65</td>
<td>Cost: $37</td>
</tr>
<tr>
<td><strong>Brooklyn</strong></td>
<td>Time: 40-45 minutes</td>
<td>Time: 40-45 minutes</td>
<td>Time: 20-25 minutes</td>
</tr>
<tr>
<td><strong>(Clark)</strong></td>
<td>Cost: $56</td>
<td>Cost: $70</td>
<td>Cost: $43</td>
</tr>
</tbody>
</table>
Navigating the City

If you have questions about how to navigate the City once you arrive, call Student Services at 212-659-7200.

Public Transportation

Subway & Bus Fares

$2.75 = One way trip
$31 = 7-Day Pass (Best value for 12+ trips in a 7-day period)
$116.50 = 30-Day Pass (Best value for 43+ trips or 11 trips per week – commuting students)

Subway Map: web.mta.info/nyct/maps/subwaymap.pdf

Bus Map: web.mta.info/nyct/maps/manbus.pdf

Directions to The King’s College Campus – 56 Broadway, New York, NY 10004

Clark – 8 Clark Street, Brooklyn, NY 11201
Head east on Clark Street toward Willow Street. Enter the subway station at Clark Street, and take the 2/3 express subway toward Manhattan to the Wall Street stop. Head southwest on William Street toward Wall Street, and turn right onto Exchange Place, then turn left onto Broadway. Walk to The King’s College main entrance at 56 Broadway.

Hanover – 10 Hanover Square, New York, NY 10005
Head northwest on Hanover Square toward Pearl Street. Continue on William Street, and turn left onto Exchange Place, then turn left onto Broadway. Walk to The King’s College main entrance at 56 Broadway.

West – 1 West Street, New York, NY 10004
Head south and turn left toward Battery Place. Turn left onto Battery Place, then turn left onto Broadway. Walk to the The King’s College main entrance at 56 Broadway.

Wall – 95 Wall Street, New York, NY 10005
Head northwest on Wall Street toward Water Street and turn left onto Hanover Street. Turn right on Exchange Place, then turn left onto Broadway. Walk to The King’s College main entrance at 56 Broadway.

Washington – 90 Washington Street, New York, NY 10006
Head north on Washington Street toward Rector Street. Turn right onto Rector Street, then turn right onto Broadway. Walk to The King’s College main entrance at 56 Broadway.

The Vogue – 990 Avenue of the Americas (6th Avenue), New York, NY 10018
Head southwest on 6th Avenue toward West 36th Street. Enter the subway station at West 36th Street, and take the R local subway downtown to the Rector Street stop. Head southwest on Exchange Place toward Broadway. Walk to The King’s College main entrance at 56 Broadway.

Traveling Tips

• Uptown Trains travel north; Downtown Trains travel south and southeast; Brooklyn-Bound Trains travel east; Queens-Bound Trains travel north and northeast.
• On the MTA Subway Map, express trains stop only at white-dotted stops, and local trains stop at both black and white-dotted stops, unless otherwise marked due to construction.

Helpful Apps

• Uber and Gett allow you to reserve a car pick up from your location. Estimated prices include tax and tip.
• Google Maps, HopStop, and Embark NYC provide subway and walking directions to NYC destinations.
• Yelp rates nearby restaurants and Seamless coordinates food deliveries to your location.
• Central Park NYC Lite helps you find everything in Central Park from bathrooms to carriage rides to all the famous fountains.

5 Things You Need to Know (Adapted from the NYCGO.com article, 10 Tips for NYC.)

• Fifth Avenue divides Manhattan into the east and west sides. Building numbers increase as you go farther east or west.
• If the number on a taxicab’s top light is lit, it indicates that the cab is available. (A non-lit number means "off-duty").
• In Manhattan, if you walk 20 blocks north or south, you’ve walked one mile. Locals call the north-south blocks “short blocks” or “street blocks” and the east-west blocks “long blocks” or “avenue blocks.”
• An MTA MetroCard can be used for both subways and buses, and transfers between the two—which run 24 hours a day—are free.
• Visit 311 at nyc.gov/311 for NYC government info and nonemergency services. You can also text “311NYC” (311692) or call 311.
Move-In Day Instructions

Please plan to arrive at your assigned residence building between 9:00 a.m. and 3:00 p.m. on Thursday, January 7, 2016. Keep in mind that all apartments are furnished and due to limited space, less is more.

Residents of Clark – 8 Clark Street, Brooklyn, New York 11201
Find the Building: Approach the building via Clark Street from the east. The entrance for the Clark Residence will be on your left.
Unload: Pull up to the curb and call King’s staff at 646-770-5577. The key is to rapidly unload, and then move your vehicle so another family may use the unloading space.
Park: Find metered parking on the street or park in a nearby parking garage. There are garages at 1 Pierrepoint Plaza (between Columbia Heights and Willow Street) and 75 Henry Street (between Pineapple Street and Orange Street).

Residents of Hanover – 10 Hanover Square, New York, New York 10005
Find the Building: Approach the building via Water Street from the north. The service entrance for the Hanover Residence will be on your right, between Wall Street and Hanover Square.
Unload: Pull up to the curb and call King’s staff at 646-242-4411. The key is to rapidly unload, and then move your vehicle so another family may use the unloading space.
Park: Find metered parking on the street or park in a nearby parking garage. There is a garage at 7 Hanover Square.

Residents of The Vogue – 990 Avenue of the Americas, New York, New York 10018
Find the Building: Approach the building via West 37th Street. The service entrance for The Vogue Residence is on 37th Street between 5th and 6th Avenues—closer to 6th Avenue.
Unload: Pull up to the curb and call King’s staff at 917-346-9157. The key is to rapidly unload, and then move your vehicle so another family may use the unloading space.
Park: Find metered parking on the street or park in a nearby parking garage. There is a garage at 37th Street.

Residents of Wall – 95 Wall Street, New York, New York 10005
Find the Building: Approach the building via Water Street from the north. The service entrance for the Wall Residence is on Front Street (driving south on Water Street, turn left on Wall Street, then right on Front Street. The service entrance is between Wall Street and Gouverneur Lane).
Unload: Pull up to the curb and call King’s staff at 646-242-4411. The key is to rapidly unload, and then move your vehicle so another family may use the unloading space.
Park: Find metered parking on the street or park in a nearby parking garage. There is a garage at 95 Wall Street.

Residents of Washington – 90 Washington Street, New York, New York 10006
Find the Building: Approach the building via West Street from the south. Go south on West Street and do a U-turn at the end of West Street to go north. The service entrance for the Washington Residence will be on your right at a parking garage.
Unload: Pull up to the curb and call King’s staff at 646-242-4411. The key is to rapidly unload, and then move your vehicle so another family may use the unloading space.
Park: Find metered parking on the street or park in a nearby parking garage. There is a garage at 90 Washington Street.

Residents of West – 1 West Street, New York, New York 10004
Find the Building: Approach the building via West Street from the south. Go south on West Street and do a U-turn at the end of West Street to go north. The service entrance for the West Residence will be on your right at a parking garage.
Unload: Pull up to the curb and call King’s staff at 646-242-4411. The key is to rapidly unload, and then move your vehicle so another family may use the unloading space.
Park: Find metered parking on the street or park in a nearby parking garage. There is a garage at 1 West Street.

If you are delayed and will arrive after 3:00 p.m., please call 646-242-4411 and a Student Life staff member will assist you.

If you have questions on move in day, you may email housing@tkc.edu or call:
- The Vogue – 917-346-9157
- Hanover, Wall, Washington, & West – 646-242-4411
- Clark – 646-770-5577
New Student Orientation

Thursday, January 7 Casual attire is appropriate.
Members of the Student Financial Services team (bill payment and financial aid) are available from 9:00 a.m. to 5:00 p.m. Visit the Student Services desk on the 6th floor to see them. Sign up for a meeting at move-in or by emailing financialservices@tkc.edu ahead of time.

9:00 a.m. – 3:00 p.m. Move-In Day
Respective Locations (The Vogue, Wall, Washington, West, Hanover, and Clark Residences)
Contact Student Life with questions at housing@tkc.edu or 646-237-8916.

4:00 p.m. – 5:00 p.m. Cookie and Coffee Hour
Check in for NSO in the 1st Floor Lobby of The King’s College (56 Broadway, New York, NY 10004)
NYC Semester – Founder’s Room, 5th Floor
Transfer Students – Stetson Conference Room, 6th Floor
Grab a cookie and hot beverage while getting to know students in your incoming group.

5:00 p.m. – 7:00 p.m. Night Out with King’s
Shake Shack, Battery Park City (Meet in the 1st Floor Lobby)
Gather with members of the King’s community to share an inaugural meal in the City.

Friday, January 8 Business casual attire is appropriate. Please bring weather-appropriate clothing and footwear for the scavenger hunt.

9:00 a.m. – 10:00 a.m. Welcome and Campus Tour
O’Keeffe Student Union, New Street Entrance
Mingle with staff and faculty, hear from Eric Bennett, Vice President for Student Development, and tour campus.

10:00 a.m. – 11:00 a.m. Student Life at King’s
O’Keeffe Student Union, New Street Entrance
Hear about the mission of the College, House System, Honor System, Spiritual Life, and more.

11:00 a.m. – 11:45 a.m. Academic Life at King’s
O’Keeffe Student Union, New Street Entrance
Hear from Dr. Mark Hijleh, Vice President of Academic Affairs and Dean of the Faculty, faculty program chairs. Lucinda Sweazey, Assistant Director of Vocational and Career Development, and Chris Josselyn, Academic Support Coordinator.

12:00 p.m. – 1:00 p.m. Lunch with Student Development Team

1:30 p.m. – 2:30 p.m. Safety in the City Seminar
O’Keeffe Student Union, New Street Entrance
Learn about safety in the City from our Student Life team.

2:30 p.m. – 4:30 p.m. FiDi Photo Scavenger Hunt
Get to know your King’s neighborhood as you race to photograph important landmarks in the Financial District.

Monday, January 11
First Day of Class – Business casual attire is appropriate.

12:00 p.m. – 1:00 p.m. Presidential Lecture Series
City Room (516), 5th Floor

Thursday, January 14

7:30 p.m. – 9:00 p.m. Refuge Worship Gathering
City Room (516), 5th Floor
Join us for our first corporate worship gathering of the year.
Dear Student,

Welcome to The King’s College! I am so excited you chose to challenge yourself by moving to one of the most influential and exciting cities in the world. King’s is a college unlike any other. We choose to live the more difficult life – actively seeking to grow every day. You will soon learn that Kingsians are dedicated, just like you, to becoming the best person they can be.

One aspect of King’s that sets us apart is our Honor Code. The Honor Code states: “A student of The King’s College will not lie, cheat, steal, or turn a blind eye to those who do. Every student is honor bound to confront any other student who breaches the Honor Code.” This statement, while easy to recite, has the power to guide you in pursuing a meaningful life. It is not simply a rule we need to follow during our time at King’s. Rather, it is a calling to reach beyond the standards set by rules, a challenge to be honorable in any and every circumstance.

Be aware of the standard, but abide in honor. Rather than lying, be marked by truth. Instead of cheating, be diligent and strive for excellence. Rather than stealing, live generously. The Honor Code is meant to guide us toward integrity and honor. Strive to be honest in all of your intentions as you represent the College, but more importantly, as you represent Christ. Realize the important task before you and seek to be the person God calls you to be. The slate is clean, now is the time to grow into the person you are meant to be. We do not expect perfection, but we do expect students to take responsibility, have difficult conversations, and live honorably, whatever the cost may be. The active pursuit of a significant life is not choosing the easy life, but rather one that has the potential to shape our generation.

During NSO, you and other members of your incoming class will sign the Honor Code. It is designed to be a commitment to yourself and to your community, so reflect carefully on what this commitment means.

If you need anything or have any questions over the next few weeks, please feel free to contact me at reese.evans@tkc.edu. I look forward to celebrating your induction into The King’s College community.

Best Regards,

Reese Evans
Student Body President

P.S. Don’t forget to sign and return the Honor System statement on the next page.

“We are a community of people in pursuit of what it means to love God and neighbor (Matthew 22:36-40), and we strive to do that together. Because we want our community to be a place where men and women thrive, King’s places an emphasis on honor.”

– Dr. Anthony Bradley, Chair of the Program in Religious and Theological Studies; Associate Professor of Religious Studies

“Choose to be responsible when everyone tells you college students are supposed to be irresponsible. Choose to keep your promises when everyone tells you you’re supposed to be carefree. Choose to seek wisdom when everyone tells you you’re supposed to be young and foolish.”

– Rosie Jonker, Media, Culture, & the Arts Alumni, 2012

“A man has honor if he holds himself to an ideal of conduct though it is inconvenient, unprofitable, or dangerous to do so.”

– Walter Lippmann
Every student is required to read and sign this Honor System by January 8 at thekingscollege.formstack.com/forms/honor_statement. Read more about the Honor Code in “Before You Sign” at tkc.edu/wp-content/uploads/before-you-sign.pdf.

Cicero taught that, “Ability without honor is useless.” The years you spend at King’s are a time of preparation for the rest of your life. In addition to learning the ideas upon which nations rise or fall, your King’s education will call you to be a person marked by courage, justice, and self-mastery – one who does not take moral shortcuts, but opts for the harder road of virtue. You will need this sort of character if you are going to offer principled leadership in strategic institutions.

The King’s College Honor System is designed to foster a commitment to pursue an honorable life, a resolve to live above the moral indifference of our day. Honor governs the academic and social atmosphere of our community, engendering an atmosphere of trust and honesty, making the pursuit of truth possible.

Honor in Practice
King’s students have a great deal of freedom. We do not attempt to control student behavior through a lengthy list of prohibitions or a harsh penal code. That is not to say that we do not have high standards for members of our community. We do. These are contained in our Honor Code and in the Student Handbook. Combined, these two documents express our expectations for every student.

Any policies we have are designed to protect students and preserve the integrity of our community. We will not police you in order to catch you doing things wrong. As an adult, you are responsible for your actions and are able to make moral judgments. We trust you to take this responsibility seriously – and to help others at King’s do the same.

Occasionally there are violations of the Honor Code or of community standards outlined in the Student Handbook. When this happens, students are expected to uphold the integrity of our community by holding one another accountable. Both seniors and freshmen display courage by confronting breaches of honor in a spirit of truth and grace. Confrontation typically occurs among members of the same House, where there is a significant level of relationship and trust. However, all members of the King’s community are responsible to each other in this way. House Advisors are available to guide students through the confrontation process.

When a student repeatedly violates community standards, or when a violation is particularly egregious, it goes before The King’s College Honor Council, which consists of students appointed from each House, as well as faculty and staff. The Council takes pains to provide an impartial hearing of the case, but is swift to protect the community when necessary. The Council has the authority to determine consequences for infractions, including disciplinary probation or suspension.

The Honor Code
Every incoming student signs the Honor Code during New Student Orientation. Your signature represents your public pledge to uphold the Honor Code and community standards outlined in the Student Handbook (see Community Standards of Conduct on pages 46-58).

The Code reads simply: “A student of The King’s College will not lie, cheat or steal, or turn a blind eye to those who do. Every student is honor bound to confront any other student who breaches the Honor Code.”

Student Obligations
The Honor Code and Student Handbook form the minimum standards to which students are accountable. Even so, the ideal of honor calls each of us to strive toward a standard that is higher than that which we have attained. It is our hope that you will pursue the spirit of excellence that is at the heart of honor – “whatever is true, whatever is honorable... if there is any excellence... think about these things.”

Student Statement to Dean of Students
“I have read this document and understand that I am expected to abide by the Honor Code and by standards specified in the Student Handbook. As a member of The King’s College community, I am prepared to assume responsibility for these expectations, and to call my fellow students to do the same.”
Dress Code Guide

At King’s, how we dress reflects our College mission, whom we expect to encounter, and the impression we seek to leave. The King’s College strives to maintain a culture of professionalism. Business casual is required during business hours (8:30 a.m. to 5:30 p.m.) and all classes, regardless of meeting time. Professors may count students absent who attend class out of dress code. College athletes are allowed to wear official King’s warm-ups during business hours only when they do not have time to change into business-casual attire between their classes and team competitions or practices.

What to Wear

<table>
<thead>
<tr>
<th>Men</th>
<th>Women</th>
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</thead>
<tbody>
<tr>
<td>Khakis/Dress Pants</td>
<td>Khakis/Dress Pants</td>
</tr>
<tr>
<td>Suit</td>
<td>Blazer</td>
</tr>
<tr>
<td>Sport Jacket/Blazer</td>
<td>Blouse</td>
</tr>
<tr>
<td>Dress/Button-Down Shirt</td>
<td>Sweater</td>
</tr>
<tr>
<td>Cardigan</td>
<td>Vest</td>
</tr>
<tr>
<td>Pattern Socks</td>
<td>Polo</td>
</tr>
<tr>
<td>Tie/Bow Tie</td>
<td>Dress/Shoes/Clarks/Sperrys</td>
</tr>
<tr>
<td>Sweater</td>
<td>Dress/Button-Down Shirt</td>
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<tr>
<td>Vest</td>
<td>Dress Flats/Heels</td>
</tr>
<tr>
<td>Polo</td>
<td>Cardigan</td>
</tr>
<tr>
<td>Dress Shoes/Clarks/Sperrys</td>
<td>¼ Zip Pull Over</td>
</tr>
<tr>
<td>Pattern Socks</td>
<td>Cardigan</td>
</tr>
</tbody>
</table>

What Not to Wear

<table>
<thead>
<tr>
<th>Men</th>
<th>Women</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jeans (incl. Black or Colored)</td>
<td>Tight or Revealing Clothes</td>
</tr>
<tr>
<td>Yoga Pants</td>
<td>Torn or Wrinkled Clothes</td>
</tr>
<tr>
<td>Leggings</td>
<td>Hats &amp; Beanies</td>
</tr>
<tr>
<td>Shorts</td>
<td>Distracting Accessories</td>
</tr>
<tr>
<td>Flip-Flops</td>
<td>Hooded Sweatshirts</td>
</tr>
<tr>
<td>Sneakers</td>
<td>T-Shirts</td>
</tr>
<tr>
<td>Combat Boots</td>
<td>Spaghetti Straps</td>
</tr>
<tr>
<td>Gym Clothes</td>
<td></td>
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</tbody>
</table>

Where to Buy

One advantage of having a business casual dress code is that you’re investing in a wardrobe that you are able to take with you into your professional life after college. Here are some store options from where to buy clothing:

<table>
<thead>
<tr>
<th>$</th>
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<th>$$$</th>
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</thead>
<tbody>
<tr>
<td>Forever 21</td>
<td>American Eagle</td>
<td>Ann Taylor (Women)</td>
</tr>
<tr>
<td>Gap</td>
<td>Bonobos (Men)</td>
<td>Anthropologie (Women)</td>
</tr>
<tr>
<td>H&amp;M</td>
<td>Century 21</td>
<td>Banana Republic</td>
</tr>
<tr>
<td>Kohl’s</td>
<td>Express</td>
<td>Brooks Brothers</td>
</tr>
<tr>
<td>Nordstrom Rack</td>
<td>Loft (Women)</td>
<td>Club Manacu (Women)</td>
</tr>
<tr>
<td>Old Navy</td>
<td>Men’s Wearhouse (Men)</td>
<td>J. Crew</td>
</tr>
<tr>
<td>Target</td>
<td>Uniqlo</td>
<td>Jos A. Bank (Men)</td>
</tr>
<tr>
<td>TJ Maxx/Marshalls</td>
<td>Zara</td>
<td>Madewell (Women)</td>
</tr>
</tbody>
</table>
The House System

Houses provide an opportunity for students to develop close friendships, join together to explore NYC, grow spiritually and intellectually, and have plenty of fun. Each House has an executive team of four members: President, Chamberlain, Helmsman, and Scholar.

Executive Team Positions

President
The House President is responsible for furthering the House strategic plan, achieving House goals and objectives, and developing the members of the executive team and the associates (other members from the house serving underneath the exec team) under their supervision.

Chamberlain
The Chamberlain promotes safe and healthy living environments, fosters a community of Honor and connectedness, and provides periodic on-call emergency assistance.

Helmsman
The Helmsman strives to strengthen the identity and unity of the House as a whole by integrating first-year members into the culture of the House and planning events.

Scholar
The House Scholar is responsible for supporting and resourcing their House members towards academic excellence.

House Crests & Mission Statements

Corrie Ten Boom
We, the house of Corrie ten Boom, are sisters sharing in adventure, pursuing truth, and thriving together.

Dietrich Bonhoeffer
Men of Bonhoeffer strive to persevere in righteousness, grow in integrity, live and die with conviction and serve with courage, steadfastly upholding a Christ-like community dedicated to these ideals.

Queen Elizabeth I
As Elizabethans, we aspire to be strong women of discernment who are committed to following Christ’s lead together with dignity and grace.

Ronald Reagan
The House of Reagan equips and encourages members to be God fearing men of integrity who take calculated risks while persevering in pursuit of a significant life.

Margaret Thatcher
The House of Margaret Thatcher exists to be a faith-deepening, gift-illuminating sisterhood founded in courageous love.

Clara Barton
We the House of Clara Barton are committed to preparing women to lead with honesty, strength, humility, and courage.

C.S. Lewis
Called to excellence and contending for truth, the House of Lewis is a community of brothers in common pursuit of Christ’s lordship in all things.

Winston Churchill
The House of Winston Churchill is a band of brothers who strive to be virtuous statesmen dedicated to serving God and others.

Susan B. Anthony
We are authentic individuals kindling life through purposeful relationships.

Sojourner Truth
The House of Sojourner Truth strives to empower honorable Christian leaders who lead by emanating grace and truth. We are alive, solid and passionate.
Student Organizations

For information about starting new organizations, contact Annalise Bourgeois, Director of Student Organizations, at council@tkc.edu.

Arts, Dance, & Performance
The Arts and Aesthetics Society
The Arts and Aesthetics Society is focused on creating and viewing good art. They encourage students to increase their creative output. Contact: Mark Burger, mark.burger@tkc.edu

The King’s Dancers
The King’s Dancers is a community of passionate artists who practice and appreciate the art of dance. We pursue creative growth, artistic development, and unity through dance classes and rehearsals in NYC. Contact: Alex Zieminski, alexandra.zieminski@tkc.edu

King’s Image Films
King’s Image Films is dedicated to creating films of artistic and narrative excellence that glorify God. Contact: Joseph Holmes, joseph.holmes@tkc.edu

The King’s Players
The King’s Players seek to challenge and delight audiences by supporting and producing new and classic plays and musicals. The King’s Players create a safe haven for students to be innovative and receive training from professionals in all aspects of theater. Contact: Shaina Drew, shaina.drew@tkc.edu

The Kings of Swing
The Kings of Swing is dedicated to the art of swing dancing, great music, and a good time. We provide free classes for all interested in learning this easy and exhilarating dance. No experience necessary. Contact: Nick Gulley, nick.gulley@tkc.edu

Culture, Community, & Politics
City Engagement
City Engagement exists to encourage students to apply their education and Christian beliefs through practical outreach and service in New York City. City Engagement is an attitude, a lifestyle, a mission. Contact: Davis Campbell, davis.campbell@tkc.edu

International Students Club
The International Students Club welcomes students from other countries and promotes cultural awareness in the student body. The club helps members work through homesickness, cultural shock, and challenges that come with living in another country. Contact: Costanza Rota, costanza.rota@tkc.edu

The King’s College Republicans
Through its dedication to the conservative values of the GOP, TKCR seeks to engage students in Republican politics through involvement in local campaigns and events. Contact: Serenity Richardson, collegerepublicans@tkc.edu

TKC Recyclers
TKC Recyclers seek to encourage the King’s community to engage in conversations about sustainability and environmental friendliness. Contact: Abby Caddick, abigail.caddick@tkc.edu

Refuge
Refuge exists to facilitate campus-wide worship gatherings for the King’s community every other Thursday in the City Room. Contact: Matthew Salavitch, matthew.salavitch@tkc.edu

Young Americans for Freedom
The Young Americans for Freedom is focused on educating students about the values and ambitions of the Conservative movement. Contact: Cynthia Ferraiolo, cynthia.ferraiolo@tkc.edu

Speaking, Writing, & Debate
Empire State Tribune
The Empire State Tribune is the official student-run newspaper of The King’s College. Whether covering city events or interviewing a student or faculty member, the EST strives to bring interesting stories and features to the King’s community. Contact: Madison Iszler, madison.iszler@tkc.edu

The King’s Debate Society
King’s Debate Society exists to train students to advocate truth in the marketplace of ideas. KDS hosts intercollegiate debate competitions at King’s and competes in national and international tournaments. Contact: Jonah Ortiz, jonah.ortiz@tkc.edu

Mock Trial
The King’s College Mock Trial exists to cultivate a love of law, oratory and acting, and train students to advocate for Christ on the world’s biggest stages. All interested in oratory rhetoric or acting are welcome. Contact: Sizakele Irvin, sizakele.irvin@tkc.edu

The Troubadour
The Troubadour seeks to stimulate and support the artistic creativity of students, faculty and alumni of The King College by publishing anything that fits on a page, from poetry to photography. Contact: Dean Graham, dean.graham@tkc.edu

Skills & Sports
Financial Services Club
The King's College Financial Services Club teaches students principles of finance and investment through investment simulations, case studies, member-given lectures, and guest speakers. Contact: Charles O'Brien, charles.obrien@tkc.edu

TKC Programming and Computer Science Club
The TKC Programming Club exists to improve digital literacy regarding topics ranging from fundamental web design and HTML. Contact: Jordan Frankfurt, jordan frankfurt@tkc.edu

The Rugby Club
The Rugby Club is a group of students who are committed to making rugby apart of The King’s College culture. They compete in several tournaments throughout the spring semester. Contact: Alexander Ellis, alexander.ellis@tkc.edu
Athletics

Last year, 90 students participated in Athletics, about 17% of total enrollment. For more information about the athletics department, please contact the Athletic Director, Sean Horan at shoran@tkc.edu.

Information
The King’s College is a member of two national governing bodies (similar to the NCAA): The USCAA (United States College Athletics Association) and the NCCAA (National Christian College Athletics Association). All varsity sports compete in the Hudson Valley Intercollegiate Athletics Conference (HVIAC). This conference contains both USCAA and NCAA D3 schools. This includes Conference Championships in the HVIAC and National Championships in both the USCAA and NCCAA.

All athletes are eligible for All-American, Academic All-American and Player of the Week Awards with both the USCAA and NCCAA, as well as All-Conference, Scholar Athlete, Player of the Week and Rookie of the Week awards with the HVIAC. During the 2014-2015 academic year, our athletes took home more than 50 such awards.

Varsity Sports

Men
Soccer
The men’s soccer team had one of their best seasons in 2014. Although they are a young program, they only missed the playoffs by one game. The team looks forward to growing as a program and make the playoffs next season.
Contact: Damian Stanton, menssoccercoach@tkc.edu

Basketball
The men’s basketball team is in its third year as a varsity sport. They play against teams in all five boroughs and surrounding states. One member of this past year’s team made it into the all-conference team.
Contact: Damian Rosado, drosado@tkc.edu

Co-Ed
Cross Country
Cross Country continues to grow, and our athletes continue to improve as they took 5th Place in the Hudson Valley Intercollegiate Athletic Conference Championships last Fall and also competed in the USCAA National Championships in Syracuse, NY.
Contact: Sean Horan, shoran@tkc.edu

Golf
The golf team had their first season as a varsity sport in 2014. When it was a club sport, several team members made it to the College Alliance Regional Championship, and two members took first place. This past year, one team member won a Penn State chipping contest.
Contact: Thomas Palmgren, tpalmgren532@gmail.com

Women
Soccer
The women’s soccer team has been a varsity sport for the last two years. For the second year in a row the team placed second in the Hudson Valley Intercollegiate Athletic Conference, losing against Albany Pharmacy. Overall the team ranked 9th of 45 teams in the United States College Athletic Association.
Contact: Tom Harman, womenssoccercoach@tkc.edu

Basketball
Our women’s basketball team continued to improve under first year coach, and looks forward to a strong returning core and some talented newcomers for the 2015-16 season.
Contact: Bill Mangarelli, womensbballcoach@tkc.edu

Volleyball
The team had a break out season in the Fall of 2014 as they qualified for the conference playoffs for the first time in the Hudson Valley Intercollegiate Athletic Conference. The team is looking forward to continued improvement in 2015.
Contact: Sean Horan, shoran@tkc.edu

“The Athletic Program at The King’s College provides students with the opportunity to enjoy competitive, recreational and instructional sports. We emphasize leadership and genuine involvement in teamwork, while demanding commitment, discipline and a strong spirit in play, at practice and anywhere teams meet or represent King’s.”

– Sean Horan, Athletic Director
Jobs in the City

Reference this list of part-time job opportunities that accommodate student schedules when job hunting in the City.

Food Industry

Shake Shack
Website: shakeshack.com
Contact: Chris Ribando
646-545-4600
cribando@shakeshack.com

Chick-fil-A
Website: chick-fil-a.com
Contact: Oscar Fittipaldi
856-449-6589
oscar.fittipaldi@chick-fil-a.com

Gregory’s Coffee
Website: gregoryscoffee.com
Contact: Shalaine Zamfotis
917-831-0919
shalaine@gregoryscoffee.com

Retail

Nine West
Website: ninewest.com
Contact: Heather Mounier
212-968-1521
hmounier@ninewestgroup.com

Madewell
Website: madewell.com
Contact: Heather
212-968-1521
store.219@madewell.com

Old Navy
Website: oldnavy.com
Contact: Felicia
212-645-0663 Ext: 132,
felicia_williams@gap.com

Urban Outfitters
Website: urbanspots.com
Contact: Rebecca
212-962-0642
str1012@urbanoutfitters.com

T.J. Max
Website: tj maxx tjx.com
Contact: Andres Mora
212-587-8459

Loft
Website: loft.com
Contact: Grace
212-809-1435
gmendo6@scs.anninc.com

J. Crew
Website: stores.jcrew.com/brookfield
Contact: Anthony Casapulla
212-786-1901
anthony.casapulla@jcrew.com

Technology

Apple
Website: apple.com/retail/soho
Contact: Erin Dodge
212-226-3126

Best Buy
Website: bestbuy.com
Contact: Yonelis
212-466-4789 Ext: 2291
yonelis.hidalgo@bestbuy.com

Fitness

Planet Fitness
Website: planetfitness.com
Contact: Daniel
646-216-3131
pf25way@pfnewyork.com

SoulCycle
Website: soul-cycle.com
Contact: Julie Caputo
212-501-7685
soulfidi@soul-cycle.com

Other

Barnes & Noble
Website: barnesandnoble.com
Contact: Kevin
212-587-5389
crm2255a@bn.com

Sensible Sitters
Website: sensiblesitters.com
Contact: Emma Gil
646-485-5121
emma@sensiblesitters.com
Student Financial Services

Student Financial Services exists to help students and parents through the financial aspects of a King’s education. Members of the Student Financial Services Team are available on Move-In Day from 9:00 a.m. to 5:00 p.m. Sign up for an appointment at your housing location.

Student Financial Services

Student Financial Services includes the Bursar’s Office (Student Billing) and the Office of Financial Aid. The Student Financial Services Team includes:

Anna Peters, Director of Financial Aid
Fanny Perez, Bursar
Tasha Azor, Financial Aid Associate

Contact: financialservices@tkc.edu, 646.237.8902 between 9:00 a.m. and 5:00 p.m., Monday through Friday.

Billing Statement

Your students’ billing statement was mailed in November, along with several inserts explaining steps to take to ensure all charges and credits are properly reflected on that statement. Visit Student Billing to find the information on the inserts, including a Billing Checklist, information on Paying Your Bill, and explanations in Understanding Your Bill.

December 15, 2015 Payment Deadline

Your students may find their current balance on the Student Portal under “My Ledger.” Be sure to have them click on the “Show Pending Financial Aid” button on the bottom of the page to show the balance, including secured financial aid.

All payments are due by Tuesday, December 15, 2015. After this date, late fees are applied to student accounts. If the balance on the Student Portal, “My Ledger” tab is a $0.00 or shows a credit balance, you have completed all payment steps for the deadline.

Payments Options

A list of payment options can be found here. Families often use a combination of the various options to complete their payments. You may make a payment or set up a payment plan securely through Tuition Management Systems via EFT or credit card here. Please visit Student Billing for more details. If you choose to send checks or money orders, please be sure to include the student’s full name and student ID on the front, and mail payments to:

The King’s College
Attn: Student Billing
56 Broadway
New York, NY 10004

Quick Links

Student Billing: https://www.tkc.edu/student-billing/
Billing Checklist: https://www.tkc.edu/student-billing/billing-checklist
Payment Options: https://www.tkc.edu/student-billing/paying-your-bill
Financial Aid: https://www.tkc.edu/financial-aid
Student Portal: https://students.tkc.edu/login.asp
FERPA: https://www.tkc.edu/about-kings/ferpa/
Make an Electronic Payment: https://tkc.afford.com/
Student Services
NSO, Event Advertising, Space Reservations, General Inquiries
Contact: 212-659-7200, studentservices@tkc.edu

What is the King’s Weekly!
King’s Weekly is the College’s main platform for campus news, announcements, updates to College policies, and College-sponsored events. We send it to your King’s email every Monday morning.

Can my parents or siblings attend NSO?
There is no parent programming in the Spring NSO (January 7 through 8). If you have a guest who would like to take part in NSO, please email mphelps@tkc.edu.

Where should my parents stay during Move In and NSO?
We recommend that parents use TripAdvisor or stay at one of the three hotel options listed at the bottom of tkc.edu/visitingkings.

Housing
Overnight Guest Form, Key Replacement, Housing Assignments
Contact: 646-237-8916, housing@tkc.edu

When can I move into housing?
Between 9:00 a.m. and 3:00 p.m. on Thursday, January 7, 2016.

Do you have tips for safety in NYC?
Absolutely! During NSO and mandatory Housing Community Meetings, you will learn about safety in the city.

Athletics
Varsity Sports, Intramurals
Contact: 646-237-8916, shoran@tkc.edu

Where can I find the game schedule to attend sporting events?
All athletic events are posted at tkc.edu/calendar.

Student Development
Spiritual Life, Counseling, House system, Honor Infractions
Contact: 212-659-7200, studentservices@tkc.edu

What is the King’s Liturgy?
It outlines the rhythms we celebrate with the Church at large.

How do I get assigned to a House?
You are matched first for roommate compatibility. Those pairings are then placed into Houses.

What is the Student Handbook?
The Student Handbook is your reference point for daily life at King’s. It includes everything from House elections to housing policies.

How do I find a church in NYC?
We encourage students to get involved with a local church. Faithstreet.com is a great tool for finding a church in the City.

Information Technology
King’s Email, Student Portal, Internet Connection, Printing
Contact: 646-237-8920, helpdesk@tkc.edu

What is the Student Portal?
It is your primary gateway for forms, information, and classes before and after you arrive on campus: studentservices@tkc.edu.

Registrar
Schedules, Transfer Credits, Transcripts, Disabilities, Immunizations
Contact: 212-659-7216, registrarstaff@tkc.edu

Can I change my course schedule?
Use the Drop/Add form in the Student Portal under "Academics/Academic forms." Complete and submit. You receive an email once it is processed or a reason why it cannot be processed.

When do I get my course book list?
Check the Student Portal under "Course Information," online bookseller, or the syllabus faculty hand out on the first day of class.

When do I take my assessment exam(s)?
The Registrar will contact you when it is time to take your exam(s) in the Student Portal.

How do I know which of my AP or college credits transfer?
Once official scores (AP exams) or college transcripts are received, an evaluation of transfer eligibility is completed. You will be notified via email of any transfer credits awarded.

What is a hold on my account?
A hold will refrain you from registering from classes and is put on your student account when you miss a particular deadline.

Student Financial Services
Billing, Tuition, Payment Plans, Financial Aid
Contact: 646-237-8902, financialservices@tkc.edu

How do I pay my bill or set up a payment plan?
All information about paying your bill can be found by visiting tkc.edu/student-billing/paying-your-bill.
WEEK OF JANUARY 10—16:
Reading: Isaiah 43:1-7; Psalm 29; Acts 8:14-17; Luke 3:15-17, 21-22
Sabbath: January 10
Event—January 11: Day of Fasting and Prayer
Event—January 14: Refuge, 7:30 p.m.

WEEK OF JANUARY 17—23:
Reading: Isaiah 62:1-5; Psalm 36:5-10; 1 Corinthians 12:1-11; John 2:1-11
Sabbath: January 17

WEEK OF JANUARY 24—30:
Reading: Nehemiah 8:1-3; 5-6; 8:10; Psalm 19; 1 Corinthians 12:12-31a; Luke 4:14-21
Sabbath: January 24
Event—January 28: Refuge, 7:30 p.m.

WEEK OF JANUARY 31—FEBRUARY 6:
Sabbath: January 31

WEEK OF FEBRUARY 7—13:
Reading: Exodus 34:29-35; Psalm 99; 2 Corinthians 3:12-4:2; Luke 9:28-43a
Sabbath: February 7
Event—February 11: Refuge, 7:30 p.m.

WEEK OF FEBRUARY 14—20:
Sabbath: February 14

WEEK OF FEBRUARY 21—27:
Sabbath: February 21
Event—February 25: Refuge, 7:30 p.m.

WEEK OF FEBRUARY 28—MARCH 5: (Midterms)
Sabbath: February 28

WEEK OF MARCH 6—12: (Spring Break)
Reading: Joshua 5:9-12; Psalm 32; 2 Corinthians 5:16-21; Luke 15:1-3, 11b-32
Sabbath: March 6

WEEK OF MARCH 13—19:
Reading: Isaiah 43:16-21; Psalm 126; Philippians 3:4b-14; John 12:1-8
Sabbath: March 13
Event—March 17: Refuge, 7:30 p.m.

WEEK OF MARCH 20—26:
Sabbath: March 20
March 25—Good Friday

WEEK OF MARCH 27—APRIL 2:
Easter Sunday: March 27
Event—March 31: Refuge, 7:30 p.m.

WEEK OF APRIL 3—9: (Interregnum)
Reading: Acts 5:27-32; Psalm 118:14-29; Revelation 1:48; John 20:19-31
Sabbath: April 3

WEEK OF APRIL 10—16:
Reading: Acts 9:1-20; Psalm 30; Revelation 5:11-14; John 21:1-19
Sabbath: April 10
Event—April 14: Refuge, 7:30 p.m.

WEEK OF APRIL 17—23:
Reading: Acts 9:36-43; Psalm 23; Revelation 7:9-17; John 10:22-30
Sabbath: April 17

WEEK OF APRIL 24—30:
Sabbath: April 24
Event—April 28: Refuge, 7:30 p.m.

WEEK OF MAY 1—7: (Finals)
Sabbath: May 1
## Comprehensive Calendar

The Comprehensive Calendar organizes all events on campus. Access the monthly view at tkc.edu/calendar. Athletic, Student Events Committee, House, and Student Organization events are planned annually according to the dates outlined below.

### Academic Calendar

<table>
<thead>
<tr>
<th>Events Calendar</th>
<th>Alternate Operating Hours</th>
<th>Institutional Black-Out Date</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>SPRING 2016</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Spring Late Registration/Schedule Change (Add/Drop)</td>
<td>November 19, 2015 - January 19, 2016</td>
<td></td>
</tr>
<tr>
<td>College Open for Business Hours (M-F; 8:30am - 5:30pm)</td>
<td>January 4-8, 2016</td>
<td></td>
</tr>
<tr>
<td>New Students Move-In</td>
<td></td>
<td>Thursday, January 07, 2016</td>
</tr>
<tr>
<td>New Student Orientation</td>
<td></td>
<td>Friday, January 08, 2016</td>
</tr>
<tr>
<td>Campus Hours Resume</td>
<td></td>
<td>Monday, January 11, 2016</td>
</tr>
<tr>
<td>Spring Semester Begins</td>
<td></td>
<td>Monday, January 11, 2016</td>
</tr>
<tr>
<td>Day of Fasting &amp; Prayer</td>
<td></td>
<td>Monday, January 11, 2016</td>
</tr>
<tr>
<td>Presidential Lecture Series 12:00pm</td>
<td></td>
<td>Monday, January 11, 2016</td>
</tr>
<tr>
<td>Mandatory Housing Community Meeting 12:00pm</td>
<td></td>
<td>Wednesday, January 13, 2016</td>
</tr>
<tr>
<td>Refuge Worship Gathering 7:30pm</td>
<td></td>
<td>Thursday, January 14, 2016</td>
</tr>
<tr>
<td>Martin Luther King, Jr. Day Holiday - No Classes/College Closed</td>
<td></td>
<td>Monday, January 18, 2016</td>
</tr>
<tr>
<td>Last Day to Add a Course, Submit Internship Contracts, or Apply for an Audit or Pass/Fail</td>
<td>Tuesday, January 19, 2016</td>
<td></td>
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<tr>
<td>2nd Annual King's Day of Service</td>
<td></td>
<td>Saturday, January 23, 2016</td>
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<tr>
<td>Refuge Worship Gathering 7:30pm</td>
<td></td>
<td>Thursday, January 28, 2016</td>
</tr>
<tr>
<td>Presidential Lecture Series 12:00pm</td>
<td></td>
<td>Monday, February 01, 2016</td>
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<tr>
<td>Last Day to Drop a Course Without a Grade</td>
<td></td>
<td>Tuesday, February 02, 2016</td>
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<tr>
<td>First Day to Withdraw from Classes</td>
<td></td>
<td>Wednesday, February 03, 2016</td>
</tr>
<tr>
<td>INviso I</td>
<td></td>
<td>February 5-6, 2016</td>
</tr>
<tr>
<td>Refuge Worship Gathering 7:30pm</td>
<td></td>
<td>Thursday, February 11, 2016</td>
</tr>
<tr>
<td>Test of Emergency Notification System</td>
<td></td>
<td>Thursday, February 18, 2016</td>
</tr>
<tr>
<td>INviso V</td>
<td></td>
<td>February 19-20, 2016</td>
</tr>
<tr>
<td>Last Day to Withdraw from Classes</td>
<td></td>
<td>Wednesday, February 24, 2016</td>
</tr>
<tr>
<td>First Day to Withdraw Pass or Fail from Classes</td>
<td></td>
<td>Thursday, February 25, 2016</td>
</tr>
<tr>
<td>House Competition: Namesake</td>
<td></td>
<td>Friday, February 26, 2016</td>
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<tr>
<td>Refuge Worship Gathering 7:30pm</td>
<td></td>
<td>Thursday, February 25, 2016</td>
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<tr>
<td>Midterm Week (M-F; 7:00am-10:45pm)</td>
<td></td>
<td>February 29 - March 4, 2016</td>
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<tr>
<td>INviso VI</td>
<td></td>
<td>March 4-5, 2016</td>
</tr>
<tr>
<td>Spring Break - No Classes/College Closed (M-F; 8:30am-5:30pm)</td>
<td></td>
<td>March 7-11, 2016</td>
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<tr>
<td>Advisement</td>
<td></td>
<td>March 14-24, 2016</td>
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<tr>
<td>Spring Midterm Grades Due</td>
<td></td>
<td>Monday, March 14, 2016</td>
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<tr>
<td>FAFSA Priority Deadline</td>
<td></td>
<td>Tuesday, March 15, 2016</td>
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<tr>
<td>Refuge Worship Gathering 7:30pm</td>
<td></td>
<td>Thursday, March 17, 2016</td>
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<tr>
<td>Refuge Worship Gathering 7:30pm</td>
<td></td>
<td>Thursday, March 31, 2016</td>
</tr>
<tr>
<td>Good Friday Holiday/Easter Weekend - College Closed</td>
<td></td>
<td>March 25-27, 2016</td>
</tr>
<tr>
<td>Registration for Fall 2016</td>
<td></td>
<td>March 28 - April 6, 2016</td>
</tr>
<tr>
<td>INviso VII</td>
<td></td>
<td>April 1-2, 2016</td>
</tr>
<tr>
<td>Friday Class Schedule</td>
<td></td>
<td>Tuesday, April 5, 2016</td>
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<tr>
<td>Interregnum-Required Activities in lieu of Classes</td>
<td></td>
<td>April 6-8, 2016</td>
</tr>
<tr>
<td>Refuge Worship Gathering 7:30pm</td>
<td></td>
<td>Thursday, April 14, 2016</td>
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<tr>
<td>Founder's Day</td>
<td></td>
<td>Monday, April 18, 2016</td>
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<tr>
<td>Spring Formal</td>
<td></td>
<td>Saturday, April 23, 2016</td>
</tr>
<tr>
<td>Refuge Worship Gathering 7:30pm</td>
<td></td>
<td>Thursday, April 28, 2016</td>
</tr>
<tr>
<td>Last Day of Classes</td>
<td></td>
<td>Friday, April 29, 2016</td>
</tr>
<tr>
<td>Reading Day (7:00am-10:45pm)</td>
<td></td>
<td>Monday, May 02, 2016</td>
</tr>
<tr>
<td>Final Examinations (T-F 7:00am-10:45pm)</td>
<td></td>
<td>May 3-6, 2016</td>
</tr>
<tr>
<td>Last Day of Spring Semester</td>
<td></td>
<td>Friday, May 06, 2016</td>
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<tr>
<td>Commencement</td>
<td></td>
<td>Saturday, May 07, 2016</td>
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<tr>
<td>Summer Campus Hours Begin (M-F; 8:30am-5:30pm)</td>
<td></td>
<td>May 9 - August 19, 2016</td>
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<tr>
<td>Spring Move-Out</td>
<td></td>
<td>Monday, May 09, 2016</td>
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<tr>
<td>Spring Grades Due</td>
<td></td>
<td>Tuesday, May 10, 2016</td>
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</tbody>
</table>